

## City of Merriam- Job Description

**Job Title:** Fitness Attendant  
**Department:** Parks & Recreation  
**Reports to:** Fitness Coordinator  
**Status:** Non-exempt; overtime eligible  
**Pay Range:** \$12.23/hour-\$15.28/hour

### Position Summary

This position is responsible to help support the City of Merriam's mission by helping to present a safe, sanitary, friendly, and fun patron experience, performing duties in a safe manner, while promoting the City's values. The primary hours will be late afternoon and evenings on weekdays, and some weekend availability.

### Essential Functions

- Provide a high level of hospitality to patrons of the Community Center to include guest assistance and fitness equipment education.
- Inspect and evaluate the fitness equipment and report signs of wear to supervisor.
- Understand and enforce all facility policies.
- Control overuse/monopolization of equipment during peak hours.
- Supervise guest activities in gymnasium, fitness center, and walking track.
- Provides basic first aid to patrons, as needed.
- Stock towels for patron use.
- Assist with special event set-up, to include tables and chairs, event-specific equipment, and room preparation.
- Perform light maintenance duties such as sweeping, mopping, vacuuming, and emptying trash to ensure a sanitary and clean patron experience.
- Carries out all duties in a safe manner and in keeping with industry standards.
- Promotes the values of the City at all times.
- Other duties as assigned.

### Minimum Qualifications

- Must be at least 16 years of age.
- Must have knowledge of a variety and use of fitness equipment.

### **Knowledge, Skills, and Abilities**

- Ability to comprehend and follow written and verbal instructions.
- Basic mathematical computations.
- Ability to communicate verbally and in writing.
- Ability to type with minimal errors.
- Knowledge of personal computers and Windows-based software.
- Ability to effectively interact and communicate with all members of the public

### **Physical Demands**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to walk, climb, sit, talk, and hear. The employee is occasionally required to use hands to finger, handle, feel or operate objects, tools or controls; and reach with hands and arms. The employee is occasionally required to climb or balance; stoop, kneel, crouch, or crawl.

The employee must occasionally lift and /or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

### **Work Environment**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee occasionally works near moving mechanical parts and would occasionally be subjected to temperature extremes and exposure to sunlight at outdoor events as well as other outside weather conditions.

The noise level in the work environment is moderately noisy.