

CITY OF MERRIAM, KANSAS

ANNUAL BUDGET

2015



Downtown Merriam is transformed into a breathtaking sea of red, white and blue during the annual Flags 4 Freedom event. Over 1,200 flags are placed in perfect rows to celebrate Independence Day and honor those who protect our freedom.



9001 W. 62ND STREET, MERRIAM, KS 66202 // 913-322-5500 // www.merriam.org

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MISSION STATEMENT
CITY OF MERRIAM, KANSAS

To serve the public with transparent government focused on progress.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Merriam
Kansas**

For the Fiscal Year Beginning

January 1, 2014

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Merriam, Kansas for its annual budget for the fiscal year beginning January 1, 2014. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as a financial plan, as an operations guide, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



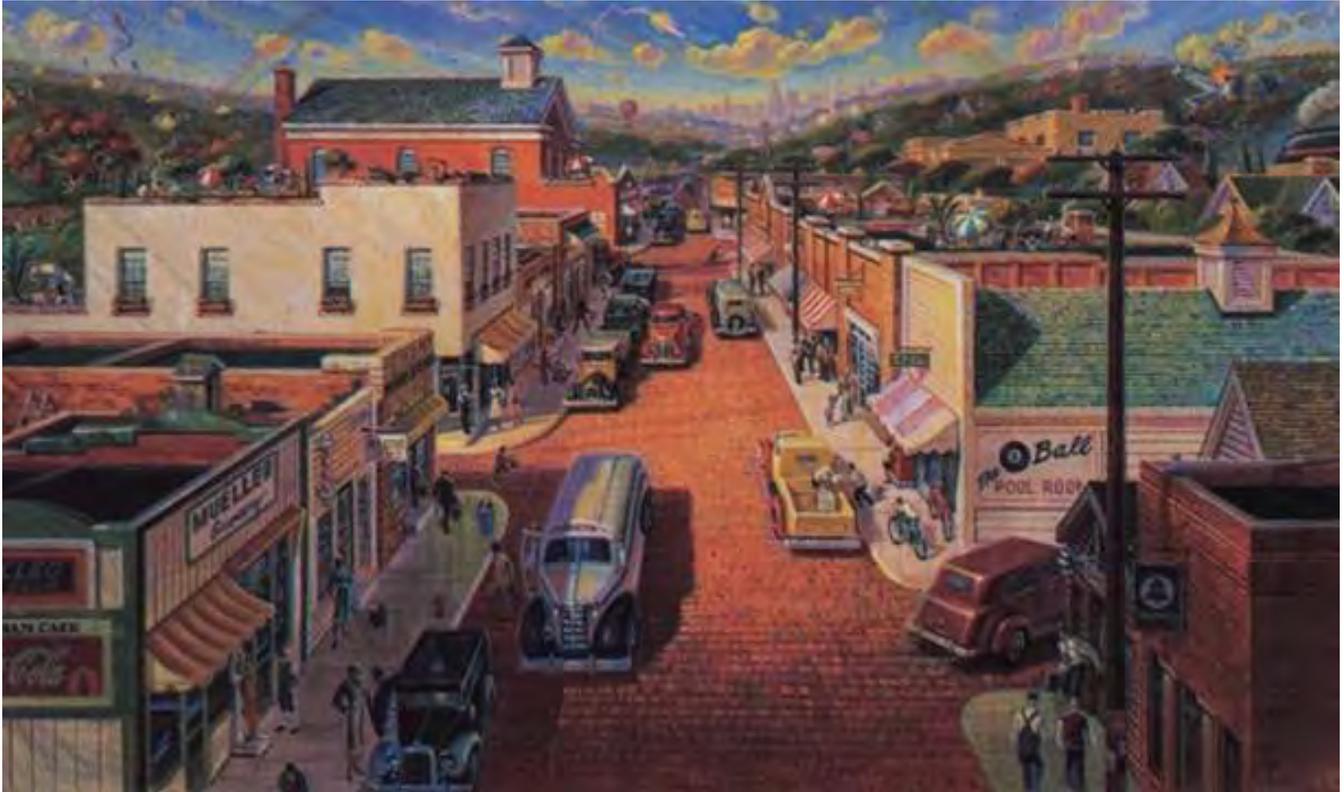
Merriam Governing Body



	<u>PHONE NUMBER</u>	<u>E-MAIL ADDRESS</u>
Mayor:		
Ken Sissom	913.523.5357	mayors@merriam.org
Ward One:		
Chad Rowe	913.831.0144	chadr@merriam.org
John Canterbury	816.786.9980	johncanterbury@yahoo.com
Ward Two:		
Jim Wymer	913.831.4061	jimwymer1@gmail.com
Al Frisby	913.203.5354	afrisbyii@kc.rr.com
Ward Three:		
Nancy Hupp	913.831.4471	nancyh@merriam.org
Chris Hands	913.384.5340	chrish@merriam.org
Ward Four:		
Todd Boyer	913.710.7619	todd@toddboyer.org
Pam Bertoncin	913.269.9518	PamBertoncin@aol.com



City Department Heads and Appointed Officials



City Department Heads

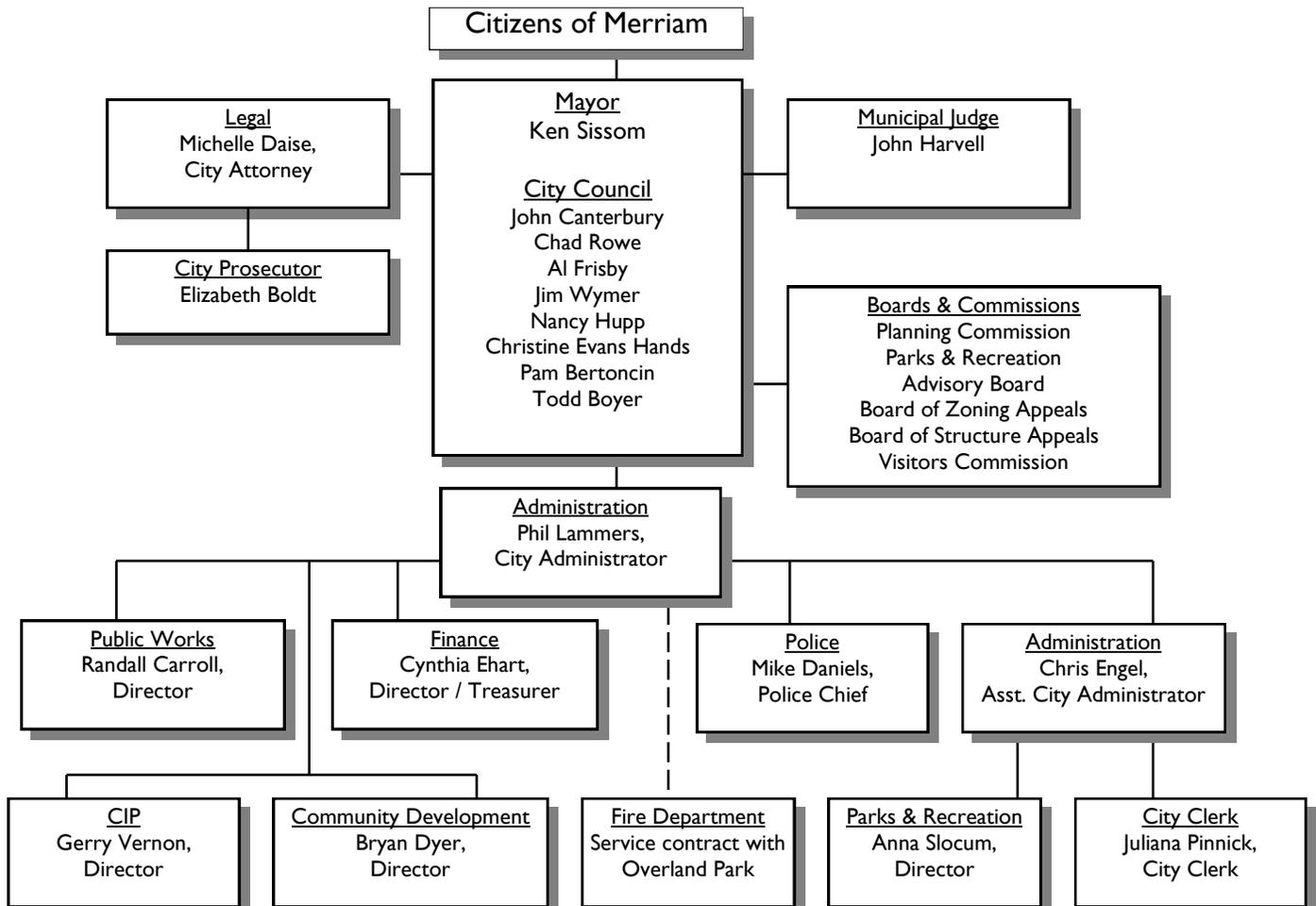
City Administrator	Phil Lammers	plammers@merriam.org	913.322.5501
Assistant City Administrator	Chris Engel	cengel@merriam.org	913.322.5511
Public Works Director	Randy Carroll	randyc@merriam.org	913.322.5571
Police Chief	Mike Daniels	miked@merriam.org	913.322.5589
Community Development Director	Bryan Dyer	bdyer@merriam.org	913.322.5527
Finance Director/City Treasurer	Cynthia Ehart	cindy@merriam.org	913.322.5504
Parks & Recreation Director	Anna Slocum	annas@merriam.org	913.322.5556
Director of Capital Improvements	Gerry Vernon	gvernon@merriam.org	913.322.5522

Appointed Officials

City Attorney	Michelle Daise
Municipal Judge	John Harvell
Prosecutor	Elizabeth Boldt



City Organizational Chart



CITY OF MERRIAM, KANSAS

EXECUTIVE SUMMARY

ANNUAL BUDGET
2015



What's big, blue and very fashionable? The new 359,000-square-foot IKEA store in Merriam on the east side of Interstate 35 at Johnson Drive. Governor Sam Brownback and Merriam Mayor Ken Sissom were on hand at the grand opening ceremony to officially welcome the Swedish retail giant to the neighborhood.
September 2014

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The Honorable Mayor and City Council of the City of Merriam, Kansas:

The City of Merriam Management Team is pleased to present the 2015 Budget. The Governing Body and City staff conducted work sessions during spring 2014 with a public hearing in July. The following assumptions and priorities were identified and incorporated into the 2015 Budget:

- Sustain financial stability
- Hold the mill levy at the current level
- Sustain quality public safety services
- Sustain infrastructure improvements that will preserve and enhance property values

Information on the Governing Body's long-term goals and objectives is outlined in the "Planning and Goal Setting" section beginning on page 28, with discussion of initiatives underway to reach those goals.

Budget Considerations and Approach

For 2015, the City anticipates the full benefit of sales taxes from two key redevelopments – Merriam Village and Merriam Pointe. These long-planned developments now include the IKEA home furnishing store and four auto dealerships. Continued strength in automobile sales drove City sales taxes to new highs in 2013, with even higher collections projected for 2014.

Assessed property values increased 8.9% overall primarily due to new construction in the City's redevelopment districts. Most of the property tax associated with the new construction is dedicated under tax increment agreements, so available property tax revenues will rise just 1.8%.

The rising cost of employee benefits continues to be a challenge. The pension rate for state-required contributions to Kansas Police and Fire (KP&F) is 21.36% on eligible salaries. The City also contributes 21.36% of salaries toward pensions for non-KP&F employees. Medical insurance costs are expected to rise 4% in 2015. Employees have the option to participate in a high deductible medical plan (HDHP) which currently includes a City contribution to a personal "health savings account" (HSA).

Most employees will be eligible for merit raises up to 5%, though no adjustments were made to salary ranges. Three additional full-time employees are budgeted for 2015 and they were authorized for immediate hire in 2014. A Police Officer will be added to assist with increased vehicular traffic following the opening of IKEA and the new auto dealerships. A new Neighborhood Services Manager, unfunded since 2010, will support a Citywide goal to improve codes enforcement. A new Communication Specialist will provide print and web design services and will support a Citywide goal to enhance citizen engagement through the website and social media.

The number of full-time employees will decrease due to the transfer of Merriam's 23 firefighters to employment with neighboring City of Overland Park, effective January 1, 2015. Per the terms of a 10-year contract, this innovative collaboration will allow Merriam to maintain its high level of fire protection services while filling a void in senior leadership. Budgetary impact of the collaboration is a reduction in personal services with a corresponding increase in contractual services. The cost of maintaining the Merriam fire station and all fire apparatus will continue to be the City's responsibility. Over the 10-year contract term, the City expects a net savings of under \$100,000.

The 2015 - 2019 Capital Improvement Program (CIP) continues an ambitious construction schedule with infrastructure projects totaling \$9.6 million, and supported by \$3.8 million in local grant assistance. The program is also funded by transfers from the General Fund in accordance with City Council Policy. The recently revised policy allows for transfers to the CIP up to 50% of the City's 1% general sales tax collections. Five-year projections for the General Fund anticipate reducing future transfers, but the reductions are not expected to negatively impact the Five-year CIP.

The 2015 Budget encompasses the stated priorities:

- Combined reserves for General Fund and Risk Management Fund are budgeted at 33.9% of General Fund revenues which meets the fund balance policy target.
- The mill levy is set for 27.605
- Public safety services continue at existing high levels with 30 sworn police officers and a fully-staffed fire station including advance life-support services
- The requested Five-Year CIP is fully funded based upon priorities established by residents, City Council, and staff

Revenue Highlights

Overall: Operating revenue totals \$25,874,630, a decrease of \$2,005,051 or 7.2% below Estimated 2014. The decrease follows the 2014 spike in intergovernmental grants discussed in Miscellaneous Revenue, below. Estimated 2014 is \$3,715,018 or 15.4% greater than original Budget 2014 due to continued strong sales tax collections from automobile dealers and the receipt of intergovernmental grant revenue originally budgeted in 2013.

Property Taxes and the Mill Levy: The final mill levy obtained from Johnson County is 27.605, a slight decrease (.020) from the 2014 level. The annual City property tax bill for the average Merriam home valued at \$150,000 will be \$476 or \$40 per month. Ad valorem property tax receipts are budgeted at \$3,102,125 for the General Fund and \$292,169 for the Bond and Interest Fund which is 1.80% more than 2014 due to an increase in assessed property valuations. Ad valorem property taxes comprise 13.1% of Citywide revenue.

Sales Taxes: Budget 2015 includes \$11,316,501, the largest source of Citywide revenues at 37.3%. Receipts include \$9,726,908 from the City's 1% and ¼% sale taxes plus \$1,589,593 from the City's share of County sales taxes. Budget 2015 is 5.7% greater than Estimated 2014 primarily due to new retail sales from the IKEA home furnishing store and Hobby Lobby arts and crafts store.

Miscellaneous Revenues: Budget 2015 includes \$3,795,850, or 14.6% of Citywide revenue, from intergovernmental grants for infrastructure projects. Grants include \$3.5 million from Johnson County Stormwater Management Advisory Committee (SMAC) for the Meyer Creek and Antioch Park Creek Drainage projects. Budget 2015 also includes \$2,322,000, or 9.0% of Citywide revenue, from excess tax increment financing (TIF) revenues available for eligible projects within the designated TIF area.

Franchise Fees and Court Fines: These categories contribute \$2,508,250 or 9.7% of Citywide revenue. Franchise fee collections vary with usage levels of electricity and natural gas and unseasonably hot or cold weather. Court fine collections have increased due to the availability of police officers for traffic duty and the implementation of electronic ticketing.

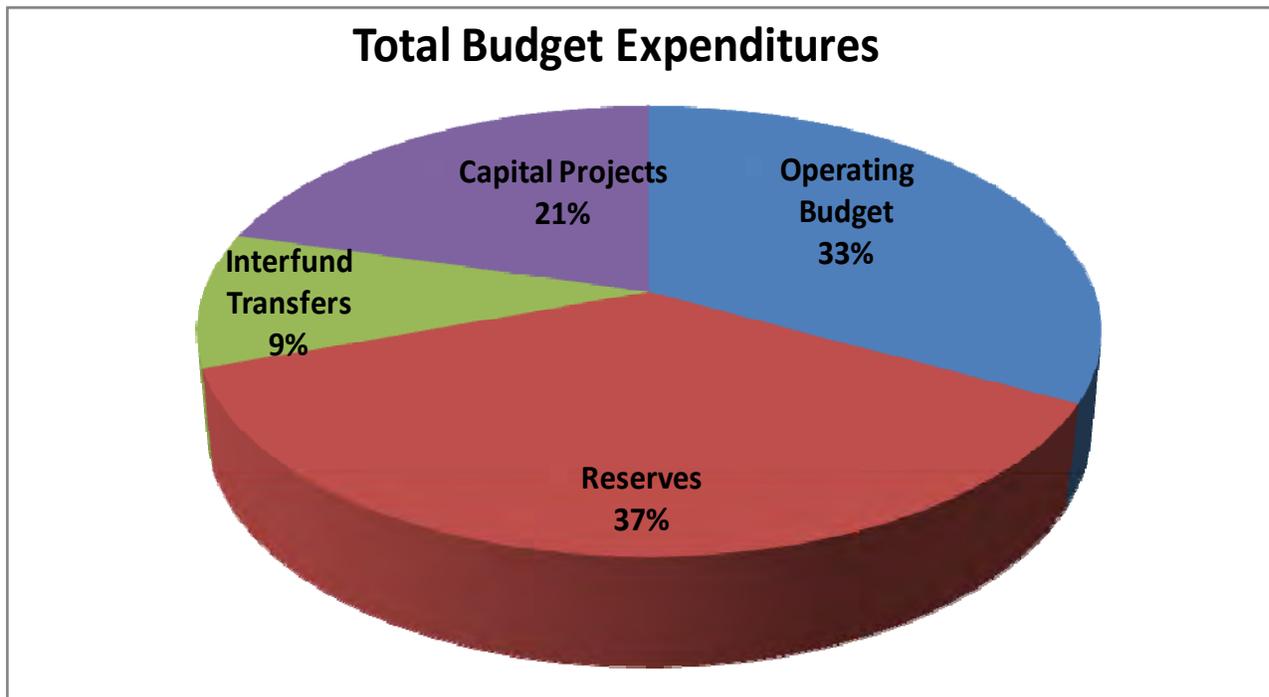
Transfers: Budget 2015 includes \$4,492,873 for Transfer In (Out). Transfers are primarily from the General Fund to the Capital Improvement and Equipment Reserve Funds and vary according to the needs of the Five-year CIP and the Ten-year Major Equipment Replacement Schedule.

Expenditure Highlights

Overall: Operating expenditures total \$24,980,410, a decrease of \$6,146,180 or 19.7% below Estimated 2014. The decrease follows the 2014 spike in capital improvement project expenditures as discussed in Capital Improvements, below. Estimated 2014 is \$2,417,165 or 8.4% greater than original Budget 2014 primarily due to delayed construction of projects originally planned for 2013. The total operating budget excluding capital improvements is \$15,302,887.

Personal Services: Citywide employee salary and benefits comprise 33.1% of the operating expenditures. The new fire services contract with the City of Overland Park will result in a \$2.3 million reduction to personal services with a \$2.1 million increase in contractual expenditures.

Budget 2015 includes \$5,662,200 for salaries, a decrease of \$1,079,324 or 16.0% below Estimated 2014. Budget 2015 includes \$2,614,592 for benefits, a decrease of \$380,489 or 12.7% below Estimated 2014. Without the fire services contract, personal services for 2015 would have increased about \$856,000 or 8.8% over Estimated 2014. This increase is attributable to the addition of three new employees, merit raises averaging 4.1%, medical insurance cost rising by 8%, and increased pension costs.



Contractual Services: Expenditures for 2015 are budgeted at \$4,493,457, which is \$2,230,513 or 98.6% over Estimated 2014. As discussed in Personal Services, this increase is due to the new contract with the City of Overland Park for fire services. Without this contract, contractual services would have increased \$154,258 or 6.8% over Estimated 2014. Increases occurred in the maintenance costs for software programs and HVAC, liability insurance, and outside inspection services.

Commodities: Expenditures for 2015 are budgeted at \$836,849 or 4.3% over Estimated 2014 primarily due to an allowance for rising gasoline costs.

Capital Equipment: Expenditures for 2015 are budgeted at \$836,849. Purchases will include playground equipment for Vavra and Chatlain Parks, two police vehicles, two pickup trucks, a claw truck for Public Works, and computer equipment as scheduled.

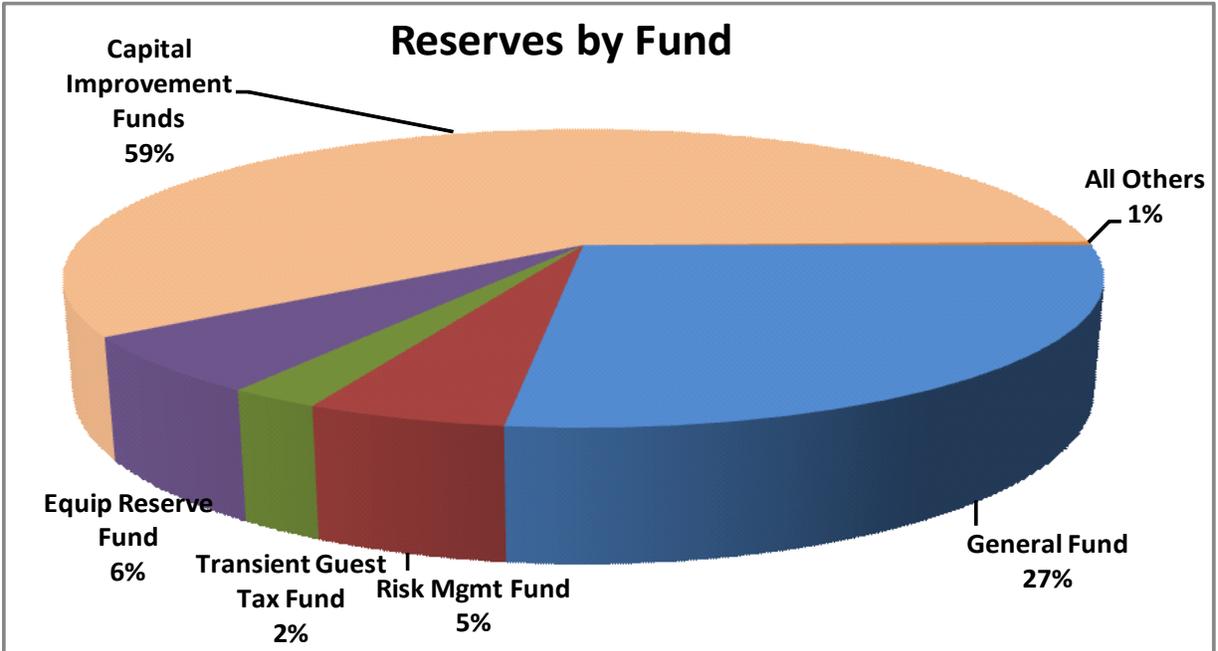
Capital Improvements: Expenditures for 2015 are budgeted at \$9,677,523, which is \$6,188,607 or 39.0% over Estimated 2014. This budget varies according to the Five-year CIP and the availability of federal or local grant funds and interlocal agreements. Programmed capital projects for 2015 include: \$5,545,800 for stormwater and drainage improvements in Meyer and Antioch Creeks; \$851,500 for street overlay projects; \$602,270 for streetlight projects. The projects support Citywide goals to sustain the capital improvement efforts and street lighting program. Construction activity has peaked as the City makes use of available grant funds. Activity levels will decline beginning in 2016.

Debt Service: Budget 2015 debt service comprises 3.5% of the operating expenditures. Expenditures continue to decline along with general obligation debt balances. As of October 1, 2014, outstanding general obligation debt is \$5,930,000, down \$1,680,000 or 22.1% from the prior year.

Health & Welfare: Budget 2015 includes \$112,440 for health and welfare programs and community events. The City will continue its commitment to the Franchise Fee Rebate Program, Johnson County Human Resources Emergency Assistance Program, Johnson County HOME Program, and Johnson County’s Drug and Alcoholism Council (DAC).

Reserves: The City has budgeted funds to provide for reserves and contingencies as shown below.

General Fund:	
Operating Reserve & Contingency	\$2,893,431
Equipment Reserve	250,000
Insurance Reserve	250,000
Building Reserve	450,000
Emergency Event Reserve	800,000
Total – General Fund	<u>4,643,431</u>
Special Highway Fund:	
Contingency	28,000
Transient Guest Tax Fund:	
Operating Reserve & Contingency	402,687
Risk Management Reserve Fund:	
Risk Management Reserve	872,950
Equipment Reserve Fund:	
Technology Reserve	50,000
Streetlight Reserve	15,000
Equipment Reserve	977,859
Total – Equipment Reserve Fund	<u>1,042,859</u>
Capital Improvement Funds:	
Reserve for Future Projects & Contingency	10,208,549
Bond & Interest Fund:	
Reserve	<u>38,286</u>
Total	<u><u>\$17,236,762</u></u>



Conclusion

For the last two years, Merriam has been a hub of construction activity. Auto dealers and retailers have flocked to our location along the highly visible Interstate-35 corridor. The City's largest employer, Shawnee Mission Medical Center, has also expanded facilities on their 54-acre campus. The metro-area economy has rebounded in many ways. In Johnson County, unemployment rates are at their lowest levels since 2008 and the number of homes sold has returned to pre-recession levels. As a result, the City's important sales tax base continues to grow and strengthen, providing the funds needed to continue its quality services and maintain aging infrastructure.

We wish to thank Mayor Ken Sissom and the City Councilmembers for providing a positive vision and direction for preparation of the 2015 Budget. Also, we wish to acknowledge the department directors, Accountant Trish Wertz, and Communication Specialist Lauren Bunch for their involvement and commitment to this process.

Respectfully Submitted,

Phil Lammers
City Administrator

Cynthia Ehart
Finance Director

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Budget Overview - All Funds Combined

	<u>Actual 2013</u>	<u>Budget 2014</u>	<u>Estimated 2014</u>	<u>Budget 2015</u>
Beginning Fund Balance	\$ 17,155,922	\$ 15,273,117	\$ 19,784,451	\$ 16,342,542
Revenues				
Taxes	15,056,986	14,263,409	15,735,707	16,451,518
Franchise Fees	1,436,256	1,343,825	1,425,000	1,426,875
Licenses/Permits/Fees	836,095	641,267	641,267	577,387
Fines	889,292	891,000	935,000	1,081,375
Interest Income	44,056	79,800	44,675	54,300
Bond Proceeds	-	-	-	-
Miscellaneous	3,180,277	6,945,362	9,098,032	6,283,175
Total Revenues	21,442,962	24,164,663	27,879,681	25,874,630
Transfers In	6,480,608	4,878,145	5,231,264	4,492,873
Total Resources	\$ 45,079,492	\$ 44,315,925	\$ 52,895,396	\$ 46,710,045
Expenditures				
Personal Services	\$ 8,888,869	\$ 10,086,605	\$ 9,736,605	\$ 8,276,792
Contractual Services	1,906,470	2,339,192	2,262,944	4,493,457
Commodities	698,262	825,371	802,090	836,849
Capital Outlay	685,525	537,053	537,053	713,899
Capital Improvements	3,313,792	12,999,436	15,866,130	9,677,523
Debt Service	3,135,298	1,827,448	1,827,448	869,450
Health & Welfare	82,645	94,320	94,320	112,440
Total Expenditures	18,710,861	28,709,425	31,126,590	24,980,410
Contingency	103,572	-	195,000	-
Transfers Out	6,480,608	4,878,145	5,231,264	4,492,873
Total Appropriations	\$ 25,295,041	\$ 33,587,570	\$ 36,552,854	\$ 29,473,283
Ending Fund Balance	\$ 19,784,451	\$ 10,728,355	\$ 16,342,542	\$ 17,236,762

Fund Overview - 2015 Budget

	General	Special Highway	Special Alcohol	Special Parks and Recreation	Transient Guest Tax	Risk Management Reserve	Equipment Reserve	Capital Improvements	Bond and Interest	Totals
Beginning Fund Balance	\$ 5,460,572	\$ 128,593	\$ 1,338	\$ 1,443	\$ 420,574	\$ 916,150	\$ 1,100,715	\$ 8,264,553	\$ 48,604	\$ 16,342,542
Revenues										
Taxes	12,947,064	287,360	26,400	26,400	507,000	-	-	1,901,162	756,132	16,451,518
Franchise Fees	1,426,875	-	-	-	-	-	-	-	-	1,426,875
Licenses/Permits/Fees	577,387	-	-	-	-	-	-	-	-	577,387
Fines	1,081,375	-	-	-	-	-	-	-	-	1,081,375
Interest Income	27,500	-	-	-	-	1,800	2,000	20,000	3,000	54,300
Miscellaneous	99,100	-	-	-	46,225	-	20,000	6,117,850	-	6,283,175
Total Revenues	16,159,301	287,360	26,400	26,400	553,225	1,800	22,000	8,039,012	759,132	25,874,630
Transfers In	90,000	-	-	-	-	-	600,000	3,702,873	100,000	4,492,873
Total Resources	\$ 21,709,873	\$ 415,953	\$ 27,738	\$ 27,843	\$ 973,799	\$ 917,950	\$ 1,722,715	\$ 20,006,438	\$ 907,736	\$ 46,710,045
Expenditures										
Personal Services	\$ 7,694,701	\$ -	\$ -	\$ -	\$ 317,042	\$ -	\$ -	\$ 265,049	\$ -	\$ 8,276,792
Contractual Services	4,236,294	-	27,738	-	171,155	45,000	-	13,270	-	4,493,457
Commodities	788,124	40,000	-	-	8,725	-	-	-	-	836,849
Capital Outlay	6,200	-	-	27,843	-	-	679,856	-	-	713,899
Capital Improvements	-	347,953	-	-	-	-	-	9,329,570	-	9,677,523
Debt Service	-	-	-	-	-	-	-	-	869,450	869,450
Health & Welfare	38,250	-	-	-	74,190	-	-	-	-	112,440
Total Expenditures	12,763,569	387,953	27,738	27,843	571,112	45,000	679,856	9,607,889	869,450	24,980,410
Contingency	-	-	-	-	-	-	-	-	-	-
Transfers Out	4,302,873	-	-	-	-	-	-	190,000	-	4,492,873
Total Appropriations	\$ 17,066,442	\$ 387,953	\$ 27,738	\$ 27,843	\$ 571,112	\$ 45,000	\$ 679,856	\$ 9,797,889	\$ 869,450	\$ 29,473,283
Ending Fund Balance	\$ 4,643,431	\$ 28,000	\$ -	\$ -	\$ 402,687	\$ 872,950	\$ 1,042,859	\$ 10,208,549	\$ 38,286	\$ 17,236,762

2015 Revenue Overview - By Fund and Source

	General	Special Highway	Special Alcohol	Special Parks and Recreation	Transient Guest Tax	Risk Management Reserve	Equipment Reserve	Capital Improvements	Bond and Interest	Totals
Beginning Fund Balance	\$ 5,460,572	\$ 128,593	\$ 1,338	\$ 1,443	\$ 420,574	\$ 916,150	\$ 1,100,715	\$ 8,264,553	\$ 48,604	\$ 16,342,542
Revenues										
Taxes:										
Property	3,102,125	-	-	-	-	-	-	-	292,169	3,394,294
Special Assessments	-	-	-	-	-	-	-	-	425,863	425,863
City Sales	7,825,746	-	-	-	-	-	-	1,901,162	-	9,726,908
County Sales	1,589,593	-	-	-	-	-	-	-	-	1,589,593
Motor Vehicle	403,200	-	-	-	-	-	-	-	38,100	441,300
Alcohol	26,400	-	26,400	26,400	-	-	-	-	-	79,200
Transient Guest	-	-	-	-	507,000	-	-	-	-	507,000
Fuel	-	287,360	-	-	-	-	-	-	-	287,360
Total Taxes	12,947,064	287,360	26,400	26,400	507,000	-	-	1,901,162	756,132	16,451,518
Franchise Fees:										
Electric	855,000	-	-	-	-	-	-	-	-	855,000
Gas	278,975	-	-	-	-	-	-	-	-	278,975
Phone	30,000	-	-	-	-	-	-	-	-	30,000
Cable	133,500	-	-	-	-	-	-	-	-	133,500
Waste haulers	129,400	-	-	-	-	-	-	-	-	129,400
Total Franchise Fees	1,426,875	-	-	-	-	-	-	-	-	1,426,875
Lic/Pmts/Fees:										
Occupational Licenses	168,200	-	-	-	-	-	-	-	-	168,200
Other Licenses	44,600	-	-	-	-	-	-	-	-	44,600
Construction Permits	133,000	-	-	-	-	-	-	-	-	133,000
Pool Fees	110,915	-	-	-	-	-	-	-	-	110,915
Community Center Fees	111,872	-	-	-	-	-	-	-	-	111,872
Other Fees	8,800	-	-	-	-	-	-	-	-	8,800
Total Lic/Pmts/Fees	577,387	-	-	-	-	-	-	-	-	577,387
Fines	1,081,375	-	-	-	-	-	-	-	-	1,081,375
Intergovernmental	-	-	-	-	-	-	-	3,795,850	-	3,795,850
Interest Income	27,500	-	-	-	-	1,800	2,000	20,000	3,000	54,300
Bond Proceeds	-	-	-	-	-	-	-	-	-	-
Miscellaneous	99,100	-	-	-	46,225	-	20,000	2,322,000	-	2,487,325
Transfers In	90,000	-	-	-	-	-	600,000	3,702,873	100,000	4,492,873
Total Revenues	\$ 16,249,301	\$ 287,360	\$ 26,400	\$ 26,400	\$ 553,225	\$ 1,800	\$ 622,000	\$ 11,741,885	\$ 859,132	\$ 30,367,503
Total Funds Available	\$ 21,709,873	\$ 415,953	\$ 27,738	\$ 27,843	\$ 973,799	\$ 917,950	\$ 1,722,715	\$ 20,006,438	\$ 907,736	\$ 46,710,045

BUDGET QUICK FACTS

- Total Adopted Budget: \$46,710,045
- Total General Fund Budget: \$21,709,873
- Major Source of Revenue: 1% Regular City Sales Tax \$7,825,746
- Real and Personal Property Tax provides 21.69% of the operating revenues in the General Fund (excluding transfers in)
- County and City Sales Tax provides 58.27% of the operating revenues in the General Fund (excluding transfers in)
- Total Budget Reserves in the General Fund: \$4,643,431
- Assessed Valuation for the City of Merriam in 2014 is \$162,552,346
- The 2014 Mill Rate for the City of Merriam is 27.605, a decrease of 0.020 over last year
- The largest General Fund department budget is General Overhead: \$5,261,754
- The smallest General Fund department budget is City Council: \$73,458

Value of Your City of Merriam Tax Dollars (Average Merriam Home)

Example:

Market Value of Home: \$150,000
Current Mill Rate: 27.605

Assessed Valuation: \$17,250

To determine assessed valuation multiply market value by 11.5%:
 $150,000 \times 11.5\% = \$17,250$

Annual Tax Liability for City Services: \$476.19

To calculate the annual tax bill, multiply the assessed valuation by the mill rate and divide the result by 1,000.
 $17,250 \times 27.605 = 476,186.25$; $476,186.25 \div 1,000 = \476.19

Monthly Expenses for City Services: \$39.69

To determine the monthly tax expenses for City services, divide the tax liability by 12 months:
 $476.19 \div 12 = \$39.69$

VALUE OF YOUR CITY OF MERRIAM TAX DOLLARS

The following list is a representative sampling of the City Services provided for \$39.69 per month.

Police Protection

Municipal Court

Snow Removal

Street Repairs

Community Center



Fire Protection

Animal Control

Code Enforcement

Parks, Playgrounds,
Swimming Pool

Capital Improvements

For comparative purposes, the following are common monthly expenses for a Merriam Family:

One twelve-gallon tank of unleaded self-service fuel at \$3.00 per gallon would cost \$36.00.

A family of four could eat one large pizza twice a month at \$16.00 for about \$32.00.

Monthly basic cable service costs about \$49.99.

Internet broadband service costs about \$49.99.

Basic cellular telephone service fee with unlimited minutes is \$30.00, excluding taxes and long-distance charges.

A family could purchase a 24-pack of Coke/Pepsi once each week at \$6.99 or \$27.96 per month.

A homeowner could receive weekly lawn service at \$30.00 per visit or \$120.00 per month.

Effective Tax Rate - Residential Property

Fair Market Value Of Home	Assessed Value 11.50%	Annual City Tax With Mill of 27.605	Total Overlapping Ad Valorem Tax With Mill of 122.335
\$80,000	\$9,200	\$253.97	\$1,125.48
90,000	10,350	285.71	1,266.17
100,000	11,500	317.46	1,406.85
110,000	12,650	349.20	1,547.54
120,000	13,800	380.95	1,688.22
130,000	14,950	412.69	1,828.91
140,000	16,100	444.44	1,969.59
150,000	17,250	476.19	2,110.28
160,000	18,400	507.93	2,250.96
170,000	19,550	539.68	2,391.65
180,000	20,700	571.42	2,532.33
190,000	21,850	603.17	2,673.02
200,000	23,000	634.92	2,813.71
210,000	24,150	666.66	2,954.39
220,000	25,300	698.41	3,095.08
230,000	26,450	730.15	3,235.76
240,000	27,600	761.90	3,376.45
250,000	28,750	793.64	3,517.13

Each tax bill reflects a tax per \$1,000 of fair market value of \$3.17 city tax and \$14.07 total overlapping ad valorem property tax

11.5% is the rate of assessment of residential property in Kansas.

27.605 is the mill levy rate for the city portion of the real estate tax bill.

122.335 is the total overlapping mill levy rate for city, county, state board of education, community college, and drainage board ad valorem real estate tax bill.

About Merriam



Size and Location

The City covers 4 1/2 square miles and is located in northeast Johnson County, Kansas, approximately eight miles from downtown Kansas City, Missouri. Along with six other Kansas counties and eight Missouri counties, we comprise the metropolitan Kansas City region with a population of approximately 2 million. The City is a prime middle class community with a sound business basis in the center of the metropolitan region.

History

The history of this community began between 1826 and 1833 when the Shawnee Indians were moved into the region from their settlements in Ohio and Missouri. They established themselves along the banks of the Kansas River and surrounding tributaries, including Turkey Creek in Merriam. Railroad development played a major role in the settlement of this area with a route from Kansas City through the Turkey Creek basin to Olathe. In 1870, the first station was built and the town was named Merriam, in honor of Charles Merriam, a one-time secretary/treasurer of the railway.

With Kansas City becoming the focal point of trade, communication and transportation, and with a population of over 75,000, railroad executives saw a need for a large, well-planned amusement park and purchased 40 acres in Merriam because of the country atmosphere and quick means of transportation. Costing 25 cents to enter, the park attracted more than 20,000 visitors per day.

Perhaps one of the most recognizable historic movements in education was the 1949 Webb v. School District 90, a lawsuit on behalf of 39 families whose children were rejected from the white-only school, known as South Park Elementary. Corinthian Nutter, a true pioneer in desegregation, was the key witness in the lawsuit and helped create history when the Webb case paved the way for the 1954 Brown v. the Board of Education decision to remove segregation in the public system.

Demographics

The estimated population of Merriam is 11,281. Further detailed population is presented as follows (2010 US Census):

Merriam Population by Age	Percent	Merriam Population by Race	Percent
Age 19 and under	21.9%	Caucasian	78.1%
Age 20 - 39 years	31.5%	Hispanic	10.7%
Age 40 - 64 years	32.6%	Black	6.1%
Age 65 and above	14.0%	Asian	2.6%
		All other	2.5%

Median household income is \$57,500 and the median value of owner-occupied homes is \$158,300. The City has 5,224 housing units with the rate of homeownership at 62.6%. A language other than English is spoken in 12.2% of Merriam homes. Bachelor's degrees or higher are held by 35.0% of residents; high school diplomas are held by 92.5% of residents. (All information estimated by the U.S. Census Bureau)

Government and Organization of the City

Merriam was incorporated as a third class city on October 23, 1950, and was made a second class city on January 18, 1957.

The City operates under a non-partisan Mayor/Council form of government with the addition of a City Administrator. The Mayor is elected on an at-large basis and serves a four-year term. The eight Councilmembers are elected by ward (two representing each of four wards) and serve four year terms of office. An election for Councilmembers is held every odd-numbered year with one representative from each of the four wards being chosen each election. The City Administrator is appointed by the Mayor and City Council as the chief administrative officer of the City and is charged with the efficient and effective administration of the City.

The City's formal relationship with its employees is excellent. The City has adopted a Personnel Policy Manual and a pay scale system (based on pay-for-performance). The City pays up to 80.4% of premiums for family coverage and 87% of premiums for single coverage for health and dental insurance benefits for all full-time and part-time regular employees. The City does not recognize any unions for the purpose of collective bargaining.

Educational Facilities

The City is included in Shawnee Mission School District No. 512, which is divided into five attendance areas. Residents of Merriam are in the Shawnee Mission North attendance district. District enrollment is approximately 27,418. There are five high schools, five middle schools, two specialized schools and thirty-three elementary schools. Its reputation is among the top in the United States. Nearly 91% of Shawnee Mission students graduate from high school.

The Johnson County Community College (JCCC) is located near the center of Johnson County. With an enrollment of approximately 19,500, JCCC is the largest of the nineteen community colleges in Kansas, and is a member of the League for Innovation in the Community College.

The University of Kansas Edwards Campus, with an approximate enrollment of 2,000, is located within Johnson County. It offers a variety of undergraduate and master's degree programs. The main campus of the University of Kansas is located in Lawrence, just 35 miles from the City and is one of the country's major state universities. The University Of Kansas School Of Allied Health is located in Kansas City, Kansas, approximately ten miles from the City limits. The University of Saint Mary has one location in Johnson County, one location in Leavenworth County and on-line classes, with a total approximate enrollment of 1,100 students. Kansas State University recently opened its K-State Olathe location, which

is approximately 14 miles from the City. K-State Olathe offers courses for graduate level students preparing for careers in bioscience and biotechnology and is part of the Kansas Bioscience Park.

Medical and Health Facilities

The Shawnee Mission Medical Center located in the City is a 504 bed not-for-profit full-service hospital with all ancillary and out-patient departments and a 24-hour emergency service. Services include a Birth Center, Center for Pain Management, Hand Specialty Center, Special Needs Center, Women's Health Center, Heart & Vascular Center, Wound Care Center, Sleep Disorders Center and Cancer Center. Additionally, Trinity Lutheran Manor, a 120-bed nursing home facility, is located in the City.

Public Utilities

Electrical power is supplied under franchise by Kansas City Power and Light Company of Kansas City, Missouri. Local gas service is provided by Kansas Gas Service Company. Local phone, cable and internet service is provided by AT&T Telephone Company, Consolidated Communications, Inc., or Time Warner. Water One, a quasi-municipal corporation, provides water service to the City. Sewer service is supplied by the Johnson County Unified Wastewater District, a separate governmental agency organized and governed by the County's Board of County Commissioners.

Google Fiber is currently installing fiber for high-speed internet and digital television services in Merriam.

Recreational and Cultural

Merriam is part of the Greater Kansas City Metropolitan Area, which abounds with cultural and recreational amenities that include the Kauffman Center for the Performing Arts, National World War I Museum, Kansas City Museum, Nelson-Atkins Museum of Art, Nerman Museum of Contemporary Art, Harry S. Truman Library and Museum, the Kansas City Symphony, the Starlight Theater, the Kansas City Repertory Theater, the Lyric Opera, the Folly Theater, the New Theater, Theater in the Park and the Kansas City Zoo. Oceans of Fun, Worlds of Fun, and Schlitterbahn are theme parks geared to family entertainment. The Sprint Arena is a world class facility hosting sports and entertainment events.

Kansas City is the home of the Kansas City Chiefs, an NFL football team; the Kansas City Royals, a Major League Baseball team; Sporting KC, a Major Soccer League; the Missouri Comets, a Major League Indoor Soccer team; the Missouri Mavericks, of the Central Hockey League, and the Kansas City T-Bones, a minor league baseball team. The Kansas Speedway hosts NASCAR Sprint Cup series as well as other races.

The City has ten municipal parks. Vavra Park is 4.37 acres and includes an Olympic size swimming pool and aquatic center, pavilion, picnic tables, and playground equipment. The Esther Brown Memorial Park is 3.68 acres, has tennis courts, basketball courts, picnic tables, playground equipment, and access to the Streamway Trail. Campbell Park is located at 61st & Turkey Creek and has picnic tables and playground equipment. The Streamway Park offers a paved 3.68-mile nature trail running north along Turkey Creek from 75th Street to Werner Park. Chatlain Park is 5.25 acres and is equipped with a pavilion, picnic tables and playground equipment. Quail Creek Park is 5.25 acres and includes playground equipment, an exercise trail, and a bird-watching area. Roger Werner Park includes 2.1 acres along Turkey Creek and is connected by a pedestrian bridge to the Merriam Marketplace pavilion. Dedicated in September 2006, Merriam Historic Plaza serves as a gateway to the City and home of the Merriam Visitors Bureau. The park features a paved walking path lined with interpretive signs tracing the history of the City, an original sculpture by artist Kwan Wu, fountains, a rain garden and native Kansas plantings. Waterfall Park contains 15 acres that includes soccer fields and a walking path for visitors to enjoy.

Also located within the City is the 44-acre Antioch Park, which is maintained by the Johnson County Parks and Recreation District. Antioch Park provides picnic shelters, tennis and basketball courts, a rose garden, two small fishing lakes, and a Vietnam War veteran memorial.

Shawnee Mission Park, located seven miles west of Merriam, is a 1,600 acre park with a 120 acre lake for boating and fishing, eleven picnic shelters, an archery range, a 53 acre dog off-leash area, and several nature trails. It also features an outdoor Theater in the Park.

Economic Information

Retail and Office

The City is a commercial center in Johnson County featuring many commercial and retail businesses including IKEA, a popular “destination retail” store; Marshalls, a chain department store; and Home Depot, a large retail home improvement and construction supply center. "Downtown" Merriam features a music store, small restaurants, a garden center, a feed store, a motorcycle dealership, auto parts stores, and other miscellaneous shops.

The Merriam Town Center strip mall includes more than 60 acres of land, containing approximately 500,000 square feet of store floor area. It contains a grocery store, a sporting goods store, a home improvement store, a pet supply store, three restaurants, a theater complex, and several other retail stores and employs approximately 1,000 people. Tenants include:

Home Depot	Hen House	PetSmart
Office Max	Party City	Game Stop
GNC	Mattress Firm	Chili's
Great Clips	Cinemark Theater	Marshall's
Old Navy	Famous Footwear	Visionworks
Cute Nails	China Garden Buffet	Good Feet Store
Bob Evans Restaurant	Verizon Wireless	Dick's Sporting Goods

Several automobile dealerships are located in the City including Hendrick Chevrolet/Nissan, Hendrick Toyota, Hendrick Lexus, Infiniti of Kansas, Aristocrat Motors, Baron BMW/Baron Mini, Carmax, and Shawnee Mission Hyundai. The five hotels located in the City are Drury Inn, Comfort Inn, Homestead Village, Quality Inn and Hampton Inn. Many offices are located in the City such as doctors' offices associated with the Shawnee Mission Medical Center, corporate headquarters, and smaller offices. Merriam is home to the Seaboard Allied Milling Corporation, one of the largest producers and sellers of agriculture products in the world. Hobby Lobby is also scheduled to open up a retail home decor store late 2014.

While a breakdown of retail sales is not available, in 2013 the City collected \$6,089,964 in sales tax from the City's one-percent sales tax (excluding use taxes). This would indicate that over \$608,990,000 worth of retail sales occurred in the City. (Note: Out-of-state sales of automobiles are not included in this sales tax figure.)

Financial and Banking Institutions

Residents of the City have easy access to the substantial financial and banking institutions located in the greater metropolitan area. Two banks are located in Merriam. US Bank, which has a branch at Antioch and Shawnee Mission Parkway, has assets in excess of \$371 billion and is the fifth largest financial services holding company in the United States. The main location of the Morrill & Janes Bank is located in Merriam and serves commercial clients. Morrill & Janes Bank was founded in 1871 and has approximately \$860 million in assets.

Employment

The City has more than 600 businesses and employers with total employment estimated at 14,400 jobs. Total employment for Johnson County is estimated at 288,400 jobs while the average 2014 to-date unemployment rate in Johnson County is 4.8%. The labor force has a strong work-ethic orientation, and the Kansas Constitution contains a "right-to-work" provision.

The following is a sample of businesses and employers located in Merriam:

<u>Major Employers</u>	<u>Business</u>	<u># Employees</u>
Shawnee Mission Medical Center	Hospital	2,838
Synchrony Financial	Credit Services	800
IKEA Property, Inc.	Home Furnishings	267
First Student	School Bus Service	265
Hendrick Chevrolet/Nissan	Automobile Dealer	235
Seaboard Allied Milling	Agri-business & Transportation	213
Carmax	Automobile Dealer	197
Shawnee Mission School District	Public elementary schools	187
Aristocrat Motors	Automobile Dealer	150
Home Depot	Home Improvement Store	150
Industrial Bearing (IBT)	Industrial Equipment	137
Hendrick Toyota	Automobile Dealer	136
Baron BMW/Baron Mini	Automobile Dealer	133
Lee Company	Apparel Manufacturer	130
Hendrick Lexus	Automobile Dealer	130

<u>Other Employers</u>	<u>Business</u>
Cinemark Theater	Movie Theater Multiplex
Hen House	Grocery Store
Johnson County Library	Public Library
Officemax	Office Supply Store
Shawnee Steel & Welding	Steel Fabrication
US Bank	Bank
Maverick Lumber	Building Materials Company

Tax Increment Financing Districts

Tax Increment Financing (TIF) was approved by the Council as the method of financing. The Tax Increment Financing Act (K.S.A. 12-1770 *et seq.*) authorizes cities to help redevelop blighted property and potentially blighted property through private investment which may be aided by the issuance of special obligation city bonds or other “pay as you go” reimbursements. Such obligations are retired by the increased property tax payments (increment) caused by the higher assessments on the redeveloped property. TIF is based on the concept of a partnership between the city and the private sector by providing public capital for private economic ventures which serve a public purpose (i.e. redevelopment of blighted or potentially blighted areas which are known in the TIF law as conservation areas).

The City has established two TIF districts. The first, Merriam Town Center, transformed a 65-acre mixed residential area into commercial use with the construction of a 500,000 square foot shopping center completed in 1999. Retail sales from the Center generate over \$1 million in additional City sales tax annually. A subordinated TIF revenue bond remains outstanding for this project. This TIF district is scheduled to end in 2016.

The second, I-35 Redevelopment District, encompasses significant underdeveloped area along both sides of I-35. This district was formerly known as the Enterprise Zone Redevelopment District. The City makes contractual “pay as you go” TIF payments to several developers per the terms of various redevelopment agreements.

The I-35 Redevelopment District contains the successful Merriam Pointe and Merriam Village projects. The 35-acre Merriam Pointe redevelopment attracted four large automobile dealerships including a new home for long-time Merriam auto dealer, Hendrick Toyota. Just one lot remains undeveloped in Merriam Pointe, which is located on the southwest corner of I-35 and 67th Street. The district is also home to the

33-acre Merriam Village project, originally conceived in March 2005. A portion of the planned retail was completed in 2008 by developer DDR Merriam Village, LLC (DDR), but was never occupied by a permanent tenant due to economic conditions. In 2013, IKEA Property Inc. (IKEA) purchased 18 acres of this site from DDR and opened a 359,000 square foot home furnishings store in fall 2014. The City has entered into a redevelopment agreement with IKEA that grants them \$19.9 million in property and sales TIF assistance over 20 years. DDR relinquished their TIF incentives for a portion of the project in favor of IKEA, but will retain their rights to TIF incentives for the remaining areas of the original project. Currently, a Hobby Lobby arts and crafts store is under construction in the original project area owned by DDR. Merriam Village is located on the southeast corner of Johnson Drive and I-35.

Financial Policies and Provisions

General Provisions

The City of Merriam financial policies and provisions, compiled below, set forth the basic framework for the overall fiscal management of the City. These policies assist the decision-making process of the City Council and the Administration. These policies provide guidelines for evaluating both current activities and proposals for future programs and budgets. Some policies are covered by formally adopted City Council policies, others are covered by administrative policy only.

Financial policies aid the City by improving financial management, improving financial position, and improving the creditworthiness of the City. They also serve to ensure that all financial transactions conducted by or on behalf of the City, its agencies, departments, officials, and authorized agents, shall be made in a manner and method which provides for the most proficient and effective management of the financial resources and funds of the City. These policies provide for the maximum protection of the City taxpayer, in accordance with and utilizing established financial management practices, accounting standards, and auditing requirements. Included in these are specific policies related to operations, accounting and auditing, reserves, capital projects, cash management, debt, and budget.

The City Council is responsible for establishing and authorizing policies and procedures for the management of all financial resources and transactions of the City. The City Administrator, Finance Director, and other City officials are responsible for adopting administrative procedures necessary to implement the financial policies.

It is the policy of the City to maintain sound financial practices and policies which are viable and current according to generally accepted accounting principles, auditing standards and best financial management practices, and which are consistent and comply with all applicable state and federal laws. The City shall regularly review its policies and procedures and reserves its right to change and supplement them as necessary.

Revenue Provisions

The City will attempt to maintain a diversified and stable revenue system to shelter it from short-term fluctuations in any one revenue source.

The City will attempt to obtain additional revenue sources as a way of ensuring a stable balanced budget.

The City will establish user charges and fees at a level relative to the cost of providing the service.

The City will annually review its user charges and fees. The City will consider market rates and charges levied by other public and private organizations for similar services.

The City acknowledges the fact that property values have historically increased in this area of the country. Increasing property values will consequently increase the taxes that citizens pay unless the mill levy is reduced by a comparable level. The City will annually review the effect of increasing property values and will take that into consideration when establishing the mill levy rate. This is not the case currently as

property values have declined for the last several years. The 2014 final mill levy decreased by .020 from the prior year, compared to increase of .103 for the 2013 levy.

The Council has adopted a policy that dictates the use of sales tax revenues. Capital improvement projects are funded significantly by sales taxes including: one-half of the City's 1% local sales tax; all of the City's .25% sales tax for streets; and the City's entire share of the 1995 .25% Countywide sales tax for public safety. In 2010 voters approved a referendum to replace the City's .25% sales tax for streets. The replacement tax provides for the collection of .25% sales tax from 1/1/2011 through 12/31/2020 designated for street and drainage improvements. The following sales taxes provide for funding of general operations: one-half of the City's 1% sales tax; the City's entire share of the 2010 .25% Countywide sales tax for public safety; and the City's entire share of the .6% Countywide sales tax.

Expenditure Provisions

The City will manage expenditures to assure that service will be efficient and cost effective in carrying out the public policy directives established by the Council.

The City will actively participate in risk management pools with other local area governments as long as the pools continue to outperform the market rates for these same services.

The City will continue to support a scheduled level of maintenance and replacement of its infrastructure, fleet, and other equipment and facilities.

Reserve Provisions

The City maintains a reserve and fund balance policy which sets a target of 30% to 35% of General Fund revenue for the combined General Fund and Risk Management Fund balances. If projected fund balances fall below the target range, the policy requires the City Administrator to submit a plan to restore the balances within range of the next five-year General Fund balance projection. The Risk Management Reserve Fund provides security from uninsured losses including emergency events or lawsuits, and conditions resulting in unanticipated expenditure requirements or revenue fluctuations.

The 2015 Budget satisfies the policy regarding General Fund reserves.

Capital Project Provisions

The City will annually develop a five-year plan for capital improvements in accordance with City policies.

The City will adopt an annual capital budget based on the five-year capital improvement plan.

Cash Management/Investment Provisions

The City will deposit all funds on the same day the funds are received.

The City will collect revenues aggressively, including past due bills of any type.

The Council has adopted a formal investment policy to guide the investment of idle funds. The policy emphasizes the preservation of principal, while seeking to obtain the best available rate of return. The policy fully complies with statutes concerning the investment of funds by municipalities in Kansas.

The City has formed an Investment Committee consisting of the Finance Director/City Treasurer, City Administrator, Mayor, and Council President. The committee meets quarterly to review the status of the City's investments, the return on the investments, and the outlook of existing market conditions and other factors affecting the City's investment decisions.

Debt Service Provisions

When general obligation debt is issued, the City will seek to obtain interest costs that are the lowest attainable in the market. The City will seek to maintain good financial policies and financial reporting to aid in the acquisition of the best market rates.

The City will comply with the legal debt margin established by the statutes. The State of Kansas limits bonded debt to 30% of assessed valuation (excluding: revenue bonds, storm drainage or sanitary sewer improvement bonds and refunding bonds).

Accounting, Auditing, and Financial Reporting Provisions

The City will follow the Generally Accepted Accounting Principles (GAAP) as promulgated by the Governmental Accounting Standards Board (GASB) for budget preparation and financial reporting.

The City will submit to an annual audit by an independent certified public accountant with the goal of attaining an unqualified opinion.

The City will prepare a Comprehensive Annual Financial Report (CAFR) and submit it for consideration to the Government Finance Officers Association for their Certificate of Achievement for Excellence in Financial Reporting.

The City will follow the standards of full disclosure in all financial reporting and bond offering statements.

Budget Policies

The City Council must adopt a balanced budget, where total resources equal total obligations in accordance with K.S.A. 79-2927. The budget adoption and amendment process is described further on pages 33 and 34.

Planning and Goal Setting

The City of Merriam has changed dramatically since its incorporation in 1950. Merriam is a “first suburb” in the Kansas City metro area, with most housing stock dating from the 1950’s and 1960’s. In the early to mid-1990’s, the City began to focus on extensive infrastructure improvements and redevelopment. In addition, the City completed several extensive drainage projects to alleviate the area’s history of stormwater flooding.

Following completion of the successful Merriam Town Center shops in 1998, the City enjoyed robust sales and property tax revenues. During these years, City Council was able to roll back the mill levy and keep property tax collections fairly constant. However, in 2002 as the national and state economy began to falter, the State of Kansas experienced budget difficulties and discontinued statutory demand transfers to cities. Additionally, the City struggled with stagnate sales tax collections and rising operating costs. Then in 2008, the City Council increased the mill in order to maintain quality public safety and other services just as the economy entered the Great Recession. The recession stalled two key redevelopment projects but finally resumed in 2011.

Since 2011, three additional auto dealerships and the IKEA home furnishing store have opened in Merriam ushering in higher sales tax collections and assessed valuations. A stable financial forecast allows greater focus on desired goals with continued emphasis on efficiency. Governing Body and City staff will continue efforts in goal setting and establishing plans to achieve them.

Mission Statement and Values – The Governing Body conducted worksessions to update their mission statement and identify what they value most highly about the City. Citizen input was obtained via an on-line survey and was incorporated into their discussions. Values identified were: quality service, convenient location, public safety, and diversity. “To serve the public with transparent government focused on progress” is the City’s new mission statement.

Planning and Goal Setting by Governing Body – Citywide goals and objectives are reviewed and updated annually by the Governing Body. The six goals below reflect the long-range goals of the Governing Body. Additions and updates to specific initiatives were made as part of the review process. The results of the citizen survey conducted in spring of 2012 reflected positively on the City’s quality of services and quality of life. The results reinforced the need to remain focused on code enforcement and community development issues. Goals are followed by specific objectives that will gauge progress toward the goal. Objectives are followed by information on related initiatives.

Goal #1: Code Enforcement – Enforce City codes fairly to improve physical conditions in the community.

Objective: Reduce code violations involving maintenance of yards and trash receptacles.

Initiative: Hire a Neighborhood Service Manager with a focus on code violations.

Objective: Reduce the number of repeat code offenders.

Initiative: Investigate charging an administrative fee for code enforcement violations that result in a court appearance.

Initiative: Continue to work with and educate banks/property maintenance firms that are caring for foreclosed properties on Merriam’s property maintenance requirements.

Objective: Establish methods to measure progress toward reduced code violations. Report information to City Council on a regular basis (weekly, monthly, or quarterly).

Initiative: Evaluate and purchase new software for Community Development to aid in tracking violations.

Goal #2: Community Development – Improve value of property and the quality of life through investment in and redevelopment of our neighborhoods.

Objective: Sustain capital improvement efforts.

Initiative: The City’s Five-year CIP program includes street, bridge, stormwater and other projects aided with funding from federal and county grant funds.

Objective: Sustain street lighting program.

Initiative: Monitor LED streetlight project for efficiency.

Initiative: Accelerate streetlight conversion program to accommodate modern metered lighting through the five-year CIP budget.

Objective: Support public art projects in a prominent Merriam location.

Initiative: Fund the projects through the Five-year CIP budget and for a committee to consider locations and types of art.

Goal #3: Citizen Advocacy – Enhance citizen engagement with the City.

Objective: Enhance the new City website.

Initiative: Provide e-commerce capabilities to allow citizens to conduct business on-line.

Initiative: Work with CivicPlus for enhancements that make it easier to locate information on-line.

Objective: Seek additional ways to use social media to engage citizens.

Initiative: Hire a new Communications Specialist.

Goal #4: Economic Development – Promote and stimulate quality development to enhance the City’s economic base.

Objective: Promote existing developments.

Initiative: Fund Kansas City Area Development Council (KCADC) for three years and evaluate the cost and benefit of the program.

Initiative: Update the City’s existing Tax Increment Financing Policy (TIF) and adopt a new Community Improvement District (CID) Policy.

Objective: Work with local business owners and business associations (i.e. Downtown Merriam Partnership (DMP)).

Initiative: Assign staff and/or council members to attend six bimonthly DMP meetings. Staff will attend periodic Northeast Johnson County Chamber of Commerce events and promote the area through the NE7 Committee.

Initiative: Continue cooperative advertising and support for major City industries to enhance/expand their customer base and highlight their connection to Merriam (i.e. auto dealerships, hotels).

Objective: Keep abreast of legislative efforts and current events that are adverse to the City of Merriam.

Initiative: Hire a lobbyist to track state and federal legislative efforts that are adverse to our community's interest. Continue to subscribe to local business publications for information on current business trends.

Goal #5: Administrative Focus – Support quality service delivery in an efficient manner.

Objective: Codify City codes and research conflicting ordinances for clarity and make them available to the public.

Initiative: Complete codification and provide navigation to the codes from our new web site.

Objective: Invest in our employees.

Initiative: To the extent resources are available, we will empower our employees, fund competitive salaries, conduct market studies, and train our employees to be the best assets they can be.

Objective: Enhance communications between Governing Body and staff.

Goal #6: Sustainable Planning – Implement best management and planning practices and encourage the community to undertake energy-reducing and recycling efforts.

Objective: Revise the solid waste code.

Initiative: Implement the changes to City code Chapter 56 - Solid Waste through efforts of a Neighborhood Services Manager.

Objective: Complete Upper Turkey Creek (UTC) drainage study.

Initiative: Complete the Upper Turkey Creek flood mitigation study including new hydrology analysis. Present the study to the U.S. Army Corps of Engineers Civil Work Review Board and commence final design in 2015.

Objective: Evaluate options for renovation and improvement of the City's Community Center.

Initiative: Fund a structural survey and evaluation options for improvements.

Integration with Other Long-Term Planning Processes

The Council and staff utilize several processes and documents to help develop long-term goals and objectives, including the following:

Citizen surveys - Surveys will be used on a periodic basis to help the Council set long-term goals and objectives and serve as a benchmark on how well the City meets its long-term objectives and goals. The most recent survey was conducted in spring 2012 using a professional survey firm. Results were obtained from a statistically random sample with a precision of +/- 4% at the 95% confidence level. Some key results for residents surveyed are identified below. In most categories, satisfaction levels increased since the 2006 survey. However, the percent satisfied with the City's overall image decreased to 61% from 66% in the prior survey. A similar survey is budgeted for 2015.

- 89% were satisfied with overall quality of City services
- 85% were satisfied with quality of life in the City
- 88% to 90% were satisfied with the quality of City police and fire protection
- 91% were satisfied with the maintenance of City parks

- 93% were satisfied with the snow removal on City streets
- 81% were satisfied with the maintenance of City streets
- 61% to 65% were satisfied with mowing and maintenance enforcement for commercial property
- 62% were satisfied with enforcement of clean-up of litter and debris

Preliminary Budget Work Sessions – City staff and Council meet several times from February through July each year prior to presentation of the operating budget and the CIP Five-year Plan. These preliminary work sessions provide an opportunity to discuss the financial outlook and short-term priorities for the upcoming budget year.

Five-year Capital Improvement Plan - The Council receives staff and citizen input on the prioritization of capital improvement needs. The Council also conducts periodic “bus tours” where they visit recently completed capital improvement projects; planned projects; and proposed or possible projects. After receiving this input, the Council meets in work sessions to discuss priorities. These discussions serve as a guide as the City develops the new Five-year capital improvement plan (the Plan) each year. The Plan forms the basis for the current year’s capital improvement budget which is funded by a .25% special sales tax and General Fund transfers per City Council policy. Per the policy, revised in 2014, up to half of the City’s 1% general sales tax may be used to fund the Five-year capital improvement plan as needed to fund the Plan. Additionally, City use taxes associated with the .25% special sales tax are also dedicated to the Plan. These dedicated revenues provide resource to ensure that the City can continue enhance and maintain its infrastructure over the long term.

Twenty-year Comprehensive Plan – The Comprehensive Plan is an official long-range policy statement adopted and amended by formal resolution of the Planning Commission and City Council. It is a major component of the planning process for the City as it guides the long-range, comprehensive decision making process involving primarily physical development and those City actions expected to influence development in the long-term. The Comprehensive Plan is an explicit statement of future goals for the community, and serves as a formal vision for the Planning Commission, elected officials, residents, private organizations, and individuals.

In addition, the Comprehensive Plan is a measuring tool for evaluating specific development proposals and their impact on the general public welfare. The plan is supplemented and implemented by other policy documents and ordinances including the Zoning Ordinance, Subdivision Regulations, Flood Hazard Ordinance, Stormwater Management Ordinance, Building Codes and Capital Improvements Program. The Comprehensive Plan addresses eight major topics. These are: (1) goals and objectives, (2) background and relationships, (3) physiography, (4) socio-economic studies, (5) land use, (6) major thoroughfare plan, (7) community facilities and public utilities plan and (8) implementation.

The City of Merriam’s Comprehensive Plan was adopted in January of 2001. The planning framework includes an introduction and a summary of the existing population and employment characteristics of the City of Merriam. The Plan contains a discussion of the urban form principals upon which the plan is based, in the following categories: Housing; Commercial and Industrial Development; Future Land Use; Parks and Recreation; Public Facilities; and Transportation.

The Comprehensive Plan is updated on a regular basis to ensure that it reflects current activities and community goals and needs. Since its adoption in 2001, the City amended the Comprehensive Plan in 2004 with the approval of the West Antioch School Site Plan Amendment. This amendment proposed appropriate land uses for the former West Antioch Elementary School Site. A second amendment was approved in 2005 with the adoption of the Grandview Housing Assessment, which called for redevelopment of the Grandview area into a mixed use development. The third amendment occurred in June 2007 which addressed appropriate uses for the South Park Sub Area Plan, site of the former South Park Elementary School. The fourth amendment occurred in February 2014 to incorporate the Shawnee Mission Parkway Corridor Study. This study provided recommendations for land use, plus financial, transportation, and design characteristics along this well-traveled route. Amendments will be considered when required to reflect changes to the future land use map and zoning updates.

The vision for the future of Merriam is described in Section 2.2 of the Comprehensive Plan: “*Merriam is a quality place that attracts people because of its strong neighborhoods, accessible shopping, job opportunities, inviting public spaces and its convenient location to regional attractions.*”

Here are some of the long-term goals outlined in the 2001 Comprehensive Plan:

- Reinvestment goal - Merriam’s housing stock contributes to the vitality of neighborhoods.
- Public Services goal - People are attracted to Merriam neighborhoods because of the quality educational, recreation, public safety, infrastructure, medical and social services.
- Identity goal - Merriam’s neighborhoods have a distinct identity that helps define their boundaries and fosters pride and belonging among residents.
- Mixed Development goal - Merriam’s commercial development includes many activity centers where a variety of uses (e.g. retail stores, residences, civic buildings, and office.) thrive because they are connected.
- Durability goal - Merriam’s commercial buildings are built to last with quality materials and are designed for changing uses to accommodate shifts in the market.

Economic Development – Merriam enjoys a unique location that combines quiet, almost rural neighborhoods with the excellent commercial opportunities afforded by proximity to Interstate-35. City staff and Council work to identify potential areas for redevelopment. Merriam is a land-locked city, so there is little undeveloped land available. Due to the extraordinary costs of infill redevelopment projects compared to green field development, the City expects to partner with private developers in an effort to compete with cities that can offer undeveloped tracts. More on such partnerships may be found in the Tax Increment Financing section under Economic Information. The Assistant City Administrator is

Parkland Development - The City sets funds aside in the five-year capital improvement plan when needed to purchase and develop parkland. As a city that is land-locked and completely developed, parkland is not readily available. For that reason, the City must plan to acquire parkland as appropriate properties become available. In the last 10 years, the City has acquired almost 80 additional acres of parkland. The City has recently extended the sidewalk system through downtown along Merriam Drive and into Brown Park and Waterfall Park. New soccer fields were dedicated at Waterfall Park in August 2012.

Downtown Enhancements – The City has facilitated the enhancement and revitalization of the downtown retail district. In 2001, the City completed construction of Merriam Marketplace, a pavilion that is home to the farmer’s market each Saturday from April through October. Additionally, Merriam Marketplace is host to a variety of community events including the annual Turkey Creek Car and Motorcycle Show, and musical performances held throughout the summer. Extensive street improvements to Merriam Drive, the main street running through this downtown area, were completed in 2005. These improvements include expanded sidewalks with tree wells, decorative streetlights, and monument signs at each end of the downtown district and in other locations to direct shoppers to the area. The City’s Public Works department grows and maintains hanging flower baskets along Merriam Drive during the summer.

Infrastructure maintenance - The City has a long-term street overlay program to maintain all streets in the City. The program calls for a major overlay and curb repair to every street on a nine-year schedule. The City has dedicated its share of the State fuel tax to fund the annual street overlay program. Additionally, the 2015 budget includes \$250,000 from the Capital Improvement Fund to supplement the fuel tax dollars.

As an older, “first suburb”, the City must be committed to infrastructure and property maintenance to maintain property values and curb the creep of blight. To facilitate this, the Council has developed an aggressive long-term approach to code enforcement, including having a staff of three professional code enforcement officers and a summer weed enforcement program.

Ten-year Major Equipment Replacement Schedule - The City maintains a ten-year major equipment replacement schedule to provide for systematic replacement of equipment items over \$5,000 for each

department. The replacement schedule is used to forecast the amount of transfers needed from the General Fund to the Equipment Reserve Fund, where equipment purchases for each year are budgeted.

Five-year General Fund Balance Projections – City staff forecasts General Fund balances using current information and trends for revenues and expenditures to assess areas of concern for current and future budgets. Since last year, transfers to the Capital Improvement Fund have been reduced as needed to maintain reserves in the target range of 30% to 35% of General Fund revenues. The Five-year capital improvement program will remain robust even with reduced transfers. The chart below illustrates that revenues and expenditures are generally balanced for this forecast period, but new programs may require a change in priorities. While efforts have been made to accurately project new sales tax revenues, actual receipts for new retailers could vary and so projections are regularly reviewed and updated.

Five-Year General Fund Balance Projections										
<i>in millions</i>										
	<u>2015</u>		<u>2016</u>		<u>2017</u>		<u>2018</u>		<u>2019</u>	
Beginning Fund Balance	\$	5.757	\$	5.242	\$	5.049	\$	4.992	\$	5.004
Revenues	\$	16.254	\$	16.477	\$	16.663	\$	16.654	\$	16.642
Operating Expenditures	\$	12.416	\$	12.953	\$	13.501	\$	14.153	\$	14.753
Interfund Transfers	\$	4.353	\$	3.717	\$	3.219	\$	2.489	\$	2.057
Subtotal Expenditures	\$	16.769	\$	16.670	\$	16.720	\$	16.642	\$	16.810
Projected Fund Balance	\$	5.242	\$	5.049	\$	4.992	\$	5.004	\$	4.836

Annual Budget Adoption

Policy

It is the policy of the City Council to plan for the orderly operation of the City by the adoption of an annual budget of all anticipated revenues and expenditures according to K.S.A. 79-2929 et. seq.

Responsibilities

Citizens are encouraged to share ideas and provide input concerning City operations as well as budgetary issues. Citizens may provide input at council meetings, public hearings, and through surveys and other forms of communication.

The City Council is responsible for reviewing and adopting an annual budget for all funds for which the City is responsible. Council must also approve large purchases, change orders to existing contractual agreements, and budget transfers between funds.

The City Administrator is responsible for recommending a balanced budget to the Council for adoption. In addition, the City Administrator provides general guidelines for budget preparation as well as overseeing budget implementation during the fiscal year.

The Finance Director is responsible for establishing the budget schedule; evaluating department requests; estimating revenues, expenses, and financial impacts of budget proposals; ensuring compliance with applicable state budget laws; providing the Council with the information necessary to make responsible decisions; and administering the policy and procedures.

Budget Development Process

During the first quarter of each year, the Finance Director and the City Administrator establish the calendar for adoption of the annual operating budget for the following year. The calendar is designed to allow sufficient time for preparation of budget requests, public comment, staff and City Administrator review, Council consideration, and publication and submission deadlines established by statute. All dates are to be considered mandatory deadlines unless otherwise modified by the City Administrator.

The Finance Director issues budget forms and instructions to departments in March. All departments shall submit their budget requests according to the schedule and instructions. The Finance Director reviews and evaluates the budget requests, and assists the City Administrator in formulating the budget to be recommended to the Council. Departments are prepared to fully explain and justify their requests to the City Administrator.

The City Administrator formulates a recommended budget and submits it to the Council for consideration in late May or early June. The Council will meet in work sessions and committee meetings to consider and discuss the budget. The Council may invite officials, departments, and agencies to present additional information or justifications concerning their requests. Copies of the proposed budget summary are available to the public at City Hall and on the website by mid July.

After review by the Council and action to set a public hearing date, the Finance Director publishes the proposed budget and notice of public hearing in the City's official newspaper. The public hearing shall be scheduled at least 10 days later than the date of the publication of the proposed budget, but no later than August 15, in accordance with the statutes.

The Council will then hold a public hearing on the date and time specified in the publication for the purposes of hearing taxpayer questions and comments concerning the proposed budget. The Council shall adopt an annual budget and the Finance Director will file it with the County Clerk on or before August 25th. Copies of the expanded budget document are available to the public at City Hall and on the website in late fall.

The process of amending the City's budget is outlined and authorized by K.S.A. 79-2929a. Amendments to the City's budget are allowed only in the event of an increase in the original budget for previously unbudgeted increases in revenues other than ad valorem property taxes. To amend the budget the City is required to publish a "Notice of Hearing" 10 days prior to the hearing. The City then must hold a public hearing and forward amended budget forms to the County Clerk for certification.

2014 Calendar for 2015 Budget

Date	Responsibility	Task
February 13	City Administrator, Finance Director	Distribute status report for Council Goals and solicit updates from City Council
March 24	City Council	Review/affirm updated Council Goals
March 25	City Administrator	Review and discuss updated Council Goals with Department Heads
March 25	Finance Director	Distribute budget forms & instructions Turn on budget entry in system
April 28 (following council)	City Council, City Administrator City Engineer, Public Works Director Finance Director	Work Session - CIP Forecast and Priorities
April 29	Department Heads	Department Budget Requests due to City Administrator & Finance Director
April 29 - May 30	City Administrator, Finance Director Assistant City Administrator	Review of Department draft budgets. Discussion with Department Heads.
June 9 (following council)	City Council, City Administrator, Finance Director, Asst. City Administrator	Work Session - Preliminary Operating Budget
June 9 - June 23	City Administrator, Finance Director Assistant City Administrator	Develop Recommended Budget
June 23	City Council, City Administrator Finance Director, Assistant City Administrator	<i>Work Session - Review 2014 Revenue Projections; Recommended 2015 City Operating Budget</i>
July 1 - July 11	City Administrator, Finance Director Assistant City Administrator	Finalize Operating Budget
July 15	Finance Director	Publication of Budget Notice
July 28	City Council	Formal Budget Hearing Consider Resolution to Adopt Budget
August 5	Finance Director	Publication of Budget Vote Results
August 25	Finance Director	Certify Budget to County Clerk

Financial Structure

Basis of Presentation

In determining the agencies or entities which comprise the City for financial reporting purposes, the criteria of oversight responsibility over such agencies or entities, special financing relationships and scope of public service provided by the agencies or entities are used. Oversight responsibility is determined by the extent of financial interdependency, control over the selection of the governing authority and management, and the ability to significantly influence operations and accountability for fiscal matters. Based on these criteria, there are no other agencies or entities which should be included in the financial statements of the City.

The accounts of the City are organized on the basis of funds and groups of accounts, each of which is considered to be a separate accounting entity. The operations of each fund are accounted for by providing a separate set of self-balancing accounts which comprise its assets, liabilities, equities, revenues, and expenditures. The various funds are grouped by type in the financial statements. Within each fund type exists one or more funds. The following fund types and account groups are used by the City.

Fund Structure

Governmental Funds are those through which most governmental functions of the City are financed. The acquisition, use, and balances of the City's expendable financial resources and the related liabilities (other than those in proprietary funds) are accounted for through governmental funds. The measurement focus is upon determination of changes in financial position. The following are the City's governmental fund types:

- **The General Fund** is the principal fund of the City and accounts for all financial transactions not accounted for in other funds. The general operating expenditures, fixed charges and capital improvement costs that are not paid through other funds are financed through revenues received by the General fund. The general fund is used to pay for the expenditures of various departments throughout the City, with a few exceptions as noted below under Special Revenue Funds.
- **Special Revenue Funds** are used to account for revenues derived from specific taxes, governmental grants or other revenue sources which are designated to finance particular functions or activities of the City as identified below.
 - *Special Highway Fund* accounts for Motor Fuel tax receipts and is used for construction, maintenance and repairs of City roads.
 - *Special Parks and Recreation Fund* accounts for one third of the Special Alcohol tax receipts and is used to purchase and maintain City parks and recreational services and facilities.
 - *Special Alcohol Fund* accounts for one third of the Special Alcohol tax receipts and is used to fund the City's crime prevention programs for elementary school students.
 - *Equipment Reserve Fund* accounts for transfers from the General Fund and is used to finance the acquisition of major equipment purchases.
 - *Risk Management Reserve Fund* accounts for transfers from the General Fund and is used for the payment of risk management related expenses.
 - *Transient Guest Tax Fund* accounts for Transient Guest tax receipts and is used to enhance the community in ways that attract visitors, including operation of the Visitors Bureau.

- **Bond and Interest Fund** is used to account for the accumulation of resources for and the payment of principal, interest and other related costs of the City's general obligation bonds.
- **Capital Improvement Fund** is used to account for monies derived from 50% of the City 1% sales tax, 100% of special sales taxes, grants and contributions of outside agencies used to finance infrastructure improvements in the City. This fund also accounts for monies derived from property tax incremental financing (TIF) revenue received from properties located in a redevelopment district.

Water and sewer services are provided by Water One, a quasi-governmental agency not associated with the City, and so Merriam has no enterprise fund.

The City has additional funds that are audited, but not included in the budget. The special law enforcement fund accounts for monies derived from property seizures related to illegal drug arrests and prosecution as well as the disbursement of monies for drug enforcement purposes. The tax increment financing funds, while consisting of major expenditures are considered outside everyday operations.

Use of Funds by City Departments

The following table lists City departments and the funds they use.

Department	Percent of Expenditures Associated with Funds (approximate)*							
	General	Special Highway	Special Alcohol	Special Parks	Transient Guest	Risk Mgmt	Equip. Reserve	Capital Improv.
City Council	100							
Administration	87				9	4		
Municipal Court	100							
General Overhead	100							
Information Services	92				1		6	1
Police	97		1				2	
Fire	90						10	
Public Works	74	13					7	6
Culture Recreation	74			1	15		10	
Aquatic Center	85			3			12	
Merriam Marketplace					100			
Visitors Bureau					100			
Community Development	95						3	2
CIP Administration								100
* excludes Bond Fund								

The Special Highway Fund is used by the Public Works department for street overlay, paving and other street expenditures. The Special Alcohol Fund is used by the Police department to fund alcohol and drug education programs. The Special Parks & Recreation Fund is used by the Culture & Recreation department to supplement purchases for City parks. The Transient Guest Tax Fund supports community events (i.e.: Turkey Creek Festival, Turkey Creek Car Show), the farmers' market operations, and the Visitor's Bureau operations. The Risk Management Fund is used by the Administration department for risk management consulting fees or uninsured insurance claims. The Equipment Reserve Fund is used by departments to fund large equipment purchases.

Several General Fund programs generate revenues that are not sufficient to sustain the operational costs for the associated department. Such departments are supported and supplemented by the collection of sales, property taxes and other general revenues. For example, swimming pool usage fees cover about one-third of the cost to operate the Aquatic Center department. However, the Governing Body desires to make this amenity available to Merriam residents. Similarly, building permits cover just under one-third of

the cost to operate the Community Development department, which is vital City function. Policy decisions and priorities of City Council will dictate allocation of resources to departments when funding sources are under pressure.

Basis of Accounting

The modified accrual basis of accounting is utilized by all governmental and agency fund types. Under the modified accrual basis of accounting, revenues are recorded as collected unless susceptible to accrual, i.e. amounts measurable and available to finance the City's operations or of a material amount and not received at the normal time of receipt. Significant revenues which are considered susceptible to accrual include delinquent property taxes (on the basis of amounts expected to be collected within 60 days of year-end); sales, utility and franchise taxes; interest; and certain State and Federal grants and entitlements. Expenditures, other than interest on long-term debt, are recorded when the liability is incurred.

In applying the susceptible-to-accrual concept to intergovernmental revenues, the legal and contractual requirements of the numerous individual programs are used as guidance. There are, however, essentially two types of these revenues. In one, funds are virtually unrestricted as to purpose of expenditures and are usually revocable only for failure to comply with prescribed compliance requirements. These resources are reflected as revenues at the time of receipt or earlier if susceptible-to-accrual criteria are met.

Licenses and permits, charges for services, fines and forfeitures, and miscellaneous revenues are recorded as revenues when received in cash because they are generally not measurable until actually received.

The accrual basis of accounting is utilized by proprietary fund types. Under this basis of accounting, revenues are recognized when earned (including unbilled services) and expenses are recorded when liabilities are incurred. The City has no proprietary fund types.

Budgetary Basis and Ending Cash Position

The final budget adopted by the City Council must be a balanced budget, where total resources equal total obligations. The State Budget Law prohibits a budget which projects spending in excess of available resources. The Budget Law further prohibits unappropriated balances in funds supported by general tax levies. The City's budget is prepared on the modified accrual basis (which is the same accounting basis used for all funds) and assumes that prior year's ending cash balances will be fully utilized to balance the budget.

While the fund balance is not an annual source of revenue to fund operations of the City, year-end carryovers are used to fund future year operating and capital budgets. It is critical that adequate fund balance reserves are kept to meet unexpected operating or capital demands and to cover any unanticipated revenue shortfalls. Kansas statutes require that budgeted ending fund balances be zero, but the City does not expect to expend budgeted reserves. The following table details actual and projected ending fund balances for the General Fund, major funds and non-major funds. Note: The projected 2014 ending balance shown below is an updated projection made in fall 2014 as this document is going to print. The 2015 beginning balance projections shown on page 16 were made in July as the budget was being prepared, therefore these numbers will not match.

Fund	Actual			Projected	
	2012	2013	% Change	2014	2015
General Fund	\$ 5,499,390	\$ 6,031,940	9.68%	\$ 5,757,429	\$ 5,242,357
Capital Improvements	9,060,139	10,937,783	20.72%	8,264,553	10,208,549
Bond & Interest	110,423	162,407	47.08%	48,604	38,286
Other Governmental	2,485,970	2,652,321	6.69%	2,568,813	2,346,496
Total	<u>\$ 17,155,922</u>	<u>\$ 19,784,451</u>		<u>\$ 16,639,399</u>	<u>\$ 17,835,688</u>

(See pages 16 and 17 for fund balances by fund for purposes of Budget 2015 presentation)

The General Fund ending balance increased by 9.68% from 2012 to 2013. Sales tax collections were better than expected, particularly from auto dealerships. Projected 2014 ending fund balance of \$5,757,429 is a healthy 36.7% of estimated revenues.

The balance for the Capital Improvement Fund increased by 20.72% from 2012 to 2013. The increase was due to better than expected sales tax collections and the delayed commencement of Shawnee Creek and Meyer Creek Drainage projects and the 75th Street (west) project. The Bond and Interest Fund balance increased 47.08% from 2012 to 2013 due to excess transfers from the Capital Improvement Fund. The Bond and Interest Fund serves to pay known amounts of principal and interest on existing debt using transfers from the Capital Improvement Funds. The City anticipates funding the Upper Turkey Creek Drainage project in 2017 without the issuance of bonds due to available balances in the Capital Improvement Fund. The two significant non-major funds are the Equipment Reserve and the Risk Management Fund; the balance of the Equipment Reserve fund fluctuates depending on projected needs in the 10-Year Equipment Replacement Schedule; the Risk Management Fund is a contingency fund that would aid the City in managing uninsured expenditures.

Encumbrances, which represent purchase orders, contracts, and other commitments, are treated as budgetary expenditures in the year incurred.

Additional Considerations

In order to ensure that Kansas public agencies will conduct their financial affairs in a fiscally responsible manner, the State Legislature enacted a cash-basis law in 1933 (K.S.A. 10-1101 to 10-1122) which makes it unlawful for the governing body of any municipality to create any indebtedness in excess of the amount of funds actually on hand in the treasury of such municipality at the time for such purpose, or to authorize the issuance of any order, warrant, or check or other evidence of indebtedness of such municipality in excess of the funds actually on hand in the treasury of such municipality at the time for such purpose. The essence of the cash basis law is to prohibit municipalities from spending more than they receive annually in operating revenues, and to prevent the issuance of short-term debt to cover operating expenditures.

The Kansas Statutes and the Director of Accounts and Reports provide for municipal record keeping in conformance with the cash-basis and budget laws of the State of Kansas. Separate funds are maintained for specific purposes and projects in accordance with state law, the State Division of Accounts and Reports, Department of Administration, bond covenants, tax levies, commitments for grants and ordinances and resolutions passed by the City Council. Revenues and expenditures are accounted for and an annual report is produced showing revenues received, encumbrances and expenditures against budgeted revenues and expenditures.

Debt Service

Overview and Debt Financing Principles

Local governments are often faced with increasing demands for services and infrastructure improvements. These demands often exceed the corresponding revenue necessary to finance the services and improvements. This produces a need to finance public facilities and infrastructure. Through debt financing, the City can construct improvements in advance of or as the need arises rather than delaying projects. Debt financing more fairly distributes the costs of the improvements to the users of the project over its lifetime.

The goal of Merriam's debt policy is to maintain the ability to provide high quality essential city services and improvements in a cost effective manner. Policy makers weigh this goal against maintaining the ability to borrow at the lowest possible rates. The City uses the following guidelines before financing projects with long term debt:

- Management staff and elected officials conservatively project the revenue sources to pay off the debt.
- The financing of the improvement will not exceed its useful life.
- The benefits of the improvement must outweigh its costs, including the interest costs of financing.
- Debt will only be used to provide financing for essential and necessary capital projects and major equipment purchases. Debt will not be used to cover deficits (annual spending greater than annual revenue) or to cover short-term cash flow difficulties.

Outstanding Debt

The following table provides a summary of the City's outstanding debt issues. The City's bonds have received a credit rating of "Aa2" by Moody's Investors Service (the rating prior to Moody's recalibration was A1).

OUTSTANDING DEBT

Purpose	Issue Date	Maturity Date	Original Amount	Amount Outstanding 1/1/2014	Principal Payments FY 2015
General Obligation					
Eby Street/Quaker Creek – bonds (Merriam Village public improvement)	11/15/05	10/01/14	\$5,900,000	\$320,000	-0-
West Frontage Road – bonds (Merriam Pointe public improvements)	09/15/08	10/01/14	3,500,000	355,000	-0-
Refunding bonds to refinance 2004, 2005 & 2008 street/storm drainage improvements	3/01/12	10/01/23	7,300,000	6,935,000	\$765,000
Total Bonds			<u>\$16,700,000</u>	<u>\$7,610,000</u>	<u>\$765,000</u>

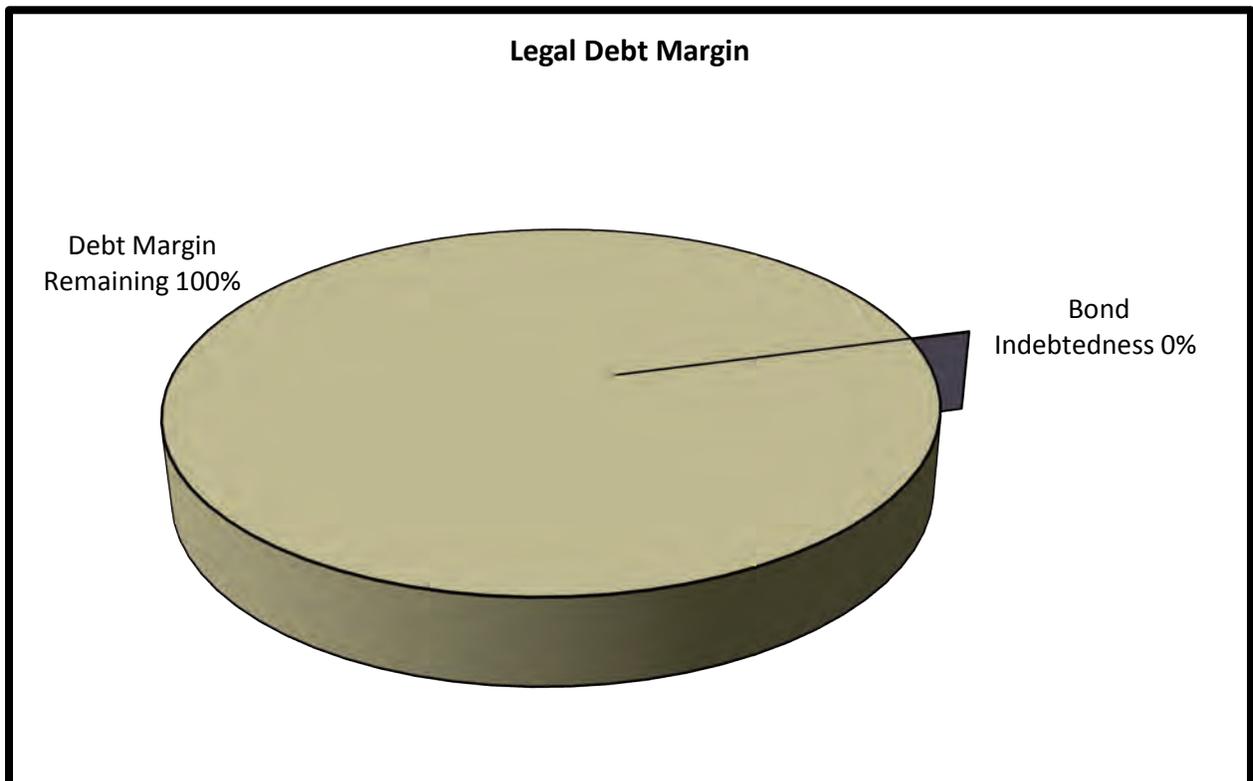
Legal Debt Margin

Percentage of legal debt margin used measures the City's ability to issue bonded debt. Direct bonded debt is debt for which the City has pledged its full faith and credit. The debt limit establishes a maximum dollar limitation calculated under existing law. The debt limitations provided by K.S.A. 10-308 provides that the debt of the City is limited to 30% of assessed valuation. Certain drainage and refunding issues are not subject to the limit as provided by K.S.A. 10-309.

Legal Debt Margin Calculation for Fiscal Year 2014

Assessed Value (a)	\$ 176,267,219
Debt Limit	52,880,166
Debt applicable to limit:	
General Obligation bonds and notes	5,930,000
Less: drainage and refunding issues not subject to limit	(5,930,000)
Total net debt applicable to limit	<u> -</u>
Legal debt margin remaining	<u>\$ 52,880,166</u>

(a) Combination of Motor Vehicle and Real Property values (preliminary estimates)



Annual Debt Service

The following table provides a summary of the City's annual debt service requirements (principal and interest) on current debt obligations from the budget year through the final year of debt retirement. The City has never in its history defaulted on the payment of any of its debt obligations.

ANNUAL DEBT SERVICE REQUIREMENTS

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2015	\$765,000	\$104,450	\$869,450
2016	795,000	89,150	884,150
2017	830,000	73,250	903,250
2018	860,000	56,650	916,650
2019	485,000	45,900	530,900
2020	510,000	38,625	548,625
2021	530,000	30,975	560,975
2022	560,000	21,700	581,700
2023	595,000	11,900	606,900
	<u>\$5,930,000</u>	<u>\$472,600</u>	<u>\$6,402,600</u>

Effect of Debt on Current and Future Operations

The table below shows a comparison of budgeted debt service expenditures as a percentage of total City expenditures:

Debt Service as a Percentage of Total Expenditures

	<u>Actual 2013</u>	<u>Budget 2014</u>	<u>Estimated 2014</u>	<u>Budget 2015</u>
Total Expenditures	\$18,710,861	\$28,709,425	\$31,126,590	\$24,980,410
Debt Service Annually	\$3,135,298	\$1,827,448	\$1,827,448	\$869,450
Debt Service as a Percentage of Total Expenditures	16.76%	6.37%	5.87%	3.48%

Each year, the City prepares a Five-year capital improvement program plan (see Capital Improvement Program section). In preparing the plan, the City forecasts projected revenues and expenditures for the plan period and beyond. Part of this forecasting process involves analyzing the impact of future debt service payments. The forecast reveals that all future debt service payments may be made with no property tax increases and no additional contributions from operating funds.

Authorized Paid Positions

Department	Position	Actual 2013	Estimated 2014	Budget 2015
City Council	Mayor	1.00	1.00	1.00
	Councilmember	8.00	8.00	8.00
	Total	9.00	9.00	9.00
Administration	City Administrator	1.00	1.00	1.00
	Assistant City Administrator	1.00	1.00	1.00
	Finance Director	1.00	1.00	1.00
	City Clerk	1.00	1.00	1.00
	Accountant	1.00	1.00	1.00
	Human Resources/Risk Manager	1.00	1.00	1.00
	Communications Coordinator	1.00	1.00	1.00
	Accounting Clerk	1.00	1.00	1.00
	Administrative Assistant	1.00	1.00	1.00
	Management Intern	0.50	0.50	0.50
Total	9.50	9.50	9.50	
Information Services	Network and Comm. Administrator	0.60	0.60	0.60
	Total	0.60	0.60	0.60
Municipal Court	Court Administrator	0.00	1.00	1.00
	Lead Court Clerk	1.00	0.00	0.00
	Court Clerk	1.75	1.75	1.75
	Total	2.75	2.75	2.75
Police Department	Police Chief	1.00	1.00	1.00
	Captain	1.00	1.00	1.00
	Lieutenant	1.00	1.00	1.00
	Sergeant	4.00	4.00	4.00
	Corporal	4.00	4.00	4.00
	Master Police Officer	6.00	6.00	6.00
	Police Officer	12.00	12.00	13.00
	Property Clerk	0.00	0.00	0.00
	Records Clerk	3.00	3.00	3.00
	Community Service Officer	2.00	2.00	2.00
	Crossing Guard	0.75	0.75	0.75
Total	34.75	34.75	35.75	
Fire Department	Fire Chief	1.00	1.00	0.00
	Assistant Chief	1.00	1.00	0.00
	Fire Marshall	0.00	0.00	0.00
	Shift Officer/Captain	3.00	3.00	0.00
	Fire Lieutenant	3.00	3.00	0.00
	Master Firefighter	4.00	4.00	0.00
	Firefighter	11.00	11.00	0.00
	Firefighter Trainee	0.00	0.00	0.00
Total	23.00	23.00	0.00	
Public Works	Public Works Director	1.00	1.00	1.00
	Public Works Superintendent	1.00	1.00	1.00
	Foreman	2.00	2.00	2.00
	Public Works Technician	0.00	1.00	1.00
	Mechanic	0.00	1.00	1.00
	Maintenance Worker III	0.00	1.00	1.00
	Maintenance Worker II	10.00	7.00	7.00
	Maintenance Worker I	1.60	1.60	1.60
	Facility Maintenance Worker II	1.00	1.00	1.00
	Administrative Assistant	1.00	1.00	1.00
	Seasonal Labor	3.36	3.36	3.36
Total	20.96	20.96	20.96	

Authorized Paid Positions

Department	Position	Actual 2013	Estimated 2014	Budget 2015
Culture and Recreation	Parks & Recreation Director	1.00	1.00	1.00
	Assistant Parks & Rec. Director	1.00	1.00	1.00
	Recreation Supervisor	1.00	1.00	1.00
	Facility Maintenance Worker II	1.00	1.00	1.00
	Facility Maintenance Worker I	1.00	1.00	1.00
	Administrative Assistant	1.00	1.00	1.00
	Facility Supervisor	2.72	2.72	2.72
	Fitness Specialist	0.23	0.23	0.23
	League Supervisor	0.14	0.14	0.14
	League Scorekeeper	0.14	0.14	0.14
	Programs Coordinator	0.13	0.13	0.13
Total		9.36	9.36	9.36
Aquatic Center	Pool Manager	0.24	0.24	0.24
	Assistant Pool Manager	0.20	0.20	0.20
	Swim Coach	0.29	0.29	0.29
	Swim Lesson Coordinator	0.14	0.14	0.14
	Swim Lesson Instructor	0.19	0.19	0.19
	Lifeguard	5.21	5.21	5.21
	Concession/Deck Attendant	4.00	4.00	4.00
	Concession Stand Supervisor	0.26	0.26	0.26
	Maintenance Worker I	0.13	0.13	0.13
Total		10.66	10.66	10.66
Visitor's Bureau	Visitor's Bureau Director	1.00	1.00	1.00
	Communication Specialist	0.00	1.00	1.00
Total		1.00	2.00	2.00
Marketplace	Marketplace Supervisor	0.32	0.32	0.32
Total		0.32	0.32	0.32
CIP Administration	City Engineer/CIP Director	1.00	1.00	1.00
	Administrative Assistant	0.00	0.40	0.40
	Construction Inspector	1.00	1.00	1.00
Total		2.00	2.40	2.40
Community Development	Director of Community Development	1.00	1.00	1.00
	Building Inspector/Official	1.00	1.00	1.00
	Neighborhood Services Manager	0.00	1.00	1.00
	Code Compliance Officer	2.00	2.00	2.00
	Planner I	1.00	1.00	1.00
	Administrative Assistant	1.00	1.00	1.00
	Management Intern	0.00	0.50	0.50
Total		6.00	7.50	7.50
City Total		129.90	132.80	110.80
Classification By Category				
	Full Time	99.00	101.00	79.00
	Part Time	16.56	17.46	17.46
	Seasonal	14.34	14.34	14.34
Total		129.90	132.80	110.80

Note: All numbers given in full time equivalents (FTE). For instance, a part time employee working 10 hours per week (out of a possible 40 hours) would be counted as .25 FTE.

Note: Estimated 2014 reflects positions filled for some or all of 2014.

Fire services will be provided via contract with the City of Overland Park in 2015. As a result, 23 fewer FTE's are budgeted for Fire. Three new positions are included for 2015 - a Neighborhood Services Manager, Communication Specialist, and Police Officer. All were authorized for immediate hire in 2014. Also authorized: a part-time Administrative Asst. for CIP and two part-time Management Interns.

Compensation Plan

FULL TIME POSITIONS EFFECTIVE JANUARY 1, 2015

Position	Range Bottom	Range Top
City Administrator	102,153	153,230
Assistant City Administrator	90,064	135,097
Police Chief	90,064	135,097
Police Captain	79,406	119,109
Lieutenant	61,724	92,586
Sergeant	54,420	81,630
Corporal	51,098	76,647
Master Police Officer	45,051	67,577
Police Officer	42,302	63,453
Police Officer Trainee	40,288	40,288
Community Service Officer	32,882	49,323
Records Clerk	30,875	46,313
Community Development Director	84,567	126,851
Building Inspector/Official	42,302	63,453
Neighborhood Services Manager	42,302	63,453
Code Compliance Officer/Part-Time Code Compliance Planner I	37,296	55,944
Management Intern	45,051	67,577
City Engineer/CIP Director	30,000	45,900
Construction Inspector	84,567	126,851
Fire Chief	39,720	59,580
Assistant Fire Chief	90,064	135,097
Fire Marshal	79,406	119,109
Shift Fire Captain	61,724	92,586
Fire Lieutenant	54,420	81,630
Master Firefighter	51,098	76,647
Firefighter II	45,051	67,577
Firefighter I	42,302	63,453
Firefighter Trainee	39,720	59,580
Finance Director	37,829	37,829
Accountant	84,567	126,851
Accounting Clerk	47,980	71,969
Human Resources/Risk Manager	32,882	49,323
Communications Coordinator	61,724	92,586
City Clerk	51,098	76,647
Administrative Assistant	47,980	71,969
Visitors' Bureau Director	30,875	46,313
Communication Specialist	47,980	71,969
	39,720	59,580

Compensation Plan

**FULL TIME POSITIONS (continued)
EFFECTIVE JANUARY 1, 2015**

Position	Range Bottom	Range Top
Court Administrator	47,980	71,969
Court Clerk/Part Time Court Clerk	30,875	46,313
Public Works Director	90,064	135,097
Public Works Superintendent	54,420	81,630
Foreman	42,302	63,453
Public Works Technician	39,720	59,580
Mechanic	37,296	55,944
Maintenance Worker III	32,882	49,323
Maintenance Worker II	30,875	46,313
Facility Maintenance Worker II	30,875	46,313
Maintenance Worker I/Part Time Maintenance Worker I	27,221	40,832
Parks & Recreation Director	84,567	126,851
Assistant Parks & Recreation Director	61,724	92,586
Recreation Supervisor	47,980	71,969
Facility Maintenance Worker II	30,875	46,313
Facility Maintenance Worker I	27,221	40,832

**REGULAR PART TIME POSITIONS
EFFECTIVE JANUARY 1, 2015**

Position	Range Bottom	Range Top
Business Development Coordinator	46,509	71,159
Network and Communication Administrator	54,420	81,630

**ELECTED POSITIONS
EFFECTIVE JANUARY 1, 2015**

Position	Range Bottom	Range Top
Mayor	11,907	11,907
City Councilmembers	5,398	5,398

Compensation Plan

PART TIME & SEASONAL POSITIONS EFFECTIVE JANUARY 1, 2015

Position	Range Bottom	Range Top
Crossing Guard	11.71	16.71
Seasonal Maintenance Worker	10.94	15.62
Intern PT	10.62	15.16
Seasonal Construction Inspector	17.97	27.49
Part Time Farmers Marketplace Supervisor	11.42	16.31
Part Time Farmers Marketplace Coordinator	12.86	18.36
Facility Supervisor	11.54	17.31
Gym Supervisor	10.41	14.86
League Supervisor	10.41	14.86
League Scorekeeper	8.47	12.07
Programs Coordinator	12.29	18.43
Fitness Specialist	12.29	18.43
Seasonal Exempt Employees:		
Pool Manager	9,631	13,754
Assistant Pool Manager	5,662	8,087
Head Swim or Dive Coach	1,922	2,641
Asst. Swim or Dive Coach/Pre Comp Coach	1,389	1,981
PT Assistant Manager	13.48	19.26
Swim Lesson Coordinator	12.56	14.90
Head Lifeguard	9.99	12.28
Swim Lesson Instructor	9.48	11.76
Lifeguard	8.46	10.72
Concession Stand Supervisor	11.02	13.33
Cashier/Concessions/Deck Attendant	7.43	9.67

Compensation Plan

**RETAINERS FOR CONTRACTUAL POSITIONS
EFFECTIVE JANUARY 1, 2015**

Position	Monthly	Annual
City Attorney*	-	-
Municipal Judge	3,451	41,407
Prosecutor	3,451	41,407

* Per contractual agreement, the City Attorney will be paid \$156.60 per hour plus expenses and mileage.

CITY OF MERRIAM, KANSAS

REVENUES: ALL FUNDS

ANNUAL BUDGET
2015



Each year, the city hosts 3rd grade students from Merriam's two elementary schools for a "City Hall Day" field trip. Students receive tours of the Police and Fire Departments, an opportunity to "touch-a-truck" at Merriam's Public Works facility, and picnic at a local park.

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Revenue Sources

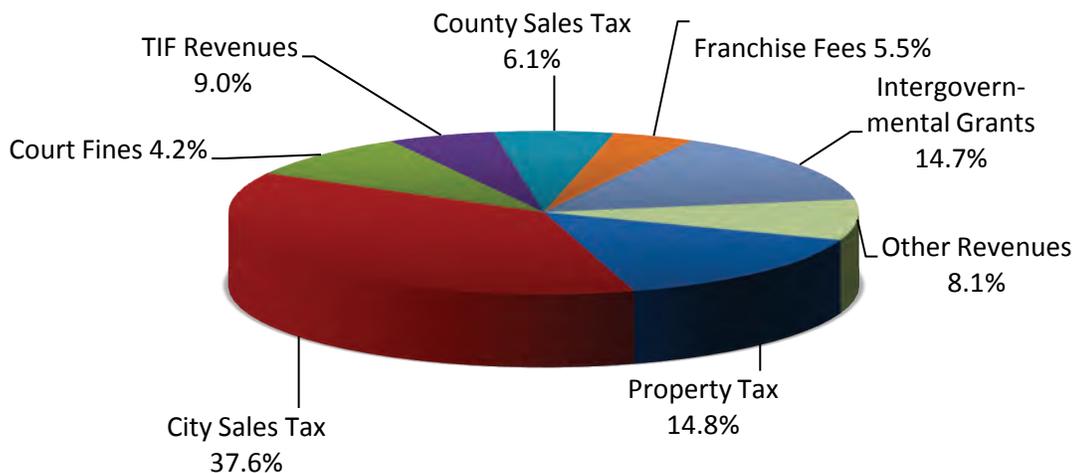
Introduction

The City of Merriam has developed a diverse base of revenues to fund its operational and capital needs. The purpose of this section is to describe the major revenue sources and trends and how these affect the City. Special emphasis is placed on seven major revenue sources. This set of revenues is significant in that they collectively represent 91.9% of the City's projected current revenues in 2015. Current revenues are those funds that the City has budgeted to collect in 2015. Current revenue does not include beginning fund balance, interfund transfers, and bond proceeds. Each major source of revenue is described on the following pages. Excluding interfund transfers, bond proceeds, and projected beginning fund balance, current revenues projected in the 2015 budget total \$25,874,630. These seven major revenue sources and their contribution to overall revenues are summarized in the charts below.

Major Revenue Summary-All Funds

Major Revenue Source	Projected 2015 Revenue	Percent of Total Current Revenues
<i>Property Tax (including Motor Vehicle Tax)</i>	\$3,835,594	14.8%
<i>City Sales Tax</i>	9,726,908	37.6%
<i>Tax Increment Financing Property Taxes (Miscellaneous)</i>	2,322,000	9.0%
<i>Franchise Fees</i>	1,426,875	5.5%
<i>County Sales Tax</i>	1,589,593	6.1%
<i>Court Fines</i>	1,081,375	4.2%
<i>Intergovernmental Grants</i>	3,795,850	14.7%
<i>Subtotal Major Revenue Sources</i>	23,778,195	91.9%
Other Revenues	2,096,435	8.1%
Total Current Revenues	\$25,874,630	100%

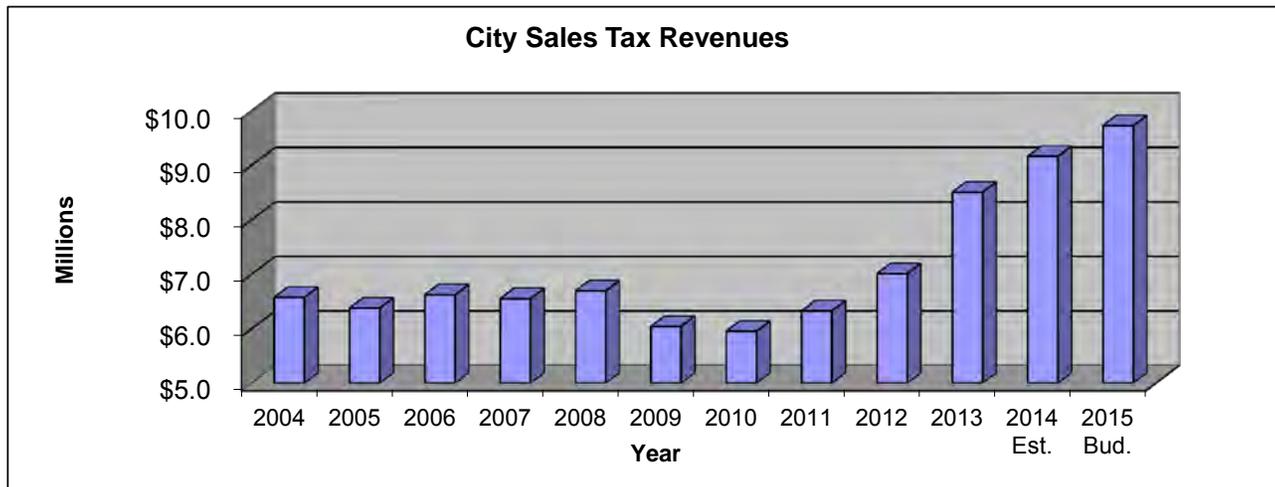
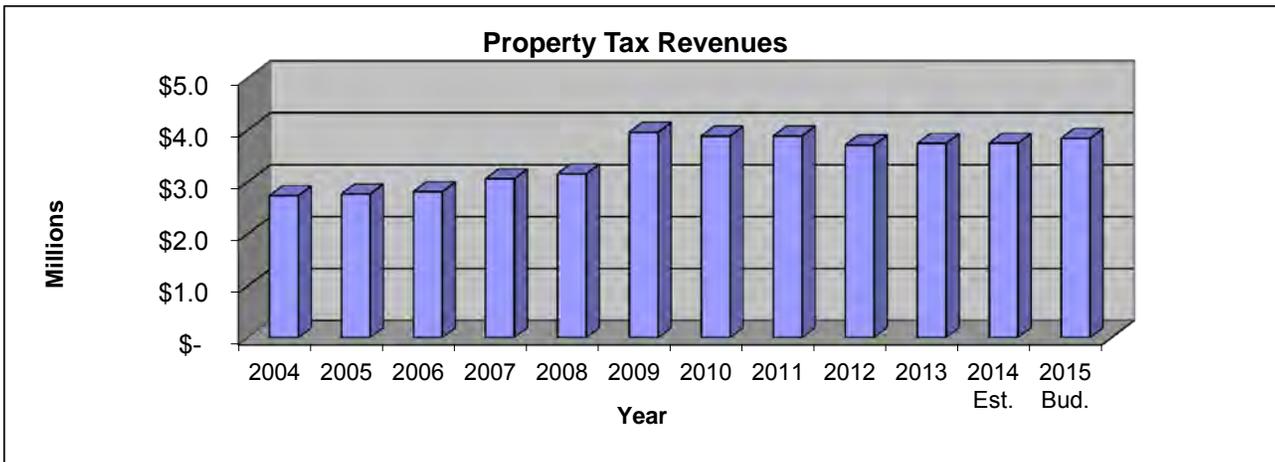
Major Revenue Sources - Projected 2015



Major Revenue Sources - Citywide*
2004 through 2015

Year	Property Tax	City Sales Tax	County Sales Tax	TIF Property Taxes	Intergov. Grant	Franchise Fees	Court Fines	Total Major Revenues*
2004	\$2,730,585	\$ 6,575,355	\$ 1,439,407	\$ 905,890	\$ 1,384,985	\$1,075,969	\$ 677,498	\$ 14,789,689
2005	2,764,039	6,377,908	1,449,336	1,408,361	2,407,251	1,125,860	750,681	16,283,436
2006	2,806,413	6,623,315	1,454,689	1,386,310	1,543,102	1,065,447	771,878	15,651,154
2007	3,055,871	6,550,788	1,473,119	1,407,454	1,183,687	1,151,871	806,228	15,629,018
2008	3,151,493	6,694,377	1,357,193	1,430,819	716,806	1,164,267	930,356	15,445,311
2009	3,952,594	6,040,857	1,346,216	1,625,099	566,161	1,136,796	891,222	15,558,945
2010	3,879,003	5,952,837	1,293,227	1,476,708	1,093,060	1,325,346	1,049,970	16,070,151
2011	3,879,875	6,326,149	1,469,515	1,472,242	1,420,775	1,381,109	969,775	16,919,440
2012	3,705,350	7,007,917	1,481,333	1,270,000	211,484	1,331,702	935,450	15,943,236
2013	3,736,606	8,502,699	1,538,817	1,403,000	1,344,782	1,436,256	889,292	18,851,452
2014 Est.	3,741,333	9,164,907	1,538,817	3,436,000	5,451,232	1,425,000	935,000	25,692,289
2015 Bud.	3,835,594	9,726,908	1,589,593	2,322,000	3,795,850	1,426,875	1,081,375	23,778,195

* Includes only Major Revenue categories ; Includes Budgeted funds only
(excludes TIF Bond and TIF Contractual Liability Funds), Bond Proceeds and Other Revenues

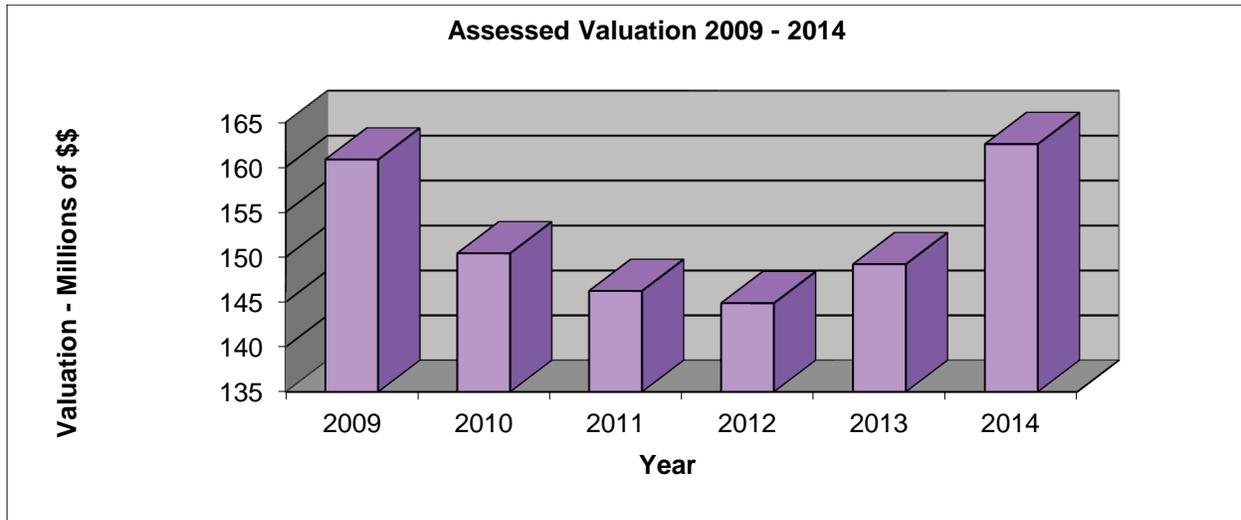


Ad Valorem Property Tax (including Motor Vehicle Tax)

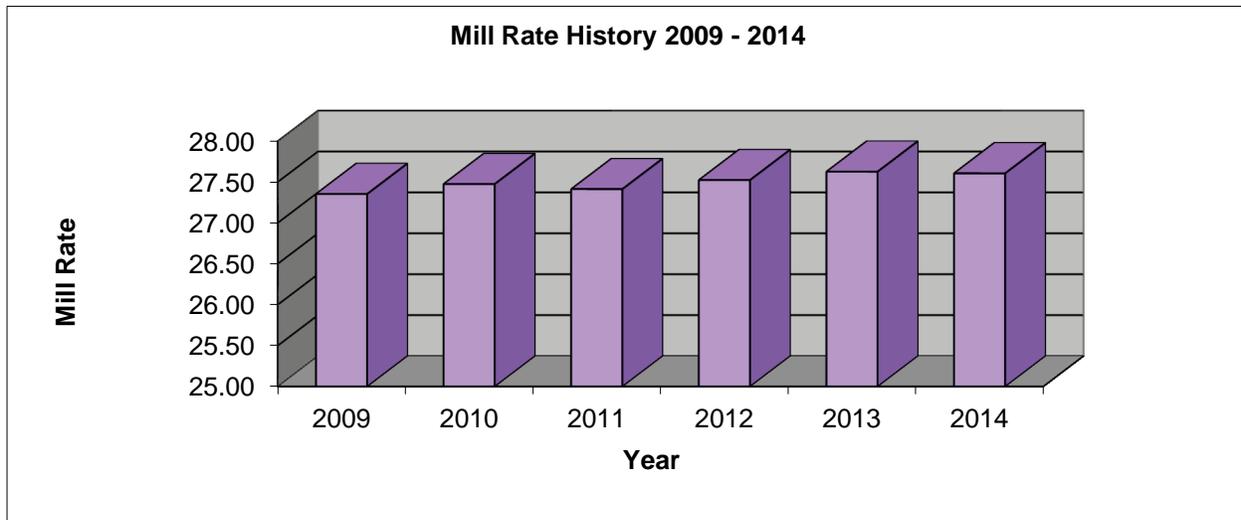
Budgeted 2015 ad valorem property taxes total \$3,835,594 or 14.8% of current revenues. General Fund ad valorem property taxes comprise \$3,505,325, or 21.7% of total General Fund current revenues (excluding transfers). Bond and Interest Fund ad valorem property taxes comprise \$330,269 or 40.9% of total Bond and Interest Fund current revenues.

Property taxes are collected on the assessed valuation of taxable real, tangible personal property plus motor vehicles. The County Clerk provides the estimated assessed valuation used in the calculation of property taxes necessary to fund the budget. *Note that the assessed valuation established and the mill levy set in 2014 will fund the 2015 Budget.*

Valuations declined following the 2008 recession. Improved valuations and new construction have contributed to a 1.07% increase since 2009.



Based upon the projected assessed valuation, the mill levy is calculated to fund ad valorem property tax revenue requirements. The 2015 budget will require an effective City property tax rate of 27.605 mills.



Sales Taxes

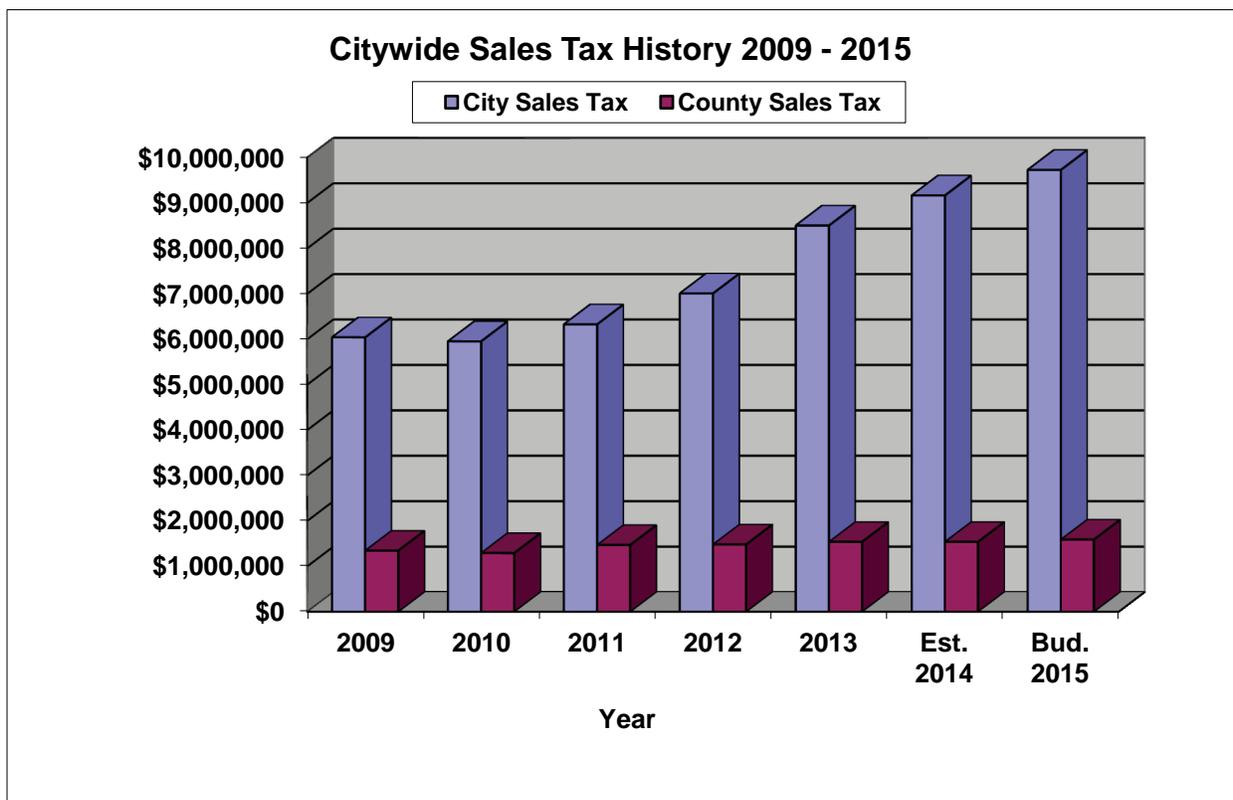
City Sales Tax

The City's largest source of income is a 1.25% tax on items purchased within the City. City sales tax revenues budgeted for 2015 for all funds total \$9,726,908 and are projected to comprise 37.6% of total current revenues. Sales taxes have rebounded since the sharp declines seen during the recent recession. Budget 2015 projects City sales taxes at 102% of actual 2013 plus \$412,950 from new retail sales. Actual 2014 is currently exceeding actual 2013.

County Sales Tax

The City's allocation of the countywide sales tax is made up of three components: 1) the City's share of the countywide 0.6% sales tax, 2) the City's share of the original countywide 0.25% Public Safety sales tax (effective 2011), and 3) the City's share of the new countywide 0.25% Public Safety sales tax (effective 2009). The proceeds are distributed by the Kansas Department of Revenue and are based on different distribution formulas. Total county sales taxes budgeted for 2015 are \$1,589,593. County sales tax revenues are projected to comprise 6.1% of total current revenues. Budget 2015 projects county sales taxes at 100% of actual 2013.

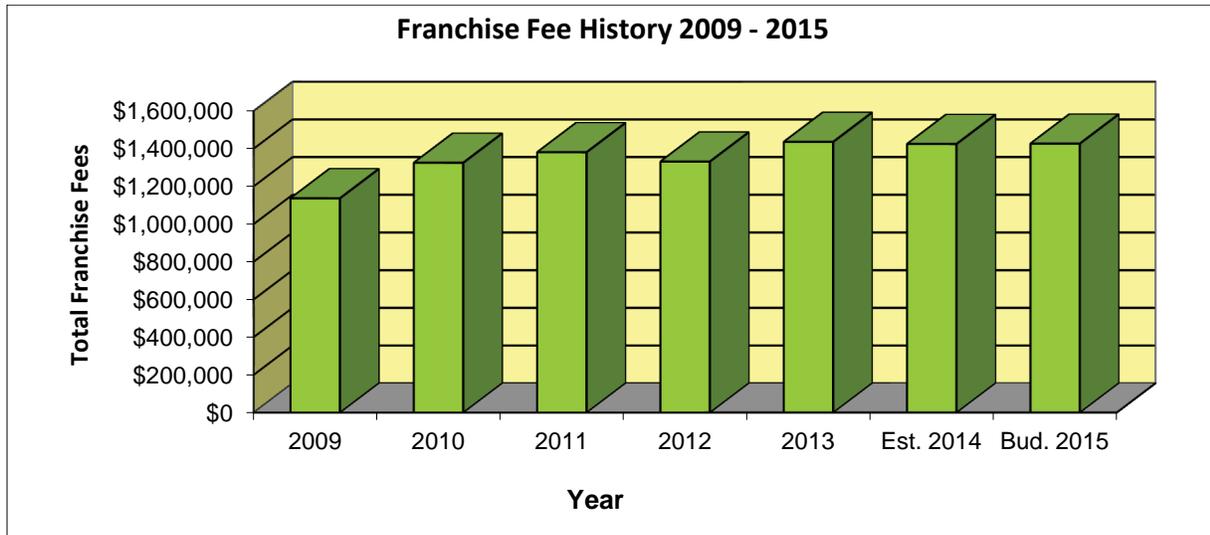
The historical trend of the City Sales Tax and County Sales Tax (all funds) is shown in the table below.



Franchise Fees

The City levies franchise fees on electric, gas, telephone, cable, and waste management companies operating within the City limits. Due to the variable nature of this revenue source, more emphasis is placed on total franchise revenues. Telephone and cable franchise fees are related to the City's

population (which has remained fairly stable), while electric and gas, though related to the population, are also largely driven by the weather. Franchise revenues are projected to comprise 5.5% of total current revenues. Franchise revenues budgeted for 2015 total \$1,426,875, which is approximately 100.1% of estimated 2014 franchise receipts and approximately 99% of 2013 actual receipts. The 2015 budget includes an estimate for revenue on natural gas purchases previously exempt from franchise fees. Effective January 1, 2010, the fee is collected from customers who use the local natural gas provider only to transport product purchased from another provider.



Tax Increment Financing Property Taxes (Miscellaneous)

This revenue is generated from property tax increment, net of contractual payments to developers and is transferred to the Capital Improvement Fund from the TIF Contractual Liability Fund (a non-budgeted fund). Property tax increment is the difference between the “base” assessed valuation of property in a TIF district the year the district is established, and the additional or “incremental” assessed valuation added through redevelopment activities. The budgeted amount of these Capital Improvement Fund revenues is \$2,322,000 for 2015, and may be used to fund capital improvement projects in the TIF district generating the revenue.

Court Fines

Court fines are a significant part of the City’s budgeted General Fund revenues. The City carries a high volume of traffic due to our location at the intersection of Interstate 35 and Shawnee Mission Parkway (Highway 56), a major thoroughfare. With the largest sales tax “pull factor” in the state of Kansas, the City attracts many non-residents to shop in our retail centers. Court fines revenues are budgeted at \$1,081,375 for 2015.

Intergovernmental Grants

The 2015 Capital Improvement Fund budget includes \$3,795,850 in Intergovernmental Grants from various sources. In 2015, this will include money from the Johnson County Stormwater Management Program (SMAC) for construction of the Shawnee and Meyer Creek projects. All of these monies are related to specific capital improvement projects and will not be used for any of the City’s regular operations.

Revenue Forecast Methodology

GENERAL FUND

DESCRIPTION	KEY 2015 PROJECTION FACTORS	APPLICABLE LAWS
<p>Local Ad Valorem Property Tax</p> <p>Received from Johnson County, KS five times during the year</p>	<p>Levy is based on the amount needed to fund the Ad Valorem Property tax requirement for this fund based on the assessed valuation in 2014 of \$162,552,346 (25.238 mills). This is a decrease of 0.002 mills from the previous mill levy.</p>	<p>The basis of this tax is the assessed valuation of taxable real & tangible personal property in each county & special taxing district. State law requires that all real & tangible personal property shall be assessed at fair market value. Property is classified into various classes & assessed at different percentages based on classification. Each individual government controls the tax levy set for its jurisdiction.</p>
<p>Delinquent Property Tax</p> <p>Received from Johnson County, KS five times during the year</p>	<p>Based on historical receipts.</p>	<p>The County Clerk is responsible for placing on the tax rolls any land or improvements that have previously escaped taxation in the amount equal to that amount that would have been paid had the property been on the tax rolls, plus delinquent taxes paid after the due date.</p>
<p>Special Assessments-Mowing</p> <p>Received from Johnson County, KS five times during the year</p>	<p>Based on mowing assessments filed by the City Clerk.</p>	<p>City code provides that if a property owner fails to mow their property (within limits set by the code) that the City will have the property mowed. The property owner is then billed for the cost of the mowing plus administrative fees. If the property owner fails to pay these costs, the City may then ask for the County to add those charges to the property tax bill for the property.</p>
<p>City Sales Tax</p> <p>Received from State of KS monthly</p>	<p>Based on 100% of 2013 actual, with a \$412,950 adjustment for new businesses in 2015. The City reviews collection trends of individual businesses in detail.</p>	<p>The City levies a 1% tax on all nonexempt sales within the City.</p>
<p>Countywide Sales Tax</p> <p>Received from State of KS monthly</p>	<p>This is the City's share of the countywide .6% sales tax. Based on 100% of actual 2013 collections.</p>	<p>The proceeds of the Countywide sales tax are distributed by the State Department of Revenue based on the following formula: One half of all revenue collected within the County shall be apportioned among the County & cities in the proportion of each entity's total taxing effort in that preceding year relative to the total taxing effort of all cities & the County in the preceding year. The remaining one half of the revenue shall be apportioned to the County & cities in the proportion each entity's population has relative to the total population in the County. The County share shall be calculated by the percentage of people residing in unincorporated areas.</p>
<p>Countywide Sales Tax-Public Safety (eff. 1/1/1995)</p> <p>Received from State of KS monthly</p>	<p>This is the City's share of the countywide .25% Public Safety sales tax. Based on 102% of actual 2013 collections.</p>	<p>The portion of the Countywide Sales Tax due to the passage of the 1995 Public Safety Sales Tax is based on the following formula: One half of all revenue collected from the additional .25% sales tax shall be apportioned to the County. The remaining half shall be apportioned based on the formula used to distribute Countywide Sales Tax as previously stated.</p>
<p>Countywide Sales Tax-Public Safety (eff. 1/1/2009)</p> <p>Received from State of KS monthly</p>	<p>Same as Countywide Sales Tax-Public Safety (eff. 1/1/1995).</p>	<p>The portion of the Countywide Sales Tax due to the passage of the 2009 Public Safety Sales Tax is based on the following formula: One half of all revenue collected from the additional .25% sales tax shall be apportioned to the County. The remaining half shall be apportioned based on the formula used to distribute Countywide Sales Tax as previously stated.</p>
<p>Alcohol Tax</p> <p>Received from State of KS quarterly</p>	<p>Based on estimates received from the County and anticipated activity of liquor sales.</p>	<p>The State levies a 10% surtax on the sale of all alcoholic beverages sold by any club, caterer, or drinking establishment. 70% of the taxes paid within City limits are returned to the respective cities & must be allocated 1/3 to each of the following funds: General, Special Parks & Recreation, and Special Alcohol.</p>
<p>Electric Franchise Fees</p> <p>Received from KCP&L monthly</p>	<p>Based on recent actual.</p>	<p>The City levies a franchise tax of 5% of gross receipts from the electric utilities operating within the City limits.</p>

GENERAL FUND (continued)

DESCRIPTION	KEY 2015 PROJECTION FACTORS	APPLICABLE LAWS
Gas Franchise Fees Received from Kansas Gas monthly	Based on recent actual.	The City levies a franchise tax of 5% of gross receipts from the gas utilities operating within the City limits.
Phone Franchise Fees Received from SW Bell monthly	Based on recent actual, with adjustment for gradual loss of land lines in favor of cell phones.	The City levies a franchise tax of 5% of gross receipts from the local exchange telephone companies operating within the City limits.
Cable Franchise Fees Received from franchisees monthly and quarterly	Based on recent actual, with adjustment for reduction in cable usage in favor of satellite TV.	The City levies a franchise tax of 5% of gross receipts from the cable companies operating within the City limits.
Disposal Franchise Fees Received from franchisee monthly	Based on recent actual.	The City levies a franchise tax of 7% of gross receipts from the waste disposal companies operating within the City limits.
Occupational Licenses Received from businesses annually	Based on projections of business occupation and applicable fees.	The governing body sets fees. Fees are analyzed annually.
Other Licenses Received from applicants annually	Based on projected number of businesses requiring these licenses.	See Occupational Licenses. (Liquor licenses, cereal malt beverage licenses, etc.)
Construction Permits Received prior to permit issuance	Based on historical receipts and trends, as well as known upcoming construction.	The governing body sets fees. Fees are analyzed annually. Fees are linked to the value of the new construction.
Pool Fees Received from patrons daily/annually	Based on department estimates and historical receipts and trends.	Admission fees are set by the governing body. Concession fees are set by department.
Community Center Fees Received from patrons per use/monthly/quarterly/annually	Based on department estimates and historical receipts and trends.	Admission fees are set by the governing body. Concession fees are set by department.
Other Fees Received from payer per charge	Based on historical receipts and trends.	Fees are set by the governing body. Fees are analyzed annually.
Fines Received from defendant as paid	Primarily court fines. Based on departmental estimates.	Fines are set by a combination of State law, municipal code, and judge's actions.
Interest Income Received from financial institution monthly	Based on the percentage return on investments and available cash balances. Due to the variable nature of this revenue source, projections are conservative.	K.S.A. 12-1675 and Council policy restrict the type of investments and where they may be purchased.
Miscellaneous Revenue Received from payer per charge	Based on historical receipts and trends. Based on the nature of these revenues, it is difficult to make accurate estimates.	Various revenues of a miscellaneous nature including, but not limited to, copy fees, sale of books and maps, and various reimbursements.
Transfer from Transient Guest Tax Fund	Based on the amount of expenditures the General Fund expends on promoting tourism and attracting visitors to our community.	Based on the City of Merriam's Charter Ordinance No. 13. Revenue is derived from a 7% tax on room rental for hotels and motels in the City. Transient Guest Taxes are collected in the fund by that name.
Transfer from I-35 District	Based on the amount of expenditures paid for in the General Fund that are reimbursable from the I-35 Redevelopment TIF District.	Consists of items such as mowing and maintenance by the Public Works department for City parks and properties within the I-35 District, and administrative staff time related to District projects.

SPECIAL HIGHWAY FUND

DESCRIPTION	KEY 2015 PROJECTION FACTORS	APPLICABLE LAWS
Fuel Tax Received from State of KS as requested, usually quarterly	Based on estimates provided by the State.	This is derived from a state tax on motor vehicle fuel and special fuel sales. The tax is apportioned to the County and cities based on statutory formulas. The cities portion is determined on a per capita basis.

SPECIAL ALCOHOL FUND

DESCRIPTION	KEY 2015 PROJECTION FACTORS	APPLICABLE LAWS
Alcohol Tax Received from State of KS quarterly	Based on estimates received from the State.	The State levies a 10% surtax on the sale of all alcoholic beverages sold by any club, caterer, or drinking establishment. 70% of the taxes paid within City limits are returned to the respective cities & must be allocated 1/3 to each of the following funds: General, Special Parks & Recreation, and Special Alcohol.

SPECIAL PARKS AND RECREATION FUND

DESCRIPTION	KEY 2015 PROJECTION FACTORS	APPLICABLE LAWS
Alcohol Tax Received from State of KS quarterly	Based on estimates received from the State.	The State levies a 10% surtax on the sale of all alcoholic beverages sold by any club, caterer, or drinking establishment. 70% of the taxes paid within City limits are returned to the respective cities & must be allocated 1/3 to each of the following funds: General, Special Parks & Recreation, and Special Alcohol.

TRANSIENT GUEST TAX FUND

DESCRIPTION	KEY 2015 PROJECTION FACTORS	APPLICABLE LAWS
Transient Guest Tax Received from State of KS quarterly	Based on actual 2013 collections.	Based on the City of Merriam's Charter Ordinance No. 23. Revenue is derived from a 7% tax on room rental for hotels and motels in the City.

RISK MANAGEMENT RESERVE FUND

DESCRIPTION	KEY 2015 PROJECTION FACTORS	APPLICABLE LAWS
Transfer from General Fund	This is the amount estimated that the General Fund will expend on risk management activities in order for the Risk Management Reserve Fund to reach its target level. No transfers are budgeted for 2015.	Risk management activities are to be accounted for in the General Fund according to generally accepted governmental accounting standards. Kansas Statutes allow for the creation of a Risk Management Reserve Fund to allow for the accumulation of reserves to pay for claims and related costs arising from legal action and settlements not covered by commercial insurance.
Interest Income Received from financial institution monthly	See General Fund.	See General Fund.

EQUIPMENT RESERVE FUND

DESCRIPTION	KEY 2015 PROJECTION FACTORS	APPLICABLE LAWS
Transfers from General Fund	The annual amount of transfers into this fund is determined based on projected future capital equipment purchase needs. Finance staff examines the ten year equipment replacement schedule to determine the amount of reserves needed to fund current and future capital equipment purchases.	
Interest Received from financial institution monthly	See General Fund.	See General Fund.
Miscellaneous Received from payor per charge	See General Fund	See General Fund.

CAPITAL IMPROVEMENT FUND

DESCRIPTION	KEY 2015 PROJECTION FACTORS	APPLICABLE LAWS
Interest Received from financial institution monthly	See General Fund	See General fund
Transfer From General Fund-City Sales Tax	Based on one half of the City's local sales tax plus 20% of the City's use tax. See projection of City Sales Tax in the General Fund.	Council policy dictates that one half of the City's local sales tax receipts be transferred to fund capital improvement projects.
Transfer From General Fund-Countywide Sales Tax –Public Safety (eff. 1/1/1995)	Not applicable in 2015.	Council policy discontinued this transfer after 2014.
Transfer From Transient Guest Tax Fund	Based on City policy and expectations.	
Intergovernmental Grant Received from grantor per terms of grant	Based on estimates from the CIP department as to reimbursements expected from other governmental entities on capital improvement projects from grants or interlocal agreements.	
City Sales Tax Received from State of KS monthly	Based on 102% of actual 2013, with a \$412,950 adjustment for new retail in 2015. The City reviews collection trends of individual businesses in detail.	The City levies a separate 1/4 per cent sales tax. From 1-1-06 through 12-31-10 this is designated for streets. From 1-1-11 through 12-31-20 this is designated for streets and drainage improvements.
Miscellaneous Revenue Received from payor per charge	Consists of Tax Increment Financing revenue. Based on ad valorem taxes attributable to TIF districts in the City, less contractual payments to developers.	Under K.S.A. 12-1771, TIF increment may be used to finance capital improvement projects in the TIF district where the revenue is generated.

BOND AND INTEREST FUND

DESCRIPTION	KEY 2015 PROJECTION FACTORS	APPLICABLE LAWS
Local Ad Valorem Property Tax Received from Johnson County, KS five times during the year	Levy is based on the amount needed to fund the Ad Valorem Property tax requirement for this fund based on a projected assessed valuation in 2014 of \$162,552,346 (2.367 mills). This is a decrease of 0.018 mills from the previous mill levy.	The basis of this tax is the assessed valuation of taxable real & tangible personal property in each county & special taxing district. State law requires that all real & tangible personal property shall be assessed at fair market value. Property is classified into various classes & assessed at different percentages based on classification. Each individual government controls the tax levy set for its jurisdiction.
Delinquent Property Tax Received from Johnson County, KS five times during the year	Based on historical receipts.	The County Clerk is responsible for placing on the tax rolls any land or improvements that have previously escaped taxation in the amount equal to that amount that would have been paid had the property been on the tax rolls, plus delinquent taxes paid after the due date.
Motor Vehicle Tax Received from Johnson County, KS five times during the year	Based on information received from the County.	The basis of this tax is the levy of a county average mill rate applied against the assessed valuation of registered motor vehicles within the City. The tax is payable in full annually at the time of vehicle registration. Distribution is made as the revenue is collected.
Special Assessment Received from Johnson County, KS five times during the year	Based on expected special assessment receipts from improvements in special assessment districts. At the formation of the district, an annual amount of special assessments is determined and scheduled until the improvements are paid for.	K.S.A. 12-6a02 authorizes cities to levy and collect special assessments upon property in the area deemed by the governing body of the city to be benefited by improvements.
Interest Income Received from financial institution monthly	See General Fund.	See General Fund.
Transfers from CIP Fund.	Based upon debt service needs and the availability of funds from the Capital Improvement Program (CIP) Fund.	

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CITY OF MERRIAM, KANSAS

BUDGET BY FUND

ANNUAL BUDGET
2015

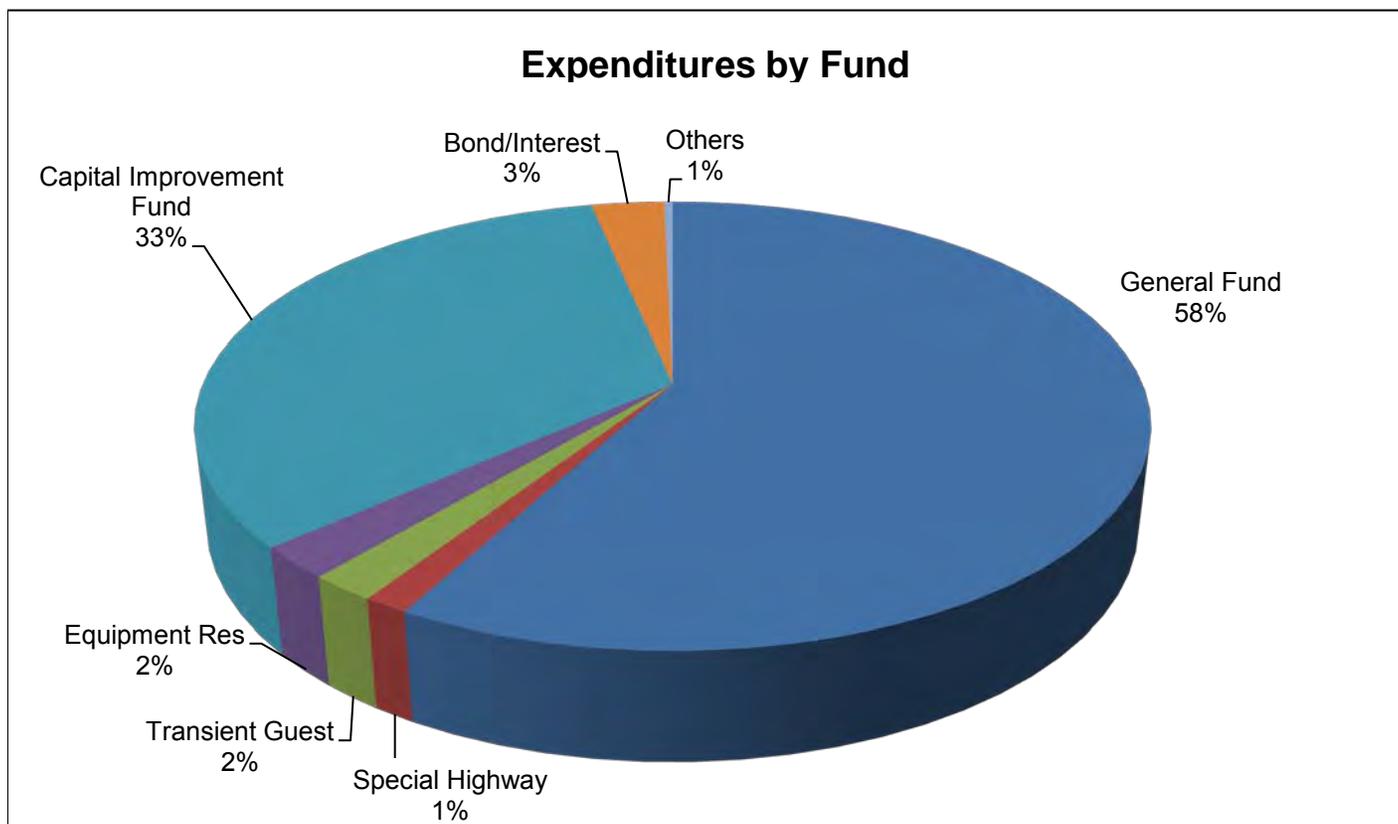


Residents are invited to take a night off from the kitchen, bring the family, and indulge in delicious cuisine from participating food trucks at our ever popular "Funday Sunday" food truck rallies.

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Expenditure by Fund

Fund	2013 Actual	2014 Budget	2014 Estimated	2015 Budget
001-General	\$14,879,794	\$16,131,289	\$16,273,679	\$17,066,442
201-Special Highway	284,814	323,886	323,886	387,953
202-Special Alcohol	22,844	30,275	30,275	27,738
203-Special Parks and Recreation	22,739	30,553	30,553	27,843
204-Transient Guest Tax	467,238	558,844	570,044	571,112
221-Risk Management Reserve	13,493	45,000	45,000	45,000
222-Equipment Reserve	648,127	560,300	545,300	679,856
301-Capital Improvements	5,820,693	14,139,975	16,906,669	9,797,889
401-Bond and Interest	3,135,298	1,827,448	1,827,448	869,450
TOTAL	\$ 25,295,040	\$ 33,647,570	\$ 36,552,854	\$ 29,473,283



General Fund

	Actual 2013	Estimated 2014	Budget 2015
REVENUES			
Beginning Balance	\$ 5,499,390	\$ 6,031,940	\$ 5,460,572
Taxes:			
Property	3,039,625	3,046,500	3,102,125
County Sales Tax	1,025,877	1,025,877	1,066,395
Motor Vehicle	374,285	371,797	403,200
City Sales Tax	6,089,964	6,589,169	7,125,746
City Use Tax	890,244	885,961	700,000
Alcohol Tax	22,671	24,000	26,400
County Sales Tax 1/4 (eff 1995)	256,470	256,470	261,599
County Sales Tax 1/4 (eff 2009)	256,470	256,470	261,599
Franchise Fees	1,436,256	1,425,000	1,426,875
Licenses/Fees/Permits	593,899	387,900	345,800
Charges for Service	242,196	253,367	231,587
Court Fines	889,292	935,000	1,081,375
Federal Grants (COPS)	81,006	55,000	-
Interest	8,431	7,500	27,500
Miscellaneous	115,658	92,300	99,100
Transfer from I-35 CIP	90,000	90,000	90,000
SUBTOTAL OPERATING REVENUES	15,412,344	15,702,311	16,249,301
TOTAL REVENUES	\$ 20,911,734	\$ 21,734,251	\$ 21,709,873
EXPENDITURES			
Personal Services	\$ 8,434,278	\$ 9,244,295	\$ 7,694,701
Contractual Services	1,803,170	2,019,114	4,236,294
Commodities	665,673	752,765	788,124
Capital Outlay	14,659	6,200	6,200
Health and Welfare	22,917	25,250	38,250
SUBTOTAL OPERATING EXPENDITURES	10,940,697	12,047,624	12,763,569
Interfund Transfers	3,851,402	4,101,055	4,302,873
Contingency	87,695	125,000	-
TOTAL EXPENDITURES	\$ 14,879,794	\$ 16,273,679	\$ 17,066,442
ENDING BALANCE	\$ 6,031,940	\$ 5,460,572	\$ 4,643,431

Fund Sources: Property Tax, Sales Tax, Motor Vehicle Tax, Court Fines, Franchise Fees, Permits, and Licenses.

Guidelines: Used for the payment of operating expenditures.

Highlight: Ending fund balance represents 28.58% of operating revenues and 4.37 months of operating expenditures in this fund.

Special Highway Fund

	Actual 2013	Estimated 2014	Budget 2015
REVENUES			
Beginning Balance	\$ 162,144	\$ 161,229	\$ 128,593
Taxes:			
Fuel Tax	283,899	291,250	287,360
TOTAL REVENUES	\$ 446,043	\$ 452,479	\$ 415,953
EXPENDITURES			
Commodities	\$ 30,364	\$ 40,000	\$ 40,000
Annual Overlay/Street Repairs	254,450	283,886	347,953
Contingency	-	-	-
TOTAL EXPENDITURES	\$ 284,814	\$ 323,886	\$ 387,953
ENDING FUND BALANCE	\$ 161,229	\$ 128,593	\$ 28,000

Fund Sources: Motor Fuel Tax and Transfers from other funds.

Guidelines: Used for construction, reconstruction, alteration, repair and maintenance of streets, highways, bridges and appurtenances (eg. curbing, streetlights, drainage structures.) Dollars from this fund may be used for certain bridge repairs identified in our biannual bridge inspection report.

Special Alcohol Fund

	Actual 2013		Estimated 2014		Budget 2015
REVENUES					
Beginning Balance	\$ 8,786	\$	8,613	\$	1,338
Taxes:					
Special Alcohol	22,671		23,000		26,400
TOTAL REVENUES	\$ 31,457	\$	31,613	\$	27,738
EXPENDITURES					
Drug/Alcohol Prevention & Education	\$ 22,844		30,275		\$ 27,738
TOTAL EXPENDITURES	\$ 22,844	\$	30,275	\$	27,738
ENDING FUND BALANCE	\$ 8,613	\$	1,338	\$	-

Fund Sources: Special Alcohol Tax. K.S.A. 79-41a04

Guidelines: To be used for alcohol rehabilitation programs. Eligible programs include those administered by Merriam Police Department in local elementary schools and the Johnson County Alcohol Tax Fund Partnership

Special Parks and Recreation Fund

	Actual 2013	Estimated 2014	Budget 2015
REVENUES			
Beginning Balance	\$ 9,064	\$ 8,996	\$ 1,443
Taxes:			
Special Alcohol	22,671	23,000	26,400
TOTAL REVENUES	\$ 31,735	\$ 31,996	\$ 27,843
EXPENDITURES			
Other Contractual Services	\$ -	\$ -	-
Capital Outlay	22,739	30,553	27,843
TOTAL EXPENDITURES	\$ 22,739	\$ 30,553	\$ 27,843
ENDING FUND BALANCE	\$ 8,996	\$ 1,443	\$ -

Fund Sources: Special Alcohol Tax. K.S.A. 79-41a04

Guidelines: Used for the purchase, establishment, maintenance or expansion of park and recreational services, programs, and facilities.

Transient Guest Tax Fund

	Actual 2013	Estimated 2014	Budget 2015
REVENUES			
Beginning Balance	\$ 353,432	\$ 440,118	\$ 420,574
Transient Guest Tax	507,652	507,000	507,000
Rental and Special Event Income	45,672	43,500	46,225
Miscellaneous	600	-	-
TOTAL REVENUES	\$ 907,356	\$ 990,618	\$ 973,799
EXPENDITURES			
Personal Services	229,251	240,564	317,042
Contractual Services	64,214	151,085	171,155
Commodities	2,225	9,325	8,725
Capital Outlay	-	-	-
Health and Welfare	59,728	69,070	74,190
SUBTOTAL OPERATING EXPENDITURES	355,418	470,044	571,112
Interfund Transfers	100,000	75,000	-
Contingency	11,820	25,000	-
TOTAL EXPENDITURES	\$ 467,238	\$ 570,044	\$ 571,112
ENDING FUND BALANCE	\$ 440,118	\$ 420,574	\$ 402,687

Fund Sources: Transient Guest Tax. K.S.A. 12-1698

Guidelines: Used to enhance the community in ways that attract visitors, including general economic development and tourism as outlined in Charter Ordinance #23. The transient guest tax rate is 7% effective 1-1-2008. Current expenditures include the Visitors Bureau and staffing, Merriam Marketplace operations, special events and staffing. Economic Development activities are performed by the Asst City Administrator.

Risk Management Reserve Fund

	Actual 2013	Estimated 2014	Budget 2015
REVENUES			
Beginning Balance	\$ 971,061	\$ 959,350	\$ 916,150
Transfer from General Fund	-	-	-
Miscellaneous	-	-	-
Interest	1,782	1,800	1,800
TOTAL REVENUES	\$ 972,843	\$ 961,150	\$ 917,950
EXPENDITURES			
Contractual Services	\$ 9,436	\$ 15,000	\$ 15,000
Insurance Claims & Settlements	-	30,000	30,000
Contingency	4,057	-	-
TOTAL EXPENDITURES	\$ 13,493	\$ 45,000	\$ 45,000
ENDING FUND BALANCE	\$ 959,350	\$ 916,150	\$ 872,950

Fund Sources: Transfers from the General Fund and interest earnings.

Guidelines: Used for the payment of risk management related expenses, unanticipated revenue fluctuations or expenditure requirements. The reserve estimate for 2015 (Ending Fund Balance) is equal to 5.37% of the operating revenue of the General Fund.

Equipment Reserve Fund

	Actual 2013	Estimated 2014	Budget 2015
REVENUES			
Beginning Balance	\$ 981,483	\$ 1,074,015	\$ 1,100,715
Transfer from General Fund	550,000	550,000	600,000
Interest	1,741	2,000	2,000
Miscellaneous	188,918	20,000	20,000
TOTAL REVENUES	\$ 1,722,142	\$ 1,646,015	\$ 1,722,715
EXPENDITURES			
Capital Outlay	\$ 648,127	\$ 500,300	\$ 679,856
Technology Reserve	-	45,000	-
Street Lights Reserve	-	-	-
Contingency	-	-	-
TOTAL EXPENDITURES	\$ 648,127	\$ 545,300	\$ 679,856
ENDING FUND BALANCE	\$ 1,074,015	\$ 1,100,715	\$ 1,042,859

Fund Sources: Transfers from the General Fund and interest on idle funds.
Guidelines: To finance the acquisition of equipment.

Capital Purchases - Budgeted for 2015

	<i>Years Old</i>	<i>Cost</i>
<u>Police Department</u>		
Patrol Vehicle	8	\$26,500
Patrol Vehicle - Unmarked	7	23,500
<u>Fire Department</u>		
Ford Fusion	new	19,000
Large Diameter Hose	various	10,000
<u>Community Development</u>		
Ford Ranger Pickup	17	24,000
<u>Parks/Recreation</u>		
Chatlain Park Playground Equipment	15	79,946
Vavra Park Playground Swingset	8	39,410
Fitness Center Strength Equipment	new	23,500
<u>Public Works</u>		
Ford Ranger Pickup	15	24,000
Claw Truck	12	220,000
Loader	14	145,000
<u>City Hall</u>		
Community Training Room Tables/Chairs	15	25,000
<u>Information Technology</u>		
Computers/Monitor Replacements, Memory	various	20,000
Total		\$ 679,856

Capital Improvement Fund

	Actual 2013	Estimated 2014	Budget 2015
REVENUES			
Beginning Balance	\$ 9,060,139	\$ 10,937,783	\$ 8,264,553
Interest	26,021	30,375	20,000
Transfer from General Fund-City Sales Tax	3,301,402	3,551,055	3,702,873
Transfer from Transient Guest Tax	100,000	75,000	-
Transfer from I-35 District Tax Increment Fund	1,403,000	1,600,000	1,675,000
Transfer from MTC Tax Increment Fund	-	1,836,000	647,000
1/4 Cent Sales Tax - Streets/Stormwater	1,522,491	1,689,777	1,901,162
Miscellaneous	641	-	-
Intergovernmental Grant	1,344,782	5,451,232	3,795,850
TOTAL REVENUES	\$ 16,758,476	\$ 25,171,222	\$ 20,006,438
EXPENDITURES			
Transfer to Bond and Interest Fund	\$ 2,439,205	965,209	\$ 100,000
Transfer to General Fund	90,000	90,000	90,000
Project Administration - Personal Services	225,340	251,746	265,049
Project Administration - Other	6,806	17,470	13,270
Capital Improvement	3,059,342	15,582,244	9,329,570
TOTAL EXPENDITURES	\$ 5,820,693	\$ 16,906,669	\$ 9,797,889
ENDING FUND BALANCE	\$ 10,937,783	\$ 8,264,553	\$ 10,208,549

Fund Sources: One-half of the City's Sales Tax, 1/4% City Sales Tax for Streets & Drainage, County Jail Tax, transfers from the Tax Increment Funds, and proceeds of various debt issues.

Guidelines: Used for the City's Capital Improvement Program and service for related debt issues.

Bond and Interest Fund

	Actual 2013	Estimated 2014	Budget 2015
REVENUES			
Beginning Balance	\$ 110,423	\$ 162,407	\$ 48,604
Taxes:			
Property Tax			
Current	280,054	287,906	292,169
Back	6,841	-	-
Motor Vehicle	35,801	35,130	38,100
Special Assessment	419,300	422,400	425,863
Interest	6,081	3,000	3,000
Transfers from CIP Fund	2,439,205	965,209	100,000
TOTAL REVENUES	\$ 3,297,705	\$ 1,876,052	\$ 907,736
EXPENDITURES			
Principal	\$ 2,915,000	\$ 1,680,000	\$ 765,000
Interest	220,298	147,448	104,450
Commission and Postage	-	-	-
Contingency	-	-	-
TOTAL EXPENDITURES	\$ 3,135,298	\$ 1,827,448	\$ 869,450
ENDING FUND BALANCE	\$ 162,407	\$ 48,604	\$ 38,286

Fund Sources: Property Tax, Motor Vehicle Tax, Special Assessments, Interest and Transfers from other funds.

Guidelines: Resources used to retire the bonded indebtedness of the City. Statutory Authority: K.S.A. 10-113.

CITY OF MERRIAM, KANSAS

BUDGET BY DEPARTMENT

ANNUAL BUDGET
2015



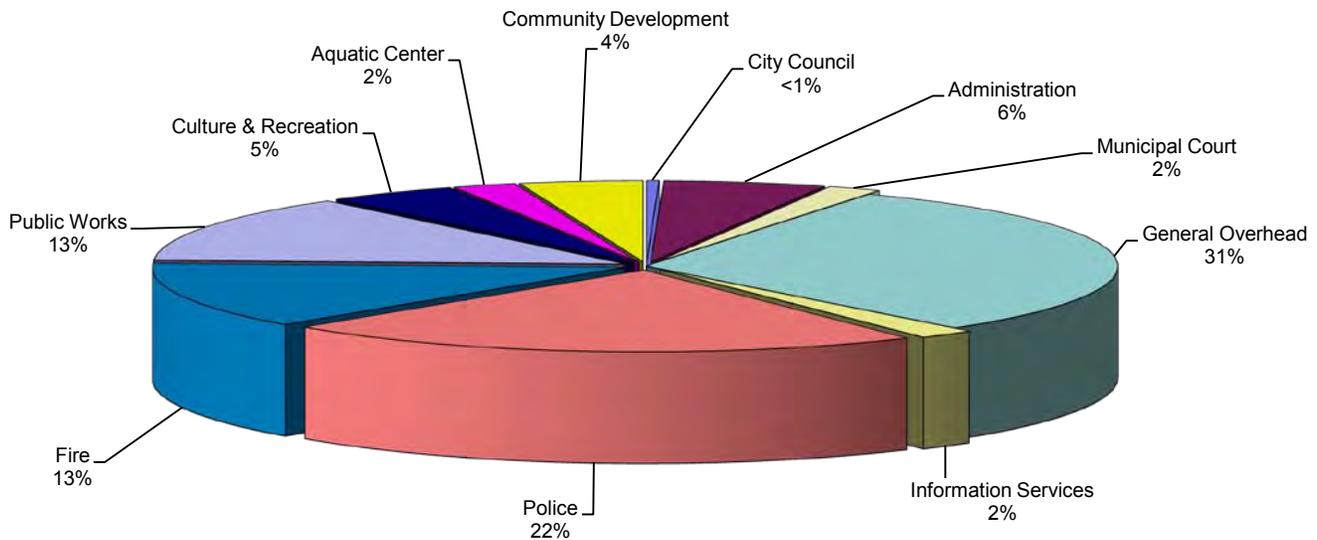
Play equipment and safety surfaces in our City's parks are reviewed and inspected annually according to the City's master plan. Brown Memorial Park, on the City's north side, was the latest to receive improvements including a new swing set, playground equipment and safety surfacing installed in 2014.

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General Fund Summary by Department

Department	2013 Actual	2014 Budget	2014 Estimated	2015 Budget	% Increase Over 2014 Estimated
City Council	\$69,741	\$67,954	\$67,954	\$73,458	8.10%
Administration	790,142	859,851	842,851	952,856	13.05%
Municipal Court	272,820	306,619	296,619	313,017	5.53%
General Overhead	4,749,121	4,549,321	5,098,492	5,261,754	3.20%
Information Services	255,031	328,371	304,456	331,638	8.93%
Police	3,201,404	3,741,397	3,532,397	3,770,449	6.74%
Fire	2,130,119	2,412,997	2,346,743	2,225,865	-5.15%
Public Works	1,941,423	2,179,223	2,114,223	2,281,636	7.92%
Culture & Recreation	664,593	748,756	736,756	761,529	3.36%
Aquatic Center	292,731	344,673	344,673	371,758	7.86%
Community Development	512,669	627,515	588,515	722,482	22.76%
TOTAL	\$14,879,794	\$16,166,677	\$16,273,679	\$17,066,442	4.87%

General Fund Budget by Department



General Fund - Department by Character

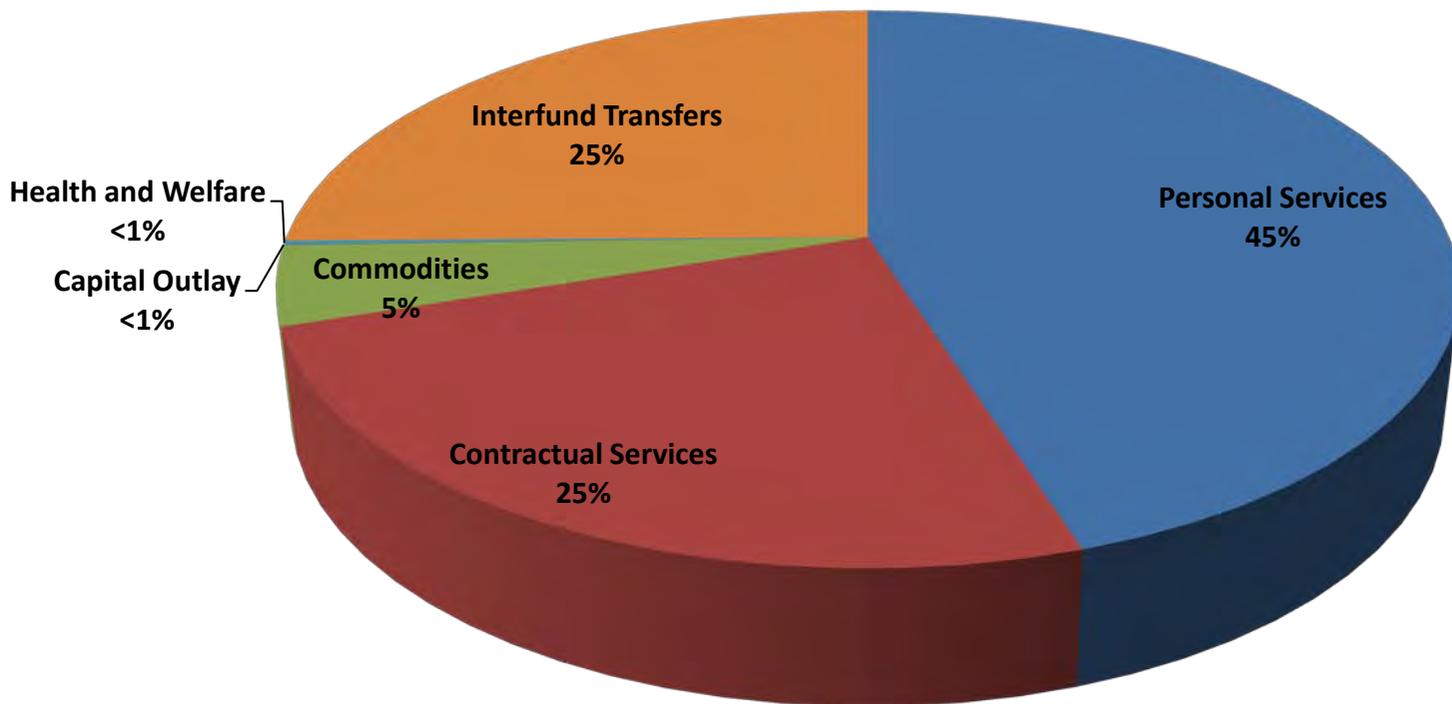
Expenditures	Actual 2013	Budget 2014	Estimated 2014	Budget 2015	% of Total	Increase Over 14 Est.
City Council						
Personal Services	\$ 58,327	\$ 58,179	\$ 58,179	\$ 58,278	79.33%	0.17%
Contractual Services	9,194	7,125	7,125	12,480	16.99%	75.16%
Commodities	2,220	2,650	2,650	2,700	3.68%	1.89%
Total	69,741	67,954	67,954	73,458	100.00%	8.10%
Administration						
Personal Services	749,078	814,690	797,690	903,419	94.81%	13.25%
Contractual Services	38,164	41,546	41,546	43,362	4.55%	4.37%
Commodities	2,900	3,615	3,615	6,075	0.64%	68.05%
Total	790,142	859,851	842,851	952,856	100.00%	13.05%
Municipal Court						
Personal Services	146,722	168,780	163,780	174,533	55.76%	6.57%
Contractual Services	121,868	134,139	129,139	134,284	42.90%	3.98%
Commodities	4,230	3,700	3,700	4,200	1.34%	13.51%
Total	272,820	306,619	296,619	313,017	100.00%	5.53%
General Overhead						
Personal Services	7,386	10,200	10,200	16,520	0.31%	61.96%
Contractual Services	764,015	841,235	812,288	878,761	16.70%	8.18%
Commodities	15,706	24,700	24,700	25,350	0.48%	2.63%
Health and Welfare	22,917	25,250	25,250	38,250	0.73%	51.49%
Interfund Transfers	3,851,402	3,647,936	4,101,054	4,302,873	81.78%	4.92%
Contingency Usage	87,695	-	125,000	-	0.00%	-100.00%
Total	4,749,121	4,549,321	5,098,492	5,261,754	100.00%	3.20%
Information Services						
Personal Services	82,754	80,768	77,768	90,956	27.43%	16.96%
Contractual Services	142,483	204,994	184,079	214,932	64.81%	16.76%
Commodities	29,794	42,609	42,609	25,750	7.76%	-39.57%
Capital Outlay	-	-	-	-	0.00%	0.00%
Total	255,031	328,371	304,456	331,638	100.00%	8.93%
Police						
Personal Services	2,867,763	3,359,797	3,173,797	3,387,592	89.85%	6.74%
Contractual Services	175,678	205,085	191,085	198,285	5.26%	3.77%
Commodities	152,299	170,315	161,315	178,372	4.73%	10.57%
Capital Outlay	5,664	6,200	6,200	6,200	0.16%	0.00%
Total	3,201,404	3,741,397	3,532,397	3,770,449	100.00%	6.74%
Fire						
Personal Services	2,017,864	2,250,659	2,187,659	-	0.00%	-100.00%
Contractual Services	52,260	96,314	96,314	2,158,565	96.98%	2141.17%
Commodities	59,995	66,024	62,770	67,300	3.02%	7.22%
Total	2,130,119	2,412,997	2,346,743	2,225,865	100.00%	-5.15%

Expenditures	Actual 2013	Budget 2014	Estimated 2014	Budget 2015	% of Total	Increase Over 14 Est.
Public Works						
Personal Services	1,390,620	1,543,294	1,490,294	1,638,894	71.83%	9.97%
Contractual Services	224,426	250,785	250,785	260,752	11.43%	3.97%
Commodities	326,377	385,144	373,144	381,990	16.74%	2.37%
Total	1,941,423	2,179,223	2,114,223	2,281,636	100.00%	7.92%
Culture and Recreation						
Personal Services	458,747	526,870	514,870	524,484	68.88%	1.87%
Contractual Services	180,559	199,374	199,374	198,403	26.05%	-0.49%
Commodities	25,287	22,512	22,512	38,642	5.07%	71.65%
Total	664,593	748,756	736,756	761,529	100.00%	3.36%
Aquatic Center						
Personal Services	186,473	237,688	237,688	260,188	69.99%	9.47%
Contractual Services	55,902	61,420	61,420	62,510	16.81%	1.77%
Commodities	50,356	45,565	45,565	49,060	13.20%	7.67%
Total	292,731	344,673	344,673	371,758	100.00%	7.86%
Community Development						
Personal Services	468,544	543,370	532,370	639,837	88.56%	20.19%
Contractual Services	38,621	73,960	45,960	73,960	10.24%	60.92%
Commodities	5,504	10,185	10,185	8,685	1.20%	-14.73%
Total	512,669	627,515	588,515	722,482	100.00%	22.76%
Total All Departments	\$ 14,879,794	\$ 16,166,677	\$ 16,273,679	\$ 17,066,442	100.00%	4.87%

General Fund - Character Breakdown

Expenditures	Actual 2013	Budget 2014	Estimated 2014	Budget 2015	% of Total	Increase Over 14 Est.
Personal Services	\$ 8,434,278	\$ 9,594,295	\$ 9,244,295	\$ 7,694,701	45.09%	-16.76%
Contractual Services	1,803,170	2,115,977	2,019,115	4,236,294	24.82%	109.81%
Commodities	674,668	777,019	752,765	788,124	4.62%	4.70%
Capital Outlay	5,664	6,200	6,200	6,200	0.04%	0.00%
Health and Welfare	22,917	25,250	25,250	38,250	0.22%	51.49%
Interfund Transfers	3,851,402	3,647,936	4,101,054	4,302,873	25.21%	4.92%
Contingency Usage	87,695	-	125,000	-	0.00%	-100.00%
Total Expenditures	\$ 14,879,794	\$ 16,166,677	\$ 16,273,679	\$ 17,066,442	100.00%	

General Fund by Expenditure Character



Citywide Goals and Objectives

Planning and Goal Setting by the Governing Body

Citywide goals and objectives are reviewed and updated annually by the Governing Body. The goals and objectives are summarized below into seven categories. Goals are followed by specific objectives identified during the review that will gauge progress toward the goal. This information is also found in the Planning and Goal Setting section beginning on page 28. These goals are intended to provide direction for City staff in utilizing resources.

Goal #1: Code Enforcement – Enforce City codes fairly to improve physical conditions in the community.

Objective: Reduce code violations involving maintenance of yards and trash receptacles.

Objective: Reduce the number of repeat code offenders.

Objective: Establish methods to measure progress toward reduced code violations and report data to City Council.

Goal #2: Community Development – Improve value of property and the quality of life through investment in and redevelopment of our neighborhoods.

Objective: Sustain capital improvement efforts.

Objective: Sustain street lighting program.

Objective: Support public art projects in a prominent Merriam location.

Goal #3: Citizen Advocacy – Enhance citizen engagement with the City.

Objective: Enhance the new City website.

Objective: Seek additional ways to use social media to engage citizens.

Goal #4: Economic Development – Promote and stimulate quality development to enhance the City's economic base.

Objective: Promote existing developments.

Objective: Work with local business owners and business associations (i.e. Downtown Merriam Partnership).

Objective: Keep abreast of legislative efforts and current events that are adverse to the City of Merriam.

Goal #5: Administrative Focus – Deliver quality services in an efficient manner.

Objective: Complete codification of City codes.

Objective: Continue to invest in our employees.

Objective: Enhance communications between Governing Body and staff.

Goal #6: Sustainable Planning – Implement best management and planning practices and encourage the community to undertake energy-reducing and recycling efforts.

Objective: Revise the solid waste code.

Objective: Complete Upper Turkey Creek drainage study.

Objective: Evaluate options for renovation and improvements of the City's Community Center.

General Fund Department: City Council

	Actual 2013	Estimated 2014	Budget 2015	% of Total 2015 Budget
Summary by Character				
Personal Services	\$ 58,327	\$ 58,179	\$ 58,278	79%
Contractual Services	9,194	7,125	12,480	17%
Commodities	2,220	2,650	2,700	4%
Department Total	\$ 69,741	\$ 67,954	\$ 73,458	100%

Authorized Positions

Part-time Positions	9.00	9.00	9.00
Department Total	9.00	9.00	9.00

Classifications

Mayor	1.00	1.00	1.00
Councilmember	8.00	8.00	8.00
Department Total	9.00	9.00	9.00

General Fund Department: City Council

Program Description

The City Council and the Mayor make up the Governing Body of the City and are responsible for making policy decisions for the community. The City Council is composed of eight elected citizens. Two Council members are elected in odd-numbered years from each of four wards and serve staggered 4-year terms. The Mayor is elected independently from the City-at-large and serves as the presiding officer at official meetings and as the City's chief elected official.

The City Council conducts its business in public sessions held in the City Council Chambers at City Hall, 9001 W. 62nd Street. Regularly scheduled meetings are held on the second and fourth Mondays of each month at 7:00 p.m. Special Council meetings are held on the call of the Mayor with the written consent of three Councilmembers. Worksessions are conducted periodically for in-depth study of topics including budgets and goal setting.

This department includes line items for City Council expenses for civic events, business meals, and Mayor and Council salaries.

Mission

To serve as the City's legislative body, developing ordinances, resolutions, and policies for the betterment of the community. Empower appointed officers and employees to provide and improve municipal government. Encourage constituents to become involved in their community and local government.

Boards and Commissions

Several boards and commissions exist to advise the City Council on specific areas of operations and to determine compliance with existing codes and regulations. The members are appointed by the Mayor with the consent of the Governing Body.

The Planning Commission: Meetings are held monthly. This nine-member commission is responsible for the adoption of a comprehensive plan for City development. This body makes recommendations to the City Council on rezoning applications, site development plans, and conditional uses.

The Board of Zoning Appeals: Meetings are held as needed. This seven-member body is responsible for ruling on zoning appeal cases. These cases arise from allegations of errors in decisions made by the zoning administrator and applications for variances from the zoning ordinance.

The Board of Structure Appeals: Meetings are held as needed. This five-member body has jurisdiction to hear and decide appeals where it is alleged there is an error in a decision made by a public officer in the enforcement of the Uniform Building Code, Uniform Plumbing Code, Uniform Mechanical Code or any other code or ordinance related to construction of buildings adopted by the City.

The Parks and Recreation Board: Meetings are held monthly. This seven-member board provides policy recommendations for operations, annual budget requests and program priorities concerning the Merriam Community Center, Aquatic Center and City parks.

The Tree Board: This board is not currently active. When in service, it is an appointed body responsible for setting forth regulations relating to the planting of trees, shrubs, and other plantings upon City-owned property to promote the beautification of the City.

General Fund Department: Administration (including Gen Overhead)

	Actual 2013	Estimated 2014	Budget 2015	% of Total 2015 Budget
Summary by Character - Administration				
Personal Services	\$ 749,078	\$ 797,690	\$ 903,419	94%
Contractual Services	38,164	41,546	43,362	5%
Commodities	2,900	3,615	6,075	1%
Department Total	\$ 790,142	\$ 842,851	\$ 952,856	100%

Summary by Character - General Overhead				
Personal Services	\$ 7,386	\$ 10,200	\$ 16,520	0%
Contractual Services	764,015	812,288	878,761	17%
Commodities	15,706	24,700	25,350	0%
Health and Welfare	22,917	25,250	38,250	1%
Interfund Transfers	3,851,402	4,101,054	4,302,873	82%
Reserves and Contingency	87,695	125,000	-	0%
Department Total	\$ 4,749,121	\$ 5,098,492	\$ 5,261,754	100%

Authorized Positions

Full-time Positions	9.50	9.50	9.50
Department Total	9.50	9.50	9.50

Classifications

City Administrator	1.00	1.00	1.00
Assistant City Administrator	1.00	1.00	1.00
Finance Director	1.00	1.00	1.00
City Clerk	1.00	1.00	1.00
Accountant	1.00	1.00	1.00
Human Resources/Risk Mgmt Coordinator	1.00	1.00	1.00
Communications Coordinator	1.00	1.00	1.00
Accounting Clerk	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00
Management Intern	0.50	0.50	0.50
Department Total	9.50	9.50	9.50

General Fund Department: Administration (including General Overhead)

Program Description

The Administrative Department includes the offices of the City Administrator, Assistant City Administrator, Finance Director, City Clerk, Human Resources/Risk Manager and Communications Coordinator. The City Administrator provides the Governing Body with information and implements municipal policies. The Administrative Department is responsible for human resources, administrative support, risk management, municipal court and information services management. City Clerk functions include maintaining, coordinating and administering municipal records and municipal activities. The Finance Department is responsible for the administration and coordination of the City's financial services including budget, accounting, investments, payroll, debt service, financial information systems, and internal auditing. The Administration Department handles a wide range of administrative functions that deal with interaction of the City with citizens of Merriam, the governing body, and City management.

Mission

To provide effective leadership, control, and direction for coordination of City operations.

Department Highlights

- Completed re-codification process of all City codes including easy digital access from the City website.
- Updated records retention schedule to eliminate paper waste and retention of obsolete records.
- Completed an employee benefits survey to gauge the efficacy of the city's benefit package offerings.
- Recruited and processed over 60 new employees for seasonal, temporary and permanent positions.
- Completed implementation of new payroll processing software to increase efficiency and eliminate paper waste and redundant data entry.
- Created a year-end movie to summarize and share city-wide successes with residents and other media outlets.
- Continued commitment to send employees to the NE Chamber of Commerce Leadership Northeast Program. Two employees graduated from the program in 2014.
- Received the GFOA Distinguished Budget Presentation Award and Certificate of Achievement for Excellence in Financial Reporting Award.
- Received maximum discounts on workers' compensation insurance due to high safety ratings and low experience factors.
- Implemented a Comprehensive Salary and Benefits Study to ensure the City continues to be competitive in the recruitment and retention of high quality employees.
- Worked with the Fire Department and the City of Overland Park to develop the ten-year contract for fire services resulting in operating efficiencies.
- Worked with the Community Development Department and outside consultants to amend the project plan and redevelopment agreement for the Merriam Village project which will facilitate completion of this redevelopment area.
- Facilitated the update of City Council policies regarding capital improvement funding and General Fund balance levels to ensure sustained financial stability.

General Fund Department: Administration (including General Overhead)

Goals and Objectives Performance Measures

Department Goal: Efficient and effective operations

Citywide Goal Supported: Administrative Focus

Objective: Coordinate the budget process and provide financial oversight to maintain solid financial position.

Objective: Control losses through an effective safety program.

Objective: Participate in a public pool for property and liability insurance coverage.

Objective: Promptly respond to citizen inquiries and requests for services.

<i>Indicator</i>	<i>Actual 2012</i>	<i>Actual 2013</i>	<i>Projected 2014</i>	<i>Target 2015</i>
% of Citizen Inquiries Returned within 2 Hrs	65%	75%	75%	75%
"Request-Tracker" Cases Received/Closed	N/A	58/57	69/67	75/73
Employees Provided Human Resources & Payroll (Regular & Seasonal)	223	218	215	195
% of Work Comp Claims to Total Eligible Payroll	6.73%	5.91%	6.00%	5.00%
Employee Turnover Rate	12.63%	12.8%	10.0%	10.0%
Open Records Requests Processed/% processed within 48 hours	29/72%	15/75%	30/60%	30/75%

Department Goal: Enhance citizen engagement with the City

Citywide Goal Supported: Citizen Advocacy

Objective: Issue Merriam Highlights newsletters in conjunction with the Parks and Recreation program guide three times per year.

Objective: Issue weekly E-Merriam Updates and regularly update the City's website.

Objective: Continue to develop the appropriate usage of social media outlets in engaging the community.

Department Goal: Facilitate success of existing retail developments

Citywide Goal Supported: Economic Development

Objective: Continue a cooperative marketing campaign to brand Merriam as a great place to do business.

Objective: Adopt a new Community Improvement District Policy.

Objective: Identify appropriate tools for use by parties interested in establishing businesses in Merriam.

<i>Indicator</i>	<i>Actual 2012</i>	<i>Actual 2013</i>	<i>Projected 2014</i>	<i>Target 2015</i>
% New Businesses Issued Occupational Licenses	3.08%	2.52%	4.53%	5.00%

Department Goal: Increase employee participation in the City Wellness Program

Citywide Goal Supported: Invest in our employees

<i>Indicator</i>	<i>Actual 2012</i>	<i>Actual 2013</i>	<i>Projected 2014</i>	<i>Target 2015</i>
% Employees Participating in the City Wellness Program	50%	50%	36%	50%

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General Fund Department: Municipal Court

	Actual 2013	Estimated 2014	Budget 2015	% of Total 2015 Budget
Summary by Character				
Personal Services	\$ 146,722	\$ 163,780	\$ 174,533	56%
Contractual Services	121,868	129,139	134,284	43%
Commodities	4,230	3,700	4,200	1%
Department Total	\$ 272,820	\$ 296,619	\$ 313,017	100%

Authorized Positions

Full-time Positions	2.00	2.00	2.00
Part-time Positions	0.75	0.75	0.75
Department Total	2.75	2.75	2.75

Classifications

Court Administrator	1.00	1.00	1.00
Court Clerk	1.75	1.75	1.75
Department Total	2.75	2.75	2.75

General Fund Department: Municipal Court

Program Description

The Municipal Court is the court where alleged violations of City ordinances and the penal statutes of Kansas are tried. The court provides a forum in which citizens may receive a swift and impartial trial on charges brought against them. The Court's responsibility is to guarantee the lawful rights of all who are brought before it. The Municipal Court hears an average of 1,000 cases each month.

Mission

To justly hear and dispatch all cases presented.

Department Highlights

- Fully integrated 'paperless' procedures in the e-ticketing system court process.
- Worked with Police Department to establish procedures for paperless warrants.
- Completed the migration of old data into the new software.
- Continued to investigate fee offsets to defray the cost of incarcerating certain individuals.
- Worked with Judge and Prosecutor to streamline data entry process in the courtroom to eliminate time defendants spend at the court counter.

Goals and Objectives Performance Measures

Department Goal: Efficient and effective operations

Objective: Continue to utilize and train on new case management software.

Objective: Continue the commitment to go 'paperless' by utilizing available technologies.

Objective: Issue letters for all active warrants advising of available options.

<i>Indicator</i>	<i>Actual 2012</i>	<i>Actual 2013</i>	<i>Projected 2014</i>	<i>Target 2015</i>
Court Fines Collected	\$948,324	\$884,998	\$1,100,000	\$1,000,000
% Court Fines Paid Electronically	9.69%	13.71%	16.10%	20.00%
Court Translation Expenditures	\$5,720	\$5,938	\$6,500	\$6,600
Court Filings Processed	7,841	8,369	10,000	9,000
Warrants Issued	853	879	950	900

General Fund Department: Information Services

	Actual 2013	Estimated 2014	Budget 2015	% of Total 2015 Budget
Summary by Character				
Personal Services	\$ 82,754	\$ 77,768	\$ 90,956	27%
Contractual Services	142,483	184,079	214,932	65%
Commodities	29,794	42,609	25,750	8%
Capital Outlay	-	-	-	0%
Department Total	\$ 255,031	\$ 304,456	\$ 331,638	100%

Authorized Positions

Part-time Positions	0.60	0.60	0.60
Department Total	0.60	0.60	0.60

Classifications

Network Comm. Administrator	0.60	0.60	0.60
Department Total	0.60	0.60	0.60

General Fund Department: Information Services

Program Description

Information Services coordinates computer related services for each department within the City. This program ensures that each department has the technologies necessary to provide the most effective services to the residents of the City of Merriam. Additionally, Information Services promotes collaboration between departments and encourages all employees to further their computer knowledge.

Mission

To deliver effective computer related services to each department within the City, as well as maintain the City's web page. Provide ongoing computer training to City staff and thereby reach maximum productivity levels.

Department Highlights

- Updated all City Hall wireless access points.
- Installed internet protocol phones at Visitors Bureau.
- Implemented Microsoft Exchange 2013.
- Completed Public Works Lucity software roll out.
- Installed and configure Qnap NAS for CIP and Public Works backups.
- Upgraded outdoor wireless access for Police Department.
- Updated Full Court software to revision 5.4.
- Implementation of WebTrac Recreation Software.
- Coordinated transition of Fire Department computers to Overland Park Fire.

Goals and Objectives Performance Measures

Department Goal: Efficient and effective computer services

Citywide Goal Supported: Administrative Focus

Objective: Continue to utilize WebTrac Recreation Software for online facility rental and class registration.

Objective: Acquire new community development database and software.

Objective: Continue consolidation of capital assets into new Public Works / CIP asset management system.

Objective: Increase usage of mobile devices for real-time staff use in the field.

Objective: Explore installation of Citywide fiber optic connections to allow for more efficient transfer of data.

<i>Indicator</i>	<i>Actual 2012</i>	<i>Actual 2013</i>	<i>Projected 2014</i>	<i>Target 2015</i>
Computer Workstations Maintained	120	130	134	134
Computer Servers Maintained	7	12	14	14
Info Services Hours per Week per Computer	.16 hours/each	.16 hours/each	.18 hours/each	.18 hours/each

Department Goal: Enhance citizen engagement with the City

Citywide Goal Supported: Citizen Advocacy

Objective: Continue to identify opportunities to engage the community through the City website.

General Fund Department: Police

	Actual 2013	Estimated 2014	Budget 2015	% of Total 2015 Budget
Summary by Character				
Personal Services	\$ 2,867,763	\$ 3,173,797	\$ 3,387,592	90%
Contractual Services	175,678	191,085	198,285	5%
Commodities	152,299	161,315	178,372	5%
Capital Outlay	5,664	6,200	6,200	0%
Department Total	\$ 3,201,404	\$ 3,532,397	\$ 3,770,449	100%

Authorized Positions

Full-time Positions	34.00	34.00	34.00
Part-time Positions	0.75	0.75	0.75
Department Total	34.75	34.75	34.75

Classifications

Chief of Police	1.00	1.00	1.00
Captain	1.00	1.00	1.00
Lieutenant	1.00	1.00	1.00
Sergeant	4.00	4.00	4.00
Corporal	4.00	4.00	4.00
Master Police Officer	6.00	6.00	6.00
Police Officer	12.00	12.00	13.00
Property Clerk	-	-	-
Records Clerk	3.00	3.00	3.00
Community Service Officer	2.00	2.00	2.00
Crossing Guard	0.75	0.75	0.75
Department Total	34.75	34.75	35.75

General Fund Department: Police

Program Description

The Administrative Officers of the Police Department are responsible for developing and implementing departmental policy, providing management controls over daily departmental administrative and line functions. They serve as the focal point for interaction with other City departments and the community. Regular Patrol Officers respond to calls for service within the City, identify criminal activities, apprehend offenders, make Municipal and District Court appearances, enforce traffic laws, and investigate vehicle accidents. The Investigations Unit gathers and processes evidence for solving crime and prosecuting criminal suspects. They investigate hit and run accidents and support department crime prevention efforts by spotting trends in criminal activity.

Mission

Provide safety and security for all persons within the City with responsive and professional services. To work within the moral and legal standards of the community, by forming a partnership between the community and the police department employees.

Department Highlights

- Continued to implement the Department of Justice COPS (Community Oriented Policing Services) grant that fully funds an officer's salary and benefits for three years (ended August 31, 2014). The officer is dedicated to serve victims of domestic violence.
- Crime prevention activities included the Neighborhood Watch Program, Night Out Against Crime, Old Navy Family Safety Day, GE Capital Family Day, Strawberry Festival at Shawnee Mission Medical Center, and the Citizen's Police Academy.
- Continued to provide information to the community through electronic media in addition to maintaining and updating content on our web page for our citizens.
- Entered the realm of social media with Merriam Police Department Facebook and Twitter accounts.
- Continued the use of weekly on-duty training sessions to keep officers focused on training and the complex job of a police officer.
- Continued sending officers to Crisis Intervention Team Training (CIT) to educate officers on interactions with citizens with mental health issues.
- Joined the Johnson County Suicide Prevention Coalition.
- Planned and successfully implemented the IKEA Grand Opening traffic strategy.
- Started conducting more community outreach through participation in Northeast Chamber of Commerce events like, Talking Tuesday, business ribbon cuttings, and the Northeast Chamber "Leadership Northeast" program.

General Fund Department: Police

Goals and Objectives Performance Measures

Department Goal: Community Oriented Policing
Citywide Goal Supported: Citizen Advocacy

Objective: Support the Community Oriented Policing philosophy in all phases of the department through effective interaction with our citizens. Further enhance community partnerships in an ongoing effort to develop solutions to problems that may reduce crime and increase the public trust in the police.

Objective: Continue to improve our Community Policing efforts by attending Northeast Johnson County Chamber of Commerce events and using social media to communicate with our citizens.

<i>Indicator</i>	<i>Actual 2012</i>	<i>Actual 2013</i>	<i>Projected 2014</i>	<i>Target 2015</i>
Reported Violent Crimes/1,000 Residents	4.8	2.9	3.4	3.5
Reported Property Crimes/1,000 Residents	50.3	43.3	45.0	47.0
Traffic Violations Issued	7,788	8,284	10,589	10,500
Arrests Made	1,189	1,200	1,220	1,250
% Change in Reported Crimes	4.14%	(16.15%)	(4.20%)	(5.00%)

Department Goal: Efficient and Effective Operations
Citywide Goal Supported: Administrative Focus

<i>Indicator</i>	<i>Actual 2012</i>	<i>Actual 2013</i>	<i>Projected 2014</i>	<i>Target 2015</i>
Calls for Service	13,168	13,315	13,500	13,600
Average non-emergency response time	5:26	6:37	6:00	5:00
Average emergency response time	3:49	4:44	4:00	3:30
Miles Traveled per Patrol Officer	7,319	6,996	7,200	7,500
Calls for Service per Patrol Officer	1,012	1,024	1,050	1,100
Sworn Officer/Major (Part 1) Crimes	29	29	29	29
Motor Vehicle Accidents Investigated	457	532	540	500
Community Service Officer Calls	1,334	950	950	1,000

Department Goal: Community Education
Citywide Goal Supported: Citizen Advocacy

Objective: Provide community education programs such as the Citizen's Police Academy, Neighborhood Watch, National Night Out Against Crime, crime prevention seminars given to children in our elementary schools, and improved communication through social media (Facebook crime prevention tips).

Objective: Continue teacher training for "active shooter" events to further educate those responsible for our children in appropriate reactions and actions to a confrontation.

General Fund Department: Police

Department Goal: Training

Citywide Goal Supported: Administrative Focus

Objective: Continue to improve our Field Training Officer program with the implementation of “adult learning” techniques and by shifting the focus to a “learner responsibility” concept instead of a “teacher responsibility” concept.

Objective: Work on spreading the “coaching philosophy” through the PTO program and the department. Start a Training Coordinator position for the 2015 training year. This officer will be responsible for all training, the planning implementation and improvement of our in-house training programs including the PTO program, weekly training, and quarterly situational training sessions. Quality training for our officers is the key to a successful police department.

General Fund Department: Fire

	Actual 2013	Estimated 2014	Budget 2015	% of Total 2015 Budget
Summary by Character				
Personal Services*	\$ 2,017,864	\$ 2,187,659	\$ -	0%
Contractual Services*	52,260	96,314	2,158,565	97%
Commodities	59,995	62,770	67,300	3%
Capital Outlay	-	-	-	0%
Department Total	\$ 2,130,119	\$ 2,346,743	\$ 2,225,865	100%

Authorized Positions

Full-time Positions	23.00	23.00	-
Department Total	23.00	23.00	-

Classifications

Fire Chief	1.00	1.00	-
Assistant Chief	1.00	1.00	-
Fire Marshall	-	-	-
Shift Officer/Captain	3.00	3.00	-
Fire Lieutenant	1.00	3.00	-
Master Firefighter	5.00	4.00	-
Firefighter	12.00	11.00	-
Firefighter trainee	-	-	-
Department Total	23.00	23.00	-

*Effective 2015, fire services are provided under contract with the City of Overland Park.

General Fund Department: Fire Department

Program Description

Fire department personnel are responsible for the prevention and suppression of fire within the City of Merriam, responding to fire alarms, windstorms, floods, explosions, hazardous materials incidents, terrorism, fast water rescue, vehicle extrication, and rescue of entrapped people, homeland security, and unforeseen catastrophes. The Fire Department conducts fire safety inspections, public safety education and awareness programs, enforcement of the provisions of the 2006 International Fire and Life Safety Codes, and emergency medical services in cooperation with Johnson County Med-Act. Effective 2015, fire services are provided under a ten-year contract with the City of Overland Park.

Mission

Provide a high level of service to the community in the area of fire suppression and emergency medical services. Emphasize preventing fires through public education, strong fire prevention programs, and pre-planning inspections and code enforcement.

Department Highlights

- Received a Class 2 rating by the Insurance Services Office (ISO). Only five departments in Kansas have received this high rating.
- Placed new SCBA in service from a FEMA grant totaling approximately \$141,000.
- Provided public education to all fifth grade students in Merriam elementary schools with our "Aerial Andy" program.
- Responded to 2,020 calls with an average response time of 5 minutes and 9 seconds and a reaction time of 1 minute 18 seconds (projected for 2014).
- Continued 2014 contract with Overland Park Fire Department to receive core fire/EMS training and ALS service to Merriam and the north end of Overland Park.
- Developed and approved a ten-year contract for fire services with the City of Overland Park to take effective for 2015.

Goals and Objectives

Performance Measures

Department Goal: Provide safe buildings to work in and safe residences to live in
Citywide Goal Supported: Community Development

Objective: Conduct plan review and perform inspections on all new and existing commercial structures to ensure that they meet all building and fire code requirements.

Objective: Identify homes that do not have adequate smoke alarm protection, provide and install free alarms.

<i>Indicator</i>	<i>Actual 2012</i>	<i>Actual 2013</i>	<i>Pojected 2014</i>	<i>Target 2015</i>
Fire Inspections Performed	619	590	538	620
Fire incidents/1,000 Residents	42.0	51.6	49.0	54.0
Non-fire incidents/1,000 Residents	115	109	111	124

General Fund Department: Fire Department

Department Goal: Enforce City codes
Citywide Goal Supported: Code Enforcement

Objective: Identify dangerous structures and take appropriate action to have them remediated.

<i>Indicator</i>	<i>Actual 2012</i>	<i>Actual 2013</i>	<i>Projected 2014</i>	<i>Target 2015</i>
Fire Code Violations Identified	947	541	720	900
Fire Code Violations Corrected	100%	100%	100%	100%

Department Goal: Enhance citizen engagement with the City
Citywide Goal Supported: Citizen Advocacy

Objective: Continue to update the Fire Department web-site with educational articles, current events, and links to supporting sites.
Objective: Increase opportunities to interact with the public at Homes Association and Block party events.
Objective: Offer ride-a-long opportunities for Police Department Academy participants.

<i>Indicator</i>	<i>Actual 2012</i>	<i>Actual 2013</i>	<i>Projected 2014</i>	<i>Target 2015</i>
Public Education Attendance	4,384	6,089	2,500	4,500

Department Goal: Invest in our firefighters health and safety and training
Citywide Goal Supported: Administrative Focus

Objective: Emphasize safety by providing a minimum of 2 hours training per shift.
Objective: Provide the opportunity to seek advanced education at the National Fire Academy, collegiate level and fire schools.
Objective: Provide equipment, time and education to improve physical conditioning of firefighters.
Objective: Provide quality personal protective equipment and public safety equipment, so that they may conduct their jobs safely and efficiently.

<i>Indicator</i>	<i>Actual 2012</i>	<i>Actual 2013</i>	<i>Projected 2014</i>	<i>Target 2015</i>
Firefighter Training Hours	7,194	5,820	16,850	17,000
% Firefighters Completing Annual In-service Training Requirements	100%	100%	100%	100%

Department Goal: Implement the new fire services contract with the City of Overland Park
Citywide Goal Supported: Administrative Focus

Objective: Ensure the seamless transition of Merriam firefighters to the City of Overland Park.
Objective: Add a full-time Fire Inspector in the Merriam contract area for inspection/permit needs and discontinue the use of the company inspection program.
Objective: Execute the 2015 Training & Development Package developed by the Training Chief.
Objective: Work to re-determine Merriam's ISO rating to align with Overland Park's 1 public protection classification (PPC) and Accreditation.

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General Fund Department: Public Works

	Actual 2013	Estimated 2014	Budget 2015	% of Total 2015 Budget
Summary by Character				
Personal Services	\$ 1,390,620	\$ 1,490,294	\$ 1,638,894	72%
Contractual Services	224,426	250,785	260,752	11%
Commodities	326,377	373,144	381,990	17%
Capital Outlay	-	-	-	0%
Department Total	\$ 1,941,423	\$ 2,114,223	\$ 2,281,636	100%

Authorized Positions

Full-time Positions	16.00	16.00	16.00
Part-time Positions	1.60	1.60	1.60
Seasonal Positions	3.36	3.36	3.36
Department Total	20.96	20.96	20.96

Classifications

Public Works Director	1.00	1.00	1.00
Public Works Superintendent	1.00	1.00	1.00
Foreman	2.00	2.00	2.00
Public Works Technician	1.00	1.00	1.00
Mechanic	1.00	1.00	1.00
Maintenance Worker III	1.00	1.00	1.00
Maintenance Worker II	7.00	7.00	7.00
Maintenance Worker I	1.60	1.60	1.60
Facility Maintenance Worker II	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00
Seasonal Labor	3.36	3.36	3.36
Department Total	20.96	20.96	20.96

General Fund Department: Public Works

Program Description

The Public Works Department maintains the City's streets and parks. Street maintenance involves snow removal, cleaning, patching and repairing streets. The street Overlay Program provides for the overlay of asphalt at regular intervals to help maintain an adequate surface on streets. In addition, a program exists for the timely replacement of curbs and sidewalks. Park maintenance provides for the mowing of grass, planting and maintenance of beds, trees, flowers and shrubs, and removal of trash and debris from City facilities and parks. Building maintenance includes grounds maintenance at City Hall, Police Safety Center, Community Center, Marketplace, Aquatic Center and the Public Works building. Routine maintenance of streetlights, traffic signals and City signage is included, as well as all drainage maintenance.

Mission

To efficiently maintain the City's streets, rights-of-way, and parks, respond to citizen requests for service, to beautify Merriam.

Department Highlights

- Processed 1,781 work orders with 85% completed in 7 days or less.
- Conducted spring and fall Citywide cleanup campaigns.
- Mowed and trimmed over 60 acres (State and City Mowing). Swept streets on a regular schedule.
- Striped roads, crosswalks and stop bars.
- Installed 70 decorative streetlights Hayes/CDBG/Knox/75th Street/Residential IV.
- Installed/removed holiday lights and city banners and provided a holiday tree pickup.
- Maintained more than 750 trees in the nursery.
- Processed short-term parking permits, right-of-way permits and city property damage reimbursements. Completed inspections and billings. Inventoried trees, drainage boxes and streetlights via Geographic Information System
- Installed playground equipment for Brown Park.
- Maintained and repaired the Streamway Trail, including seal coating from 55th street to 51st street.
- Replaced 3,000 ft of curbing and 300 ft of sidewalk.
- Cleared 100% of snow from City streets within 48 hours at a cost of \$11.80 per housing unit.
- Replaced and repaired 2000 linear feet of drainage pipe throughout the City.

General Fund Department: Public Works

Goals and Objectives Performance Measures

Department Goal: To provide safe passage for pedestrians/residents walking throughout the city.
Citywide Goal Supported: Community Development

- Objective:* Conduct an extensive sidewalk inspection and prioritize areas of substandard sidewalks.
Objective: Replace sections of sidewalk with greater than 1 inch rise at the adjoining sections that may create trip hazards for pedestrians.
Objective: Upgrade pedestrian cross lights at multiple intersections.

Department Goal: Maintain and upgrade existing streetlight infrastructure
Citywide Goal Supported: Community Development

- Objective:* Conduct regular streetlight inspections every four months.
Objective: Update 5-year Streetlight Program 2014-2019.

<i>Indicator</i>	<i>Actual 2012</i>	<i>Actual 2013</i>	<i>Projected 2014</i>	<i>Target 2015</i>
Streetlights Installed	51	23	70	104
% of Streetlights Inspected Annually	100%	100%	100%	100%

Department Goal: Provide a safe and enjoyable environment for users of City parks and trail users
Citywide Goal Supported: Community Development

- Objective:* Continue to repair substandard areas on Streamway trail and apply seal coat to extend life.
Objective: Plant trees from nursery along south section of Streamway Trail.

Department Goal: Identify infrastructure needing replacement such as curb, sidewalk and asphalt
Citywide Goal Supported: Community Development

- Objective:* Map and identify curbs and sidewalks repairs and coordinate with Capital Improvement Program.
Objective: Conduct annual Overlay Program for streets and coordinate with Capital Improvement Program.

<i>Indicator</i>	<i>Actual 2012</i>	<i>Actual 2013</i>	<i>Projected 2014</i>	<i>Target 2015</i>
Miles of Street Repair/Overlay	4.0	4.0	4.0	4.0
Street Maintenance Expense per Housing Unit (5,224 housing units per 2012 census update)	\$71.88	\$54.52	\$50.97	\$60.00
Miles of Curbing/Sidewalk Repaired	4.0	1.5	2.0	2.0

General Fund Department: Public Works

Department Goal: Cross train department employees to enhance productivity

Citywide Goal Supported: Administrative Focus

Objective: Continue to develop method of use for the Public Works Management Practices Manual.

Objective: Continue to review current operations and make necessary changes.

Department Goal: Improve maintenance and historical records for all City infrastructure

Citywide Goal Supported: Administrative Focus

Objective: Continue to develop the GIS programs.

Objective: Train employees to effectively use the asset management software to be installed in 2014.

Department Goal: Provide education and training on hanging flower baskets

Citywide Goal Supported: Community Development

Objective: Share information on how to build and maintain a hanging flower basket

Objective: Educate residents on vendors and materials

General Fund Department: Culture & Recreation

	Actual 2013	Estimated 2014	Budget 2015	% of Total 2015 Budget
Summary by Character				
Personal Services *	\$ 458,747	\$ 514,870	\$ 524,484	69%
Contractual Services	180,559	199,374	198,403	26%
Commodities	25,287	22,512	38,642	5%
Capital Outlay	-	-	-	0%
Department Total	\$ 664,593	\$ 736,756	\$ 761,529	100%

Authorized Positions

Full-time Positions	8.00	8.00	8.00
Part-time Positions	1.36	1.36	1.36
Department Total	9.36	9.36	9.36

Classifications

Parks & Recreation Director	1.00	1.00	1.00
Assistant Parks & Rec Director	1.00	1.00	1.00
Recreation Supervisor *	1.00	1.00	1.00
Facility Maintenance Worker II	1.00	1.00	1.00
Facility Maintenance Worker I	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00
Facility Supervisor	2.72	2.72	2.72
Fitness Specialist	0.23	0.23	0.23
League Supervisor	0.14	0.14	0.14
League Scorekeeper	0.14	0.14	0.14
Programs Coordinator	0.13	0.13	0.13
Department Total	9.36	9.36	9.36

General Fund Department: Culture and Recreation

Program Description

The Parks and Recreation Department initiates, develops, and administers recreational programs for Merriam residents and non-residents. The Community Center facility houses the majority of recreational classes, programs and special events. It also serves as a home for several social service programs administered by Johnson County.

Mission

To provide and maintain facilities and programs that promote the health and wellness of the citizens of Merriam; To provide safe and attractive places to play; To provide opportunities to educate, protect, and enrich young people.

Department Highlights

- Planned and coordinated 20 City-wide special events including: Turkey Creek Festival, three Party in Your Park events, Pool Party Palooza – membership appreciation event celebrating National Parks and Recreation Month, two Summer Sundays in Merriam, Turkey Creek Car and Motorcycle Show, Funday Sunday, and the Mayor's Tree Lighting.
- Planned and coordinated 10 art exhibitions with attendance of approximately 1,300. Exhibitions included a national juried show with the Heartland Exhibit, a historic exhibition celebrating 150 years of community featuring an appearance by "Marie Campbell", three "League" shows and a Kansas City metropolitan area high school show. A total of 7 works of art sold during 2014.
- Planned and coordinated holiday themed events "Dad and Daughter Princess Ball" in February, Brunch with the Bunny, and Breakfast with Santa.
- Provided coordination and maintenance services for program and rental activities at the Irene B. French Community Center.
- Replaced the aging Brown Memorial Park Playground with a new Landscape Structure's Playbooster playground with a poured in place safety surfacing.
- Coordinated the Historic Merriam Museum relocation to Merriam Visitors Bureau, Johnson County Historical Museum and Union Station.
- Began efforts to transform Historic Merriam room into expanded art gallery space.
- Phase 1 of 3 completed in the transformation of "Campbell" to an improved fitness center.
- Increased promotion of department activities using daily posts to social media, primarily Facebook® with followers increasing almost 100 through the course of the year.
- Coordinated the installation of a water meter connection for more efficient use of resources in the watering of soccer fields at Waterfall park.
- Coordinated installation of permanent recycling containers at the Merriam Marketplace, Vavra and Chatlain Parks.
- Coordinated cosmetic improvements to the southeast façade of the Irene B. French Community Center.
- Coordinated 192 hourly rentals of Julius McFarlin soccer fields at Waterfall Park.
- Upgraded RecTrac Software to include WebTrac for on-line program registration and General Ledger interface to allow for an electronic upload of revenues into our financial system.
- Coordinated a two day artist workshop taught by the Heartland Exhibition juror.
- Adult program attendance increased by 3% over 2013; Special Event attendance increased by 38.7% over 2013.

General Fund Department: Culture and Recreation

Goals and Objectives Performance Measures

Department Goal: Improve our neighborhoods through investment in our parks

Citywide Goal Supported: Community Development

Objective: Revive Adopt-A-Park program; adopt out sections of Streamway Trail for improved maintenance.

Objective: Develop a park improvement plan for neighborhood parks to improve experiences of users and assist in maintaining property value of neighborhoods with the 2015 Budget.

Objective: Develop a plan to implement portions of park master plans for Brown and Waterfall Park with the 2015 Budget.

Department Goal: Deliver quality Parks and Recreation activities and programs in an efficient manner

Citywide Goal Supported: Administrative Focus

Objective: Evaluate the gymnasium schedule to provide consistent open gym time to patrons to increase the use of gymnasium.

Objective: Promote on-line registration of programs. Utilize this resource to begin reducing the cost of printing seasonal catalogues.

Indicator	Actual 2012	Actual 2013	Projected 2014	Target 2015
Daily Visits (fitness, gym, game)/ % increase (increase)	6,132/ N/A	5,330/ (13.1%)	5,425/ 1.8%	5,585/ 2.9%
Outdoor Special Event Attendance/ % increase (increase)	15,082/ (19.5%)	11,537/ (23.5%)	14,670/ 27.2%	15,500/ 5.7%
*Senior Program Attendance/ % increase (decrease)	8,875/ N/A	8,515/ (4.1%)	7,400/ (13.1%)	7,030/ (5.0%)
Youth Program Attendance/ % increase (decrease)	3,346/ (7.3%)	3,659/ 9.4%	2,628/ (28.2%)	2,600/ 0.0%
Adult Program Attendance/ % increase (decrease)	3,078/ (24.8%)	3,674/ 19.4%	3,520/ (5.0%)	3,500/ 0.0%
Art Gallery Attendance/ % increase (decrease)	1,410/ 5.9%	1,306/ (7.4%)	1,300/ (0.5%)	1,400/ 7.7%
Room /Gym Rentals/ % increase (increase)	720/ 14.3%	719/ (0.1%)	795/ 10.6%	825/ 3.8%
Pavilion Rentals/ % increase (decrease)	78/ (2.5%)	81/ 3.8%	69/ (14.8%)	70/ 0.0%
Soccer Field Hourly Rentals/ % increase (decrease)	13/ N/A	307/ 2261.5%	192/ (37.5%)	175/ (8.9%)

*Includes JCPRD nutrition, flexercise, Merriam seniors

Department Goal: Enhance citizen engagement in Parks and Recreation activities and programs

Citywide Goal Supported: Citizen Advocacy

Objective: Utilize social media marketing and other media to increase the number of participants in recreation programs.

Objective: Implement program evaluations for all recreational/educational programs to gain insight on areas for improvement.

Objective: Work to implement a Recreation Plan to identify community wants and needs regarding recreational opportunities.

General Fund Department: Culture and Recreation

Department Goal: Evaluate options for renovation and improvements to the City's Community Center.

Citywide Goal Supported: Sustainable Planning

Objective: Update and renovate a meeting space into a new fitness center.

Objective: Expand and improve the existing Art Gallery space.

Objective: Create a feeling of place with the entrance of the Community Center.

Objective: Complete a survey of the building to include: structural, plumbing, mechanical and electrical components.

Objective: Implement energy saving lighting controls and fixtures to reduce energy consumption.

General Fund Department: Aquatic Center

	Actual 2013	Estimated 2014	Budget 2015	% of Total 2015 Budget
Summary by Character				
Personal Services	\$ 186,473	\$ 237,688	\$ 260,188	70%
Contractual Services	55,902	61,420	62,510	17%
Commodities	50,356	45,565	49,060	13%
Department Total	\$ 292,731	\$ 344,673	\$ 371,758	100%

Authorized Positions

Seasonal Positions	10.66	10.66	10.66
Department Total	10.66	10.66	10.66

Classifications

Pool Manager	0.24	0.24	0.24
Assistant Pool Manager	0.20	0.20	0.20
Swim Coach	0.29	0.29	0.29
Swim Lesson Coordinator	0.14	0.14	0.14
Swim Lesson Instructor	0.19	0.19	0.19
Lifeguard	5.21	5.21	5.21
Concession/Deck Attendant	4.00	4.00	4.00
Concession Stand Supervisor	0.26	0.26	0.26
Maintenance Worker I	0.13	0.13	0.13
Department Total	10.66	10.66	10.66

General Fund Department: Aquatic Center

Program Description

The Parks and Recreation Department initiates, develops, and administers summer aquatic programs for Merriam residents and non-residents. The aquatic center facility houses the recreational, instructional, and competitive aquatic programs for the City.

Mission

To provide quality aquatic programs in an attractive, safe, well-maintained facility that will foster an enjoyable atmosphere for the constructive use of leisure time.

Department Highlights

- Coordinated the Superpass cooperative membership with five other Johnson County city pools which allows members to visit pools participating in the program.
- Implemented the use of a deduct meter for sewer-use credit through Johnson County Waste Water.
- Installed two new water features in the zero depth entry body of water, reconditioned 31 deck chairs, replaced five picnic tables and recycling containers for concession area, replaced window awnings and concession windows, replaced air condition window unit, replaced three shade structures, and replaced concession stand speaker.
- Hosted two special events, three swim meets and three dive meets.
- Expanded daily admission policy to include non-resident guests with no issues noted.
- Implemented a facility report that was provided electronically to the governing body and administration on a monthly basis.
- Provided free memberships to retired employees as defined by KPERs.
- Provided a successful swim lesson program with 139 children participating in seven different skill levels.
- Expanded private lessons to 15, with only two vacancies for the season.
- Implemented an evaluation for each lesson; 19 percent return rate, with an overall quality service indicator of 4.4 out of 5.0.
- Provided healthier menu options for guests with the assistance of a new concession vendor.
- Improved concession inventory tracking, improving the percentage of waste and lost product.

Goals and Objectives Performance Measures

Department Goal: Deliver quality Aquatic Center activities and programs in an efficient manner
Citywide Goal Supported: Administrative Focus

Objective: Oversee the maintenance and safety of the aquatic center facilities to comply with all national and local aquatic safety and environmental codes.

Objective: Prepare staff for safe operation of aquatic center through pre-season and in-service training and lifeguard certification.

Objective: Increase the sale of season passes, daily fee revenues, concession sales, swim lessons, and after-hours pool rentals with the use of comprehensive marketing plan.

Objective: Decrease expenditures in concession by evaluating staffing structures and commodity costs of concession supplies/products.

Objective: Maintain 100% inspection rating from Johnson County Health and Environmental Department.

General Fund Department: Aquatic Center

<i>Indicator</i>	<i>Actual 2012</i>	<i>Actual 2013</i>	<i>Projected 2014</i>	<i>Target 2015</i>
Aquatic Center Attendance	27,167	20,376	20,375	20,500
Attendance per Days Open	331	255	240	250
Johnson County Inspection Rating	100%	100%	100%	100%
Pool Rentals	22	19	20	20

Department Goal: Encourage recycling efforts
Citywide Goal Supported: Sustainable Planning

Objective: Continue recycling of concessions waste.

Department Goal: Introduce "Fit-tastic Healthy Initiatives" to help educate families on healthy habits.
Citywide Goal Supported: Community Development

Objective: Create a concession menu that provides healthier options.

Objective: Promote the importance of 60 minutes or more of physical activity for everyone through available materials and announcements made during pool operation.

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General Fund Department: Community Development

	Actual 2013	Estimated 2014	Budget 2015	% of Total 2015 Budget
Summary by Character				
Personal Services *	\$ 468,544	\$ 532,370	\$ 639,837	88%
Contractual Services *	38,621	45,960	73,960	10%
Commodities *	5,504	10,185	8,685	1%
Department Total	\$ 512,669	\$ 588,515	\$ 722,482	100%

Authorized Positions

Full-time Positions	6.00	7.00	7.00
Part-time Positions	-	0.50	0.50
Department Total	6.00	7.50	7.50

Classifications

Community Development Director	1.00	1.00	1.00
Building Inspector/Official	1.00	1.00	1.00
Neighborhood Services Manager	-	1.00	1.00
Code Compliance Officer	2.00	2.00	2.00
Planner I	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00
Management Intern	-	0.50	0.50
Department Total	6.00	7.50	7.50

General Fund Department: Community Development

Program Description

The Community Development Department works to ensure orderly progress through administration of the Comprehensive Planning, Zoning, and Subdivision review processes. The administration includes reviewing site plans and re-zoning requests, writing staff reports, and presenting the information to the Planning Commission and City Council. This department enforces the City's construction codes through a systematic plan review and inspection program. The department is also responsible for the City's codes compliance through a program of systematic and by-complaint inspections of properties in the City. The department administers the Rental Housing Inspection and Licensing Program including apartment and multi-family complexes. Department staff provides support and assistance to the Planning Commission, Board of Zoning Appeals, Board of Structural Appeals, and City Departments, in addition to providing assistance to the general public and citizens as needed.

Mission

Improve physical conditions in the community through effective administration of planning, zoning, subdivision, building inspection, and code compliance programs.

Department Highlights

- Processed 25 planning related applications that include site development plans, preliminary and final development plans, changes of zoning, plats, etc.
- Pursued an estimated 635 individual code violations resulting in an estimated 1,700 inspections. Maintained 100% conviction rate in Municipal Court cases that resulted in trials.
- Issued an estimated 300 construction permits with a total estimated building valuation of \$10,000,000.
- Renewed 336 landlord licenses and issued 40 new rental licenses; updated Informational department brochures regarding building codes, property maintenance, etc.
- Inspected 310 rental units.
- Facilitated the approval of building plans for Hobby Lobby, McDonalds, Shawnee Mission Kia, Shawnee Mission Medical Center, Timber Ridge, and a number of exterior and interior remodeling projects.
- Completed and adopted the Shawnee Mission Parkway Corridor Plan project as part of the Mid-America Regional Council (MARC) Creating Sustainable Places program.
- Conducted final inspections of new businesses and issued Certificates of Occupancy for Shawnee Mission KIA, McDonalds, tenant finishes and remodels, and IKEA.
- Adopted the 2012 building and fire codes.
- Adopted new solid waste ordinance that brings the city's solid waste regulations in line with the county's recently adopted solid waste provisions.

General Fund Department: Community Development

Goals and Objectives Performance Measures

Department Goal: Enforce City codes fairly to improve physical conditions in the community

Citywide Goal Supported: Code Enforcement

Objective: Enforce City codes uniformly. Achieve closure of 60% of code cases within 30 days. Maintain reputation for strict and fair inspections. The closure rate for code cases in 2015 has been reduced to due to the anticipated dramatic increase in code enforcement cases associated with waste container screening.

Objective: Maintain rental inspection and licensing program.

Objective: Continue ongoing state educational and certification program for inspectors.

<i>Indicator</i>	<i>Actual 2012</i>	<i>Actual 2013</i>	<i>Projected 2014</i>	<i>Target 2015</i>
Rental Licenses Issued (New & Renewal)	290	296	336	340
Code Enforcement Violations (estimated)	650	640	635	1,000 to 2,000*
% of Cases Closed Within 30 Days	85%	85%	85%	60%*

*These numbers are based upon the enforcement of solid waste container screening requirements.

Department Goal: Establish methods to measure progress toward reduced code violations

Citywide Goal Supported: Code Enforcement

Objective: Purchase Community Development tracking software.

Objective: Implement new tracking software to provide information regarding code enforcement activities.

Department Goal: Enhance citizen engagement with the City

Citywide Goal Supported: Citizen Advocacy

Objective: Utilize new Community Development tracking software to provide information to citizens regarding code enforcement activities.

Objective: Continue supporting the city's website has a tool for citizens to use to submit code concerns.

Department Goal: Promote and stimulate quality development to enhance our economic base

Citywide Goal Supported: Economic Development

Objective: Facilitate the appropriate development of Timber Ridge, Merriam Village, Merriam Advanced Healthcare, Karin I35 medical office, and the Sears/K-Mart site.

<i>Indicator</i>	<i>Actual 2012</i>	<i>Actual 2013</i>	<i>Projected 2014</i>	<i>Target 2015</i>
% of Plans Reviewed Within 14 Days	90%	90%	90%	90%

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Capital Improvement Fund: Capital Improvement Administration

	Actual 2013	Estimated 2014	Budget 2015	% of Total 2015 Budget
Summary by Character				
Personal Services	\$ 224,904	\$ 251,746	\$ 265,049	95%
Contractual Services	5,425	11,120	10,370	4%
Commodities	1,817	6,350	2,900	1%
Department Total	\$ 232,146	\$ 269,216	\$ 278,319	100%
Authorized Positions				
Full-time Positions	2.00	2.00	2.00	
Part-time Positions	-	0.40	0.40	
Department Total	2.00	2.40	2.40	
Classifications				
City Engineer/CIP Director	1.00	1.00	1.00	
Construction Inspector	1.00	1.00	1.00	
Administrative Assistant	-	0.40	0.40	
Department Total	2.00	2.40	2.40	

Capital Improvement Fund: Capital Improvement Program Administration

Program Description

The Capital Improvement Program (CIP) Department works to identify infrastructure improvement needs, design and ensure the construction of capital improvements meet technical and quality of materials specification within the City of Merriam. "Capital improvements" refer to infrastructure additions and improvements, rather than repairs. Department staff provides conceptual and technical assistance to allow City Council to prioritize the numerous projects and allocate them to the future years, as funds become available. The CIP Department also provides technical assistance to all other departments within the organization.

Mission

Improve quality of life in the community through the effective administration and implementation of a comprehensive capital improvement program.

Department Highlights

- Completed Johnson Drive over Turkey Creek bridge rehabilitation project.
- Completed 75th Street (East portion) Improvement between Antioch and E. Frontage Road, a joint project with City of Overland Park.
- Completed Shawnee Creek East/West Drainage and Flood Mitigation improvement project.
- Began construction of Residential Street Group IV and 55th Street Drainage/Safety Improvement. Carter, Grant, and Garner are complete as of September, 2014.
- Began construction 75th Street (West portion) improvement between E. Frontage Road to Switzer. The project is 90% complete.
- Completed storm drain repairs on various difficult-to-access locations utilizing trenchless technologies at a comparable or lower cost than a traditional construction method.
- Secured Johnson County Stormwater Management Program (SMAC) funding for Antioch Park Creek Improvements from Antioch Park to downstream past the Antioch Gardens Apartments.
- Secured Johnson County Assisted Roadway System (CARS) funding for two street projects programmed for 2014 and 2015.
- Secured Federal Surface Transportation Program (STP) fund for Shawnee Mission Pkwy over BNSF Railroad rehabilitation.
- Began engineering design for Antioch Park Creek Improvement.
- Continued coordination with US Army Corps of Engineers for Upper Turkey Creek Study.
- Provided technical/engineering assistance to Public Works Department with various projects.
- Assisted Community Development with private development plan reviews.
- Completed Community Audit Review (CAV) of our floodplain by the Kansas Department of Agriculture/Division of Water Resources to begin Community Rating System (CRS) of the floodplain.
- Approximately 80% complete with floodplain file audit reconciliation.

Capital Improvement Fund: Capital Improvement Program Administration

Goals and Objectives Performance Measures

Department Goal: Program CIP based on a logical priority system that considers needs and available funding.
Citywide Goal Supported: Community Development

Objective: Complete Upper Turkey Creek Feasibility study.

Objective: Ensure high quality projects through a detailed and comprehensive construction inspection process.

Department Goal: Deliver quality projects in an efficient manner

Citywide Goal Supported: Administrative Focus

Objective: Continue taking programmed projects through a public process, design, and construction to meet the timeframe established in the Five-year Capital Improvement Plan.

Objective: Continue to promote efficient construction processes by requiring contractors to bid both the dollar amount of construction as well as the time it will take them to complete the project.

Objective: Provide monthly updates regarding actual versus budgeted expenditures of capital improvement projects.

Objective: Effectively administer contracts for design and construction services for all projects.

<i>Indicator</i>	<i>Actual 2012</i>	<i>Actual 2013</i>	<i>Actual 2014</i>	<i>Target 2015</i>
Number of Projects Managed	22	21	20	20
% of CIP Project Expenditures Funded by Grants	12%	57%	60%	60%
CIP Administration Expenditures as a % of CIP Project Expenditures	6.08%	3.51%	2.12%	2.00%

Department Goal: Enhance engagement with affected property owners on all projects

Citywide Goal Supported: Citizen Advocacy

Objective: Provide clear expectations to affected property owners regarding capital improvement projects.

Objective: Negotiate all required easements and private property impacts in a uniform and equitable manner, without the use of eminent domain.

Department Goal: Promote and stimulate quality development to enhance the City's economic base

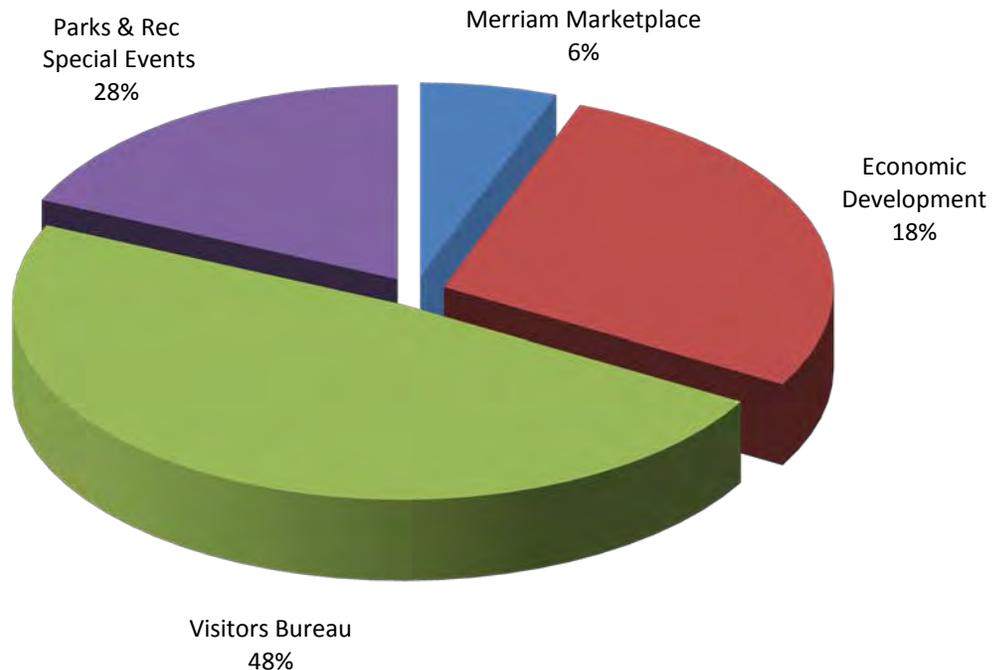
Citywide Goal Supported: Economic Development

Objective: Promote redevelopment and new development within Merriam by improving and enhancing public infrastructure.

Transient Guest Tax Fund Summary by Department

Department	2013 Actual	2014 Budget	2014 Estimated	2015 Budget	% Increase Over 2014 Estimated
Merriam Marketplace	\$25,105	\$34,492	\$34,492	\$32,437	-5.96%
Parks & Rec Special Events	133,158	148,784	148,784	157,590	5.92%
Visitors Bureau	147,156	186,318	186,318	276,485	48.39%
Economic Development	50,000	114,250	100,450	104,600	4.13%
Contingencies & Transfers	111,820	75,000	100,000	0	-100.00%
TOTAL	\$467,239	\$558,844	\$570,044	\$571,112	0.19%

Transient Guest Tax Fund Budget by Department



Transient Guest Tax Fund - Department by Character

	Actual 2013	Budget 2014	Estimated 2014	Budget 2015	% of Total	Increase over 14 Est
Visitors Bureau						
Personal Services	\$ 104,948	\$ 110,843	\$ 110,843	\$ 183,850	66.50%	65.87%
Contractual Services	40,433	72,875	72,875	89,835	32.49%	23.27%
Commodities	1,775	2,600	2,600	2,800	1.01%	7.69%
Total	147,156	186,318	186,318	276,485	100.00%	48.39%
Special Events						
Personal Services	69,060	74,714	74,714	78,400	49.75%	4.93%
Commodities	4,370	5,000	5,000	5,000	3.17%	0.00%
Health and Welfare	59,728	69,070	69,070	74,190	47.08%	7.41%
Total	133,158	148,784	148,784	157,590	100.00%	5.92%
Marketplace						
Personal Services	5,244	5,007	5,007	4,792	14.77%	-4.29%
Contractual Services	19,411	27,760	27,760	26,720	82.38%	-3.75%
Commodities	450	1,725	1,725	925	2.85%	-46.38%
Total	25,105	34,492	34,492	32,437	100.00%	-5.96%
Economic Development						
Personal Services	50,000	50,000	50,000	50,000	47.80%	0.00%
Contractual	-	64,250	50,450	54,600	52.20%	8.23%
Total	50,000	114,250	100,450	104,600	100.00%	4.13%
Interfund Transfers	100,000	75,000	75,000	-	0.00%	-100.00%
Contingency Usage	11,820	-	25,000	-	0.00%	-100.00%
Total All Departments	\$ 467,239	\$ 558,844	\$ 570,044	\$ 571,112	100.00%	0.19%

	Actual 2013	Budget 2014	Estimated 2014	Budget 2015	% of Total	Increase over 14 Est
Expenditures						
Personal Services	\$ 229,252	\$ 240,564	\$ 240,564	\$ 317,042	55.51%	31.79%
Contractual Services	59,844	164,885	151,085	171,155	29.97%	13.28%
Commodities	6,595	9,325	9,325	8,725	1.53%	-6.43%
Health and Welfare	59,728	69,070	69,070	74,190	12.99%	7.41%
Interfund Transfers	100,000	75,000	75,000	-	0.00%	-100.00%
Contingency Usage	11,820	-	25,000	-	0.00%	-100.00%
Total Expenditures	\$ 467,239	\$ 558,844	\$ 570,044	\$ 571,112	100.00%	0.19%

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Transient Guest Tax Fund Department: Merriam Marketplace

	Actual 2013	Estimated 2014	Budget 2015	% of Total 2015 Budget
Summary by Character				
Personal Services	\$ 5,244	\$ 5,007	\$ 4,792	15%
Contractual Services	19,411	27,760	26,720	82%
Commodities	450	1,725	925	3%
Department Total	\$ 25,105	\$ 34,492	\$ 32,437	100%

Authorized Positions

Seasonal Positions	0.32	0.32	0.32
Department Total	0.32	0.32	0.32

Classifications

Marketplace Supervisor	0.32	0.32	0.32
Department Total	0.32	0.32	0.32

Transient Guest Tax Fund Department: Merriam Marketplace

Program Description

The Merriam Marketplace is an outdoor facility that provides seasonal vendor space for sales of fresh produce; home baked goods, arts, and crafts. It is owned and operated by the City of Merriam in cooperation with the Downtown Merriam Partnership.

Mission

To facilitate a community gathering place while promoting the historic downtown area. Provide a venue for community special events.

Department Highlights

- Coordinated Marketplace operations for a 24-week Saturday session and a 13-week Wednesday evening session.
- Hosted 23 different entertainment performances and four chef demonstrations.
- Marketing strategy included billboard on Johnson Drive and I-35, advertisements in the Shawnee Dispatch, Kansas City Star, and Kansas Travel Guide. Promotional items included reusable shopping bags and rain gauges.
- Facebook® presence grew from 188 followers at the beginning of the season to 431 followers, an increase of 243, or 129.2%. Success was due to consistent posts with great photos and back stories of vendors and products available.
- Venue for the annual Turkey Creek Car and Motorcycle Show with attendance of 247 registered entries and 4,600 spectators.
- Hosted the annual garage sale, two cruise nights, two Summer Sundays in Merriam events, one Funday-Sunday event, Halloween Happenings and Sundown with Santa/Mayor's Christmas Tree Lighting ceremony.
- Coordinated Marketplace operations in conjunction with Flags 4 Freedom community event.
- Recruited vendors and sold out all Saturday season vendor stalls; Saturday vendor annual attendance was 613 and annual shopper attendance was 16,400; Wednesday vendor annual attendance was 152 and annual shopper attendance was 1,695.
- Coordinated three outside rentals.
- Replaced Farmers' Market pole banners in parking lot to match banners under the pavilion.

Goals and Objectives

Performance Measures

Department Goal: Operate and utilize the Merriam Marketplace in an efficient manner

Citywide Goal Supported: Administrative Focus

Objective: Increase Farmers' Market visitor and vendor attendance.

Objective: Increase public awareness of Farmers' Market through use of social media marketing, radio, outdoor billboard and various print media advertising.

Objective: Increase rental of Marketplace facility by outside groups.

Transient Guest Tax Fund Department: Merriam Marketplace

Department Goal: Enhance citizen engagement in Merriam Marketplace activities and programs
Citywide Goal Supported: Citizen Advocacy

Objective: Implement survey to evaluate effectiveness of Marketplace advertising.

<i>Indicator</i>	<i>Actual 2012</i>	<i>Actual 2013</i>	<i>Projected 2014</i>	<i>Target 2015</i>
Saturday Average Vendor Spaces Rented/Week	25	26	25	26
Saturday Average Shopper Attendance/Week	596	686	680	690
Wednesday Average Vendor Spaces Rented/Week	N/A	N/A	12	15
Wednesday Average Shopper Attendance/Week	N/A	N/A	130	140

Department Goal: Enhance the City's economic base by promoting use of Merriam Marketplace
Citywide Goal Supported: Economic Development

Objective: Provide weekly entertainment and chef demonstrations.

Objective: Enhance special event schedule to incorporate the use of the Marketplace for unique special event opportunities. Continue to evaluate and enhance current special events as they occur.

<i>Indicator</i>	<i>Actual 2012</i>	<i>Actual 2013</i>	<i>Projected 2014</i>	<i>Target 2015</i>
Saturday Market Total Season Shoppers	14,316	16,461	16,400	16,500
Wednesday Market Total Season Shoppers	N/A	N/A	1,695	1,750
Number of Special Events	5	5	9	9
Special Event Attendance/ % increase (decrease)	1,425/ N/A	4,625/ 224.6%	7,100/ 53.5%	7,500/ 5.6%
Marketplace Rentals	2	4	3	4

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Transient Guest Tax Fund Department: Visitors Bureau/Eco Dev

	Actual 2013	Estimated 2014	Budget 2015	% of Total 2015 Budget
Summary by Character - Visitors Bureau				
Personal Services	\$ 104,948	\$ 110,843	\$ 183,850	67%
Contractual Services	40,433	72,875	89,835	32%
Commodities	1,775	2,600	2,800	1%
Department Total	\$ 147,156	\$ 186,318	\$ 276,485	100%

Summary by Character - Economic Development

Personal Services	\$ 50,000	\$ 50,000	\$ 50,000	18%
Contractual Services	-	50,450	54,600	20%
Commodities	-	-	-	0%
Department Total	\$ 50,000	\$ 100,450	\$ 104,600	38%

Authorized Positions

Full time positions	1.00	2.00	2.00
Department Total	1.00	2.00	2.00

Classifications

Visitors Bureau Director	1.00	1.00	1.00
Communication Specialist	-	1.00	1.00
Department Total	1.00	2.00	2.00

Transient Guest Tax Fund Department: Visitors Bureau/ Economic Development

Program Description

The Merriam Convention Visitors Bureau (CVB) or “Merriam Visitors Bureau” is the official destination marketing/management organization for the City. The CVB’s responsibility is to create marketing messages designed to encourage visitation and overnight travel in Merriam which yields increased visitor spending. These efforts include marketing (advertising messages, partner collaboration), sales (tradeshows, presentations, lead generation, referrals) and service (site visits, city tours, hotel contract negotiation, follow-up, guest goodie bags).

Mission

To position tourism as a solid economic generator for the City of Merriam by actively marketing the community as a day trip and overnight visitor destination in the Kansas City region.

Department Highlights

- Launched the Big 12 Bus Program designed to encourage visitation at Merriam hotels for Big 12 basketball in Kansas City in March.
- Participated in a regional marketing campaign, “What’s Your KC Destination” featuring theme-based activities in the metro area. Campaign yielded: 4,799 total web/radio/social clicks, 1.17 million people reached and 517 unique contest entries.
- Launched a mobile website to complement desktop version to support visitor usage trends.
- Narrated and hosted the Campbellton to Merriam trolley tour of historic sites throughout our city. Served on the planning committee for the historic art exhibit event held at the Community Center and managed marketing messages and media releases associated with our 150 year celebration.
- Attended the Missouri Bank Travel conference in Branson and met with over 20 group tour planners interested in Kansas for upcoming group tours and trips.
- Designed incentive-based Resident Referral Program to encourage usage of the Merriam Historic Plaza meeting room.
- Launched a brand new Community & Visitors Guide distributed to all Merriam residents, hotel patrons and businesses in the area.
- Realized \$14,742 in group tour (overnight and daytrip) spending through direct CVB sales (tradeshows, referrals, requests for proposals).

Goals and Objectives / Performance Measures

Department Goal: Serve as a connector between hotels and visitors through marketing, sales and service to drive visitation (new and repeat) to Merriam.

Citywide Goal Supported: Economic Development

Objective: Participate in regional hosting of familiarization tours for the American Bus Association.

Objective: Hire support staff to assist in staffing Merriam Historic Plaza and city-wide design projects.

Objective: Implement Shop Merriam program to encourage visitation to participating shops and retailers.

Objective: Launch Summer Passport to Fun to enhance visitation spending and local participation in Merriam events, activities, shopping, dining and hotel offers.

Indicator	Actual 2012	Actual 2013	Projected 2014	Target 2015
Group Tour Participants	653	724	700	700
Tradeshows / Leads Obtained	5 / 297	4/ 2,869 (state fair)	4/ 200	4 / 375
Marketing Impressions	1.45 million	2.68 million	2.60 million	2.5 million
Hotel Occupancy / Avg Daily Rate	51.5% \$62.31	58.1% \$63.83	69.5% \$61.93	65% \$63.00

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CITY OF MERRIAM, KANSAS

BUDGET BY LINE ITEM

ANNUAL BUDGET
2015



The Merriam Marketplace is home to many special events and programs. Local performers like the "Knobtown Skiffle Band" provide live music and entertainment, keeping the Marketplace rocking throughout the year.

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General Fund Budget by Line Item: City Council

	Actual 2013	Estimated 2014	Budget 2015
Personal Services			
Salaries	\$ 52,500	\$ 52,466	\$ 52,466
Benefits	5,827	5,713	5,812
Total	58,327	58,179	58,278
Contractual Services			
Conferences and Seminars	1,705	2,000	2,655
Dues and Subscriptions	415	275	415
Travel Expenses	4,549	4,250	4,850
Other Contractual	2,525	600	4,560
Total	9,194	7,125	12,480
Commodities			
Reception and Meals	2,220	2,650	2,700
Total	2,220	2,650	2,700
Department Total	\$ 69,741	\$ 67,954	\$ 73,458

General Fund Budget by Line Item: Administration

	Actual 2013	Estimated 2014	Budget 2015
Personal Services			
Salaries	\$ 558,152	\$ 558,402	\$ 610,582
Benefits	190,926	239,288	292,837
Total	749,078	797,690	903,419
Contractual Services			
Audit Expenses	20,000	23,640	23,890
Professional/Technical Services	100	-	-
Equipment Rental and Maintenance	244	275	275
Education and Training	4,279	4,765	4,765
Dues and Subscriptions	4,667	5,231	5,231
Communications	943	1,080	1,080
Printing & Publication	-	-	-
Travel Expenses	7,335	6,555	6,921
Other Contractual	596	-	1,200
Total	38,164	41,546	43,362
Commodities			
Office Supplies	585	500	600
Reception and Meals	716	965	825
Other Commodities	1,599	2,150	4,650
Total	2,900	3,615	6,075
Department Total	\$ 790,142	\$ 842,851	\$ 952,856

General Fund Budget by Line Item: Municipal Court

	Actual 2013	Estimated 2014	Budget 2015
Personal Services			
Salaries	\$ 109,310	\$ 116,523	\$ 119,584
Benefits	37,412	47,257	54,949
Total	146,722	163,780	174,533
Contractual Services			
Judge Pro Tem	45	250	250
Municipal Judge	39,874	41,407	41,407
Prosecutor	39,874	41,407	41,407
Court Appointed Attorneys	10,831	9,500	11,500
District Court Appeals	216	2,000	2,000
Professional/Technical Services	6,328	7,350	7,050
Prisoner Care	21,665	21,000	25,000
Equipment Rental and Maintenance	-	1,000	1,250
Education and Training	-	500	550
Dues and Subscriptions	200	275	350
Communications	974	1,000	1,000
Printing & Publication	1,611	1,950	1,875
Travel Expenses	250	1,500	645
Other Contractual	-	-	-
Total	121,868	129,139	134,284
Commodities			
Office Supplies	3,111	2,500	3,000
Other Commodities	1,119	1,200	1,200
Total	4,230	3,700	4,200
Department Total	\$ 272,820	\$ 296,619	\$ 313,017

General Fund Budget by Line Item: General Overhead

	Actual 2013	Estimated 2014	Budget 2015
Employee Benefits			
Employee Assistance Program	\$ 2,566	\$ 2,750	\$ 2,750
Plan Administration Fees	1,344	1,680	1,500
Other Employee Benefits	3,476	5,770	12,270
Total	7,386	10,200	16,520
Contractual Services			
Professional/Technical Services	40,436	46,450	65,500
Employment Advertising and Testing	25,245	30,000	30,500
Equipment Rental and Maintenance	32,105	37,363	65,682
Education and Training	750	1,000	750
Dues and Subscriptions	14,932	15,080	14,980
Postage	14,720	14,200	15,300
Printing & Publication	17,241	17,050	18,300
Utilities-Building	96,856	98,886	105,483
Street Light & Traffic Signal Electricity	124,021	129,025	129,583
Building and Grounds Maintenance	30,007	35,335	29,138
Street Light & Traffic Signal Maintenance	136,960	152,000	157,000
Special Assessment and Taxes	14,820	26,446	21,260
Insurance and Bond	114,776	120,073	131,000
Legal Services	99,123	86,380	91,285
Other Contractual	2,023	3,000	3,000
Total	764,015	812,288	878,761
Commodities			
Office Supplies	9,496	10,000	10,000
Reception and Meals	959	7,550	7,550
Other Commodities	5,251	7,150	7,800
Total	15,706	24,700	25,350

General Fund Budget by Line Item: General Overhead

	Actual 2013	Estimated 2014	Budget 2015
Health & Welfare			
Home Improvement Loan Partnership	\$ -	\$ -	\$ -
Franchise Tax Rebate	4,167	5,000	5,000
Jo Co Human Resources	8,500	10,000	23,000
United Community Services	2,250	2,250	2,250
Johnson County HOME Program	8,000	8,000	8,000
Total	22,917	25,250	38,250
Transfers			
Transfer to Equipment Reserve	550,000	550,000	600,000
Transfer to Capital Improvement	3,301,402	3,551,054	3,702,873
Total	3,851,402	4,101,054	4,302,873
Contingency			
Equipment, Building, Emergency, etc...	87,695	125,000	-
Total	87,695	125,000	-
Department Total	\$ 4,749,121	\$ 5,098,492	\$ 5,261,754

General Fund Budget by Line Item: Information Services

	Actual 2013	Estimated 2014	Budget 2015
Personal Services			
Salaries	\$ 56,792	\$ 53,493	\$ 60,203
Benefits	25,962	24,275	30,753
Total	82,754	77,768	90,956
Contractual Services			
Computer Programming	718	25,000	41,250
Computer Services	12,287	9,000	10,000
Professional/Technical Services	19,149	-	-
Maintenance & Service Contracts	85,501	118,306	136,332
Education and Training	690	5,640	1,850
Communications	24,138	26,133	25,500
Total	142,483	184,079	214,932
Commodities			
Equipment & Software < \$5,000	29,794	42,609	25,750
Total	29,794	42,609	25,750
Department Total	\$ 255,031	\$ 304,456	\$ 331,638

General Fund Budget by Line Item: Police

	Actual 2013	Estimated 2014	Budget 2015
Personal Services			
Salaries	\$ 2,070,263	\$ 2,188,367	\$ 2,316,438
Benefits	797,500	985,430	1,071,154
Total	2,867,763	3,173,797	3,387,592
Contractual Services			
Employment Testing	-	300	300
Animal Care	5,468	6,000	16,000
Professional/Technical Services	3,248	3,900	4,400
Metro Squad	-	4,000	4,000
Juvenile Intake Services	-	-	-
Utilities-Building	62,343	66,000	66,500
Building and Grounds Maintenance	28,900	29,500	25,000
Equipment Rental and Maintenance	19,172	22,500	22,500
Motor Vehicle Repair	15,000	15,000	15,000
Education and Training	10,662	11,900	11,900
Dues and Subscriptions	2,108	2,500	2,500
Communications	12,229	12,000	12,000
Printing & Publication	3,171	3,800	3,800
Travel Expenses	5,138	4,685	5,385
Other Contractual	8,239	9,000	9,000
Total	175,678	191,085	198,285
Commodities			
Office Supplies	8,311	8,400	8,400
Investigation & Crime Prevention Supplies	3,215	3,300	3,300
Ammunition	21,519	9,515	20,000
Uniforms	14,968	15,000	15,000
Vehicle Supplies (Gas,Oil,Tires,etc.)	67,856	88,400	92,072
Reception and Meals	1,309	1,300	1,300
Communication/Radio Equipment	-	-	-
Protective Clothing	6,230	5,000	6,600
Vehicle Equipment	8,456	8,500	8,500
Investigation & Crime Prevention Equip.	3,668	4,300	4,600
Equipment < \$5,000	12,078	12,600	13,600
Other Commodities	4,689	5,000	5,000
Total	152,299	161,315	178,372
Capital Outlay			
Furniture & Equipment	5,664	6,200	6,200
Total	5,664	6,200	6,200
Department Total	\$ 3,201,404	\$ 3,532,397	\$ 3,770,449

General Fund Budget by Line Item: Fire

	Actual 2013	Estimated 2014	Budget 2015
Personal Services *			
Salaries	\$ 1,416,496	\$ 1,468,869	\$ -
Benefits	601,368	718,790	-
Total	2,017,864	2,187,659	-
Contractual Services			
Contractual Fire Services	-	-	2,076,255
Equipment Rental and Maintenance	10,390	15,300	21,900
Building and Grounds Maintenance	9,220	21,501	28,160
Motor Vehicle Repair	15,652	23,988	17,550
Education and Training	4,372	16,850	6,840
Dues and Subscriptions	1,642	1,830	555
Communications	3,486	3,000	2,400
Printing & Publication	200	500	-
Travel Expenses	3,834	8,945	505
Other Contractual	3,464	4,400	4,400
Total	52,260	96,314	2,158,565
Commodities			
Uniforms	7,029	6,000	10,000
Vehicle Supplies (Gas,Oil,Tires,etc.)	28,116	29,071	34,200
Communication/Radio Equipment	830	1,000	1,000
Protective Clothing	7,865	3,200	1,200
First Aid Supplies	440	1,500	1,500
Fire Prevention Supplies	164	1,000	1,000
Chemicals	201	2,350	2,300
Equipment < \$5,000	9,395	11,049	10,500
Other Commodities	5,955	7,600	5,600
Total	59,995	62,770	67,300
Department Total	\$ 2,130,119	\$ 2,346,743	\$ 2,225,865

* Personal Services are provided under contract with the City of Overland Park eff. 2015.

General Fund Budget by Line Item: Public Works

	Actual 2013	Estimated 2014	Budget 2015
Personal Services			
Salaries	\$ 979,805	\$ 989,047	\$ 1,058,115
Benefits	410,815	501,247	580,779
Total	1,390,620	1,490,294	1,638,894
Contractual Services			
City-Wide Cleanup	18,863	27,000	27,000
Tree Trimming	7,587	7,600	11,100
Contractual Weed Control/Mowing	12,000	12,000	12,000
Pavement Marking	3,000	3,000	10,000
Utilities-Building	46,374	54,534	52,213
Building and Grounds Maintenance	23,865	23,913	26,413
Equipment Rental and Maintenance	48,157	51,500	51,500
Motor Vehicle Repair	8,509	8,500	8,500
Traffic Signal Maintenance	36,552	40,000	40,000
Education and Training	8,608	9,580	9,345
Dues and Subscriptions	1,192	1,200	1,250
Communications	7,447	7,217	8,340
Printing & Publication	26	150	150
Travel Expenses	2,246	4,591	2,941
Total	224,426	250,785	260,752
Commodities			
Office Supplies	2,096	2,200	2,200
Uniforms	8,265	9,250	11,530
Shop Supplies	10,153	10,950	10,700
Chemicals	10,468	10,500	10,500
Paint Supplies	10,646	11,100	11,100
Vehicle Parts/Repairs	36,981	39,910	39,910
Vehicle Supplies (Gas,Oil,Tires,etc.)	89,225	106,200	114,500
Communication/Radio Equipment	56	1,400	500
Tools	12,798	14,025	14,025
Salt/Sand/Ice Control	61,650	66,784	70,100
Rock/Asphalt/Concrete	43,832	50,000	50,000
Landscape Supplies	23,672	25,800	25,800
Equipment < \$5,000	-	7,600	3,700
Operating Supplies	16,535	17,425	17,425
Total	326,377	373,144	381,990
Department Total	\$ 1,941,423	\$ 2,114,223	\$ 2,281,636

**General Fund Budget by Line Item:
Culture & Recreation**

	Actual 2013	Estimated 2014	Budget 2015
Personal Services			
Salaries	\$ 348,830	\$ 377,692	\$ 374,593
Benefits	109,917	137,178	149,891
Total	458,747	514,870	524,484
Contractual Services			
Professional/Technical Services	-	-	-
League Services	-	590	725
Program Services	24,689	31,457	26,559
Utilities-Building	68,505	65,490	73,520
Building and Grounds Maintenance	24,053	35,330	32,954
Equipment Rental and Maintenance	14,172	14,949	15,550
Education and Training	3,869	3,260	4,175
Dues and Subscriptions	728	1,015	940
Communications	3,068	3,660	3,720
Printing & Publication	25,112	28,745	23,200
Travel Expenses	2,516	4,480	3,980
Other Contractual	13,847	10,398	13,080
Total	180,559	199,374	198,403
Commodities			
Office Supplies	2,797	3,200	3,200
Operating Supplies	7,594	7,603	10,668
Recreation Supplies	5,259	7,799	6,504
Other Commodities	9,637	3,910	18,270
Total	25,287	22,512	38,642
Department Total	\$ 664,593	\$ 736,756	\$ 761,529

General Fund Budget by Line Item: Aquatic Center

	Actual 2013	Estimated 2014	Budget 2015
Personal Services			
Salaries	\$ 163,700	\$ 214,400	\$ 235,098
Benefits	22,773	23,288	25,090
Total	186,473	237,688	260,188
Contractual Services			
Physical Examinations	-	-	-
Swimming Competitions	220	475	2,040
Utilities	36,700	40,550	40,660
Building and Grounds Maintenance	1,485	4,910	4,210
Pool & Equipment Maint. and Repair	1,784	3,150	3,950
Education and Training	1,717	1,875	2,875
Communications	212	225	225
Printing & Publication	-	200	200
Other Contractual	13,784	10,035	8,350
Total	55,902	61,420	62,510
Commodities			
Uniforms	2,872	3,250	3,250
Chemicals & Pool Supplies	28,376	29,890	34,260
Concession Supplies	7,223	9,200	9,200
Operating & Cleaning Supplies	11,885	3,225	2,350
Total	50,356	45,565	49,060
Department Total	\$ 292,731	\$ 344,673	\$ 371,758

**General Fund Budget by Line Item:
Community Development**

	Actual 2013	Estimated 2014	Budget 2015
Personal Services			
Salaries	\$ 345,110	\$ 371,973	\$ 429,565
Benefits	123,434	160,397	210,272
Total	468,544	532,370	639,837
Contractual Services			
Professional/Technical Services	30,945	30,000	58,000
Equipment Rental and Maintenance	419	600	300
Unsafe Structure Removal	-	-	-
Education and Training	1,083	2,200	2,290
Dues and Subscriptions	804	1,255	1,515
Communications	782	1,000	1,000
Printing & Publication	380	1,250	1,450
Travel Expenses	1,873	3,405	3,655
Other Contractual	2,335	6,250	5,750
Total	38,621	45,960	73,960
Commodities			
Other Commodities	5,504	10,185	8,685
Total	5,504	10,185	8,685
Department Total	\$ 512,669	\$ 588,515	\$ 722,482

**Capital Improvements Fund Budget by Line Item:
CIP Administration**

	Actual 2013	Estimated 2014	Budget 2015
Personal Services			
Salaries	\$ 164,633	\$ 171,663	\$ 180,179
Benefits	60,271	80,083	84,870
Total	224,904	251,746	265,049
Contractual Services			
Motor Vehicle Repair	-	500	500
Education and Training	906	2,020	2,420
Dues and Subscriptions	2,551	4,200	4,800
Communications	433	500	500
Travel Expenses	1,305	3,450	1,700
Other Contractual	230	450	450
Total	5,425	11,120	10,370
Commodities			
Office Supplies	1,080	900	900
Gasoline	737	1,850	2,000
Equipment <\$5,000	-	3,600	-
Total	1,817	6,350	2,900
Department Total	\$ 232,146	\$ 269,216	\$ 278,319

**Transient Guest Tax Fund Budget by Line Item:
Merriam Marketplace**

	Actual 2013	Estimated 2014	Budget 2015
Personal Services			
Salaries	\$ 4,742	\$ 4,552	\$ 4,361
Benefits	502	455	431
Total	5,244	5,007	4,792
Contractual Services			
Utilities	6,517	9,970	9,270
Program Services	3,150	3,750	4,200
Building and Grounds Maintenance	2,599	4,500	4,700
Equipment Rental and Maintenance	385	1,400	450
Dues and Subscriptions	-	200	150
Communications	110	150	150
Conferences & Training	-	140	200
Advertising	6,630	7,200	7,200
Printing & Publication/Other	20	450	400
Total	19,411	27,760	26,720
Commodities			
Operating & Cleaning Supplies	450	1,725	925
Total	450	1,725	925
Department Total	\$ 25,105	\$ 34,492	\$ 32,437

**Transient Guest Tax Budget by Line Item:
Parks & Recreation Special Events**

	Actual 2013	Estimated 2014	Budget 2015
Personal Services			
Salaries	\$ 51,304	\$ 52,545	\$ 54,628
Benefits	17,756	22,169	23,772
Total	69,060	74,714	78,400
Health and Welfare (Community Events)			
Turkey Creek Festival	31,381	38,200	36,730
Art Gallery and Shows	10,125	10,980	13,980
Party in the Park Event	3,221	3,490	4,005
Car Show at Merriam Marketplace	9,626	10,080	13,650
Aquatic Center Event, Holiday, other	2,034	1,420	1,500
Concert in the Park/Music in the Marketplace	3,341	4,900	4,325
Total	59,728	69,070	74,190
Commodities			
Banners	4,370	5,000	5,000
Total	4,370	5,000	5,000
Department Total	\$ 133,158	\$ 148,784	\$ 157,590

**Transient Guest Tax Budget by Line Item:
Visitor's Bureau**

	Actual 2013	Estimated 2014	Budget 2015
Personal Services			
Salaries	\$ 71,854	\$ 71,532	\$ 116,389
Benefits	33,094	39,311	67,461
Total	104,948	110,843	183,850
Contractual Services			
Utilities	7,412	15,930	16,700
Advertising	14,237	23,800	26,850
Building Maintenance	4,150	14,340	23,050
Conferences	434	1,600	2,500
Travel Expenses	2,075	3,100	3,050
Dues and Subscriptions	5,656	3,535	3,535
Telephone and Communications	2,489	3,020	3,300
Custodial Services	2,424	2,600	2,800
Postage	112	600	2,500
Printing and Binding	1,224	3,800	5,000
Meeting Expenses	220	550	550
Total	40,433	72,875	89,835
Commodities			
Office and Cleaning Supplies	821	950	1,050
Equipment < \$5,000	865	1,200	1,500
Volunteer Supplies & Bureau Events	89	450	250
Total	1,775	2,600	2,800
Department Total	\$ 147,156	\$ 186,318	\$ 276,485

**Transient Guest Tax Budget by Line Item:
Economic Development**

	Actual 2013	Estimated 2014	Budget 2015
Personal Services			
Salaries	\$ 50,000	\$ 50,000	\$ 50,000
Total	50,000	50,000	50,000
Contractual Services			
Dues and Subscriptions	-	4,250	9,600
Marketing	-	46,200	45,000
Total	-	50,450	54,600
Department Total			
	\$ 50,000	\$ 100,450	\$ 104,600

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CITY OF MERRIAM, KANSAS

CAPITAL IMPROVEMENT PROGRAM

ANNUAL BUDGET
2015



Johnson Drive Bridge over Turkey Creek was rehabilitated in 2014 with the help of federal and county grant funds. The six-month project replaced the structurally deficient bridge to improve safety for vehicular, bicycle and pedestrian traffic.

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Capital Improvement Program

Objectives and Goals of the Five Year Capital Improvement Plan

Cities continually face the need to repair and replace worn out and antiquated facilities and infrastructure as well as to build new ones to keep pace with the level of citizen needs and community growth. In an effort to look beyond the year to year budgeting to determine what, when, and where future improvements are to be made, the Council adopts a Five Year Capital Improvement Plan. The plan is analyzed and updated on an annual basis. The plan helps the Council and City staff better prepare for the future needs of the community while ensuring that adequate resources are available to finance those needs. Without this long range planning, public improvements may be given the wrong priorities, be poorly located, or unrealistic due to lack of available financial resources.

In formulating a Five Year Capital Improvement Plan, it is necessary to forecast the funds available each year in the plan. The forecast is formulated based upon certain facts and educated assumptions based on prior year trends and data, as well as forecasted trends in construction inflation. The purpose of the forecast of available funds is to show that the City does not have unlimited funds for construction projects and that priorities must be set in order to keep within available resources. In most instances, funds are not available to finance all desired projects. With suggestions and input from City staff and the citizens of the community, the Council must undertake the task of prioritizing the numerous projects and allocating them to the future years as funds are available.

The following Capital Improvement Plan represents a schedule of major public improvement projects and expenditures for the next five years. The Capital Improvement Plan is not a capital improvement budget separate from the City's annual operating budget. Rather, the Capital Improvement Plan serves as a guide in assisting the City in developing the annual budget each year. The accompanying Five Year Capital Improvement Plan is the result of the Council's devoted study and deliberation of the City's capital improvement needs.

The City of Merriam defines "capital expenditures" as expenditures with a cost to place in service of greater than \$5,000. "Capital improvements" refer to infrastructure additions and improvements, rather than repairs. Typically capital improvements have a useful life of twenty years or more and a cost of greater than \$100,000.

Impact of Capital Improvement Projects on Operating Budget

Maintenance of road and drainage improvements is an ongoing expense that is a normal part of the City's operating budget. Many of the road and drainage projects included in the plan are improvements to existing infrastructure. Each individual project description sheet that follows summarizes the anticipated impact of that project on the operating budget.

Five Year Capital Improvement Program Highlights

The Capital Improvement Program Highlights summarize the facts, assumptions, and projections that were used to formulate the revenue-forecasting model. The 2015-2019 Capital Improvement Plan (CIP) continues City efforts to upgrade and maintain City streets, improve stormwater/drainage infrastructure, and rehabilitate bridges.

Fund Balances

- *2013 (Unaudited)* — CIP balances increased from \$9.0 million to \$10.9 million during 2013 due to \$672,000 greater than expected sales taxes collections and delayed commencement of other projects. Approximately \$833,000 in engineering and construction costs (net) for the Shawnee Creek Drainage Projects, 75th Street (Frontage to Switzer), and Meyer Creek Drainage were pushed into 2014. Actual 2013 expenditures for capital improvement projects totaled \$3.1 million.
- *2014 (Projected)* – Projected CIP balances at December 31, 2014 are \$6.8 million after expenditures of \$19.1 million for projects plus \$965,000 for debt service transfers. Revenues including grant proceeds are \$15.9 million.
- *2015 (Projected)* — Projected CIP balances at December 31, 2015 are \$9.9 million including \$5.1 million restricted tax increment (TIF) funds. Expenditures are \$6.8 million for projects plus \$240,000 for debt service transfers. Revenues are \$10.1 million including \$3.7 million from General Fund sales tax transfers, \$1.9 million from the ¼ Cent Sales Tax collections, and \$2.1 million from various Johnson County grants.
- *Sales Tax Estimates* — Projections for the plan depend heavily on the accuracy of sales tax estimates. Existing retail is projected at 102% of actual 2013 sales. New retail sales taxes are expected from an IKEA Home Furnishing store (opening fall 2014) and another auto dealership (opening summer 2014). Actual collections will be reviewed closely to assess the need for changes to the plan.
- *Individual Project Funds* — Capital Improvement funds are comprised of four separate categories, described below. Except for General Projects, restrictions apply to the use of project funds.
 1. *General Projects* – Funding is specified by the City Council's Capital Improvements Funding Policy (#116), amended in 2014. The policy calls for target transfers of 50% of the available 1% City Sales Tax plus .25% of the City Use tax. There are no restrictions on the type or location of projects using these funds. To maintain adequate General Fund balances, transfers to the CIP Fund in the current plan were reduced by \$5.2 million compared with the prior plan. The reductions were offset by increased sales tax estimates, including new or expanding retail sales of \$443,000 in 2015.
 2. *I-35 Redevelopment District Projects* – Revenue consists of property taxes from the tax increment generated by the I-35 Redevelopment District less contractual payments to developers. Eligible projects must be located within the boundaries of the I-35 Redevelopment TIF District. Projections indicate that a fund balance of \$7.6 million by 2019, so projects could be funded over the five-year plan period.
 3. *Merriam Town Center District Projects* – Revenue consists of property taxes from the TIF increment generated by the Merriam Town Center District. Following the March 2012 payoff of the senior TIF bond for Merriam Town Center, the bond indenture requires that only one-half of the increment be applied to the remaining subordinate TIF bond. The City may use the remaining half on projects within the District. Projections indicate a fund balance of \$1.9 million by 2017, so additional projects could be funded. This TIF district and increment collection will end February 2016.

Five Year Capital Improvement Program Highlights

Additionally, Merriam Town Center and I-35 Redevelopment Districts receive funds from an annual “state guarantee” payment. The funds are received pursuant to a statutory settlement between the state and cities with TIF districts established before 1996 due to a major change to the state’s school budget formula.

4. *Special Sales Tax Projects – Stormwater/Streets* – Merriam voters approved a ¼-cent sales tax dedicated to stormwater drainage and street improvements, to be collected for ten years from January 2011 through December 2020. Revenues are supplemented with grants, whenever possible, and with transfers from General Projects. Transfers increased \$1.6 million from the prior plan to allow completion of the Residential Infill Project in 2017. Quarter cent sales tax projections increased by \$1.8 million compared with the prior plan, based upon recent actual sales tax collections. Estimated new or expanding retail sales are \$325,000 in 2015.

Connection between the Bond Fund and the CIP Program

Payment of principal and interest on the City’s general obligation (GO) bonds is made from the Bond Fund. This fund receives property tax from its own mill levy (2.385 of the 27.625 mills for 2013) and from special assessments on the Merriam Pointe project area. However, these collections are not sufficient to cover scheduled debt service. In order to maintain a steady mill levy, this gap is covered by transfers from the Capital Improvement Fund.

The balance of the City’s outstanding GO bonds is dropping steadily and so are debt service requirements. Capital Improvement Fund transfers for 2015 will provide \$240,000 (from the I-35 Redevelopment District Projects fund) of the \$869,450 total debt service. By December 31, 2015, outstanding GO debt will be \$5.165 million. Issuance of debt could occur in the future, but is not contemplated in the current CIP plan.

Project Summary

Below project summaries are highlights and not an exhaustive list. The project summary highlights are organized by funding source and are in a similar order as the Expense Summary by Project schedule. Additional details can be found in the individual project summary sheets.

General Projects

- CIP/Public Works Information Integration/Asset Management – Lucity Software was selected as best fit for City of Merriam’s infrastructure recordkeeping. Lucity Software is a local company with local and nationwide clientele. Lucity is located in Overland Park, KS and easily accessible for technical support. The Lucity software is in the process of implementation. Over the few years, condition of City’s infrastructures will be collected and transferred to the Lucity program for comprehensive database accessible by staff to determine condition of the infrastructure. This tool will be greatly helpful in prioritizing and programming replacement/repair of the structures.
- Overlay Supplement: The City has committed its share of Special Highway Fund revenues (state tax on motorized vehicle fuel) to the annual overlay/curb replacement program. The supplement is increased from \$200,000 to \$250,000 from General Project funds to augment the approximately \$270,000 received annually in gas taxes to “catch-up” on deferred overlays. State budget shortfalls continue to place Special Highway Fund revenues in jeopardy.

Important information to consider is that the old streets constructed in the 1950s, 60s and 70s are now at the end of their design/service life. The underlying structural base is failing and mill/overlay may no longer be a viable option for mill/overlay maintenance. Many old pavements are constructed without aggregate base. Some streets have lime treated base, which over time, are saturated with

Five Year Capital Improvement Program Highlights

water and no longer effective as a structural base. Staff proposes to take core samples in the future to determine which streets may be still viable for mill/overlay. Some streets need to be considered for full reconstruction at considerable expense.

- **Streetlights Replacements:** There are several streetlight replacement projects in current 2015-2019 CIP Program. In 1990s, City of Merriam purchased all the streetlights from KCP&L. City made substantial progress in upgrading the streetlights and installing meters for the new lights. The unmetered streetlights are still directly in KCP&L grid system. KCP&L requires that unmetered streetlights be maintained by one of their approved union vendors at a substantial additional cost to the City. Metered lights will also allow the City of Merriam to pay for actual usage of electricity instead of flat rate KCP&L currently charges for each light. It also beautifies the City with decorative streetlights.
- **Turkey Creek Feasibility Study/Construction:** The U. S. Army Corps of Engineers (USACE) began a feasibility study in 2002. This was a joint project with Johnson County, Wyandotte County, Merriam and the U.S Army Corps of Engineers to address flooding concerns in the Upper Turkey Creek basin. The draft feasibility study was completed in spring 2010. On October 29, 2011, USACE, City of Merriam and the consulting engineers hosted a public open meeting to discuss the feasibility study and get public feedback. Alternative Formulation Briefing meeting was held in January 2013 to receive comments from other Federal reviewing agencies and to finalize the report. Construction timeframes are tentative due to funding constraints at the Federal level. After City adopts and accepts the study/options as outlined in the feasibility study, USACE will request City's participation and obligation of funds for final engineering. So far, Johnson County's SMAC verbally committed financial support if the City believes this is important for flood mitigation. The project construction is not anticipated to occur before 2019 and has an estimated cost of approximately \$34.3 million, with the local entities' share at approximately \$6 million. Johnson County Stormwater Management Program (SMP/SMAC) does not reimburse for easements and right-of-way acquisition. Council should consider whether this project merits the cost of the project. Right-of-way acquisition is subject to Federal Uniform Property Acquisition Act (Uniform Act). Each easement must be paid for at market value per this Uniform Act. USACE is determining which properties are owned by the Merriam Drainage District (MDD). USACE suggested that since MDD is another public entity, donation of land/easements might be feasible and reasonable.

In spring, 2013, National Oceanic Atmospheric Administration (NOAA) released a new rainfall study for the Midwest region. The USACE received comments from other Federal reviewing authority to address the higher rainfall rate in the Feasibility Study. This will likely increase the latest cost estimate.

- **Corrugate Metal Pipe Rehab/Replacement:** City of Merriam has aging streets and storm drainpipes. They were installed as part of housing developments as far back as in the 1950s and 1960s. Many storm drainpipes were corrugated metal pipe (CMP) which is very susceptible to corrosion with salt application during the winter storms. Public Works Department made more frequent point repairs in recent years as they are notified of failures. It is difficult to determine where to stop the repair due to extent of damages already sustained in the pipe system. Staff highly recommends a comprehensive inventory and systematic prioritization for replacement of old storm drainpipe infrastructures.

I-35 Redevelopment District Projects

- **IKEA Way and Vavra Park Parking Lot Mill/Overlay:** With heavy construction traffic on IKEA Way, the pavement has deteriorated. Some areas also need complete subgrade stabilization. Staff recommends resurfacing IKEA Way after the substantial construction activity has ceased. Mill/overlay operation can typically be performed during the week and IKEA Way can be fully open to traffic on the weekend when the heavier business traffic is expected. Vavra Park/Aquatic Center resurfacing will be "bundled" with IKEA Way for more competitive unit prices.

Five Year Capital Improvement Program Highlights

- Municipal Complex Enhancement (monument and Guide Signage): The old monument sign at the corner of 62nd Terrace and Eby/IKEA Way was removed in 2012. With anticipated heavier commercial traffic patrons accessing the City Hall/Court, the monument signs will assist in the directional guidance.
- W. Frontage Road Roundabout: The roundabout was constructed in 2006 when the Merriam Pointe was proposed for multiple retail/mix use development. The roundabout does not properly function for current larger freight delivery trucks for multiple car dealerships. The traffic circle does not provide sufficient room for larger vehicles. BHC Rhodes reviewed the existing traffic patterns and recommended engineering modification. Dealerships on W. Frontage Road have provided comments. Possible art piece in the center island is under consideration.
- W. Frontage Road Curb/Gutter Improvement: W. Frontage Road between the new Merriam Pointe auto dealers to south of 75th Street has curb/gutter only on the east side. Street run-off drains directly to the grassy area and down the slopes to the businesses below the street level. Staff proposes to install curb/gutter, sidewalk, drainage improvements and mill/overlay of pavement. Adjustments of existing decorative streetlights are part of the project. This corridor is substantially developed. The completion of the street will make this commercial corridor more attractive and safer for businesses.

Special Sales Tax Projects (Stormwater/Streets) - effective January 2011 thru December 2020

- 55th Street Drainage/Safety Improvement: An open channel/creek runs along W. 55th Street. The stream eventually outlets to Turkey Creek via series of private and public storm drain system. Per City records, the pipe under Merriam Drive was installed in early 1980s when the Merriam Drive was improved from a ditch section street. The open channel/creek is approximately 7 feet deep. Public Works had several maintenance repairs in this area for drainage. Hayes Street is programmed for improvement as part of Residential Street Group IV in 2014 for construction. This project will be constructed concurrently in order to eliminate any re-do of street repair and construction inconvenience for the residents. This project is not SMAC funding eligible.
- 75th Street – Frontage Road to Switzer Road will require total reconstruction due to failed underlying concrete pavement. The Cities of Merriam and Overland Park were approved for \$2,128,400 CARS funding. As part of this project, fence along the BNSF and I-35 bridges will be replaced with decorative fence. This cost is not an eligible CARS item. All cost will be borne by City of Merriam. Staff received approval from BNSF for the fence installation. BNSF and KDOT approved the proposed upgrades.
- Antioch Park Creek Improvement: The Council approved the Professional Services Agreement to Phelps Engineering for this work. SMAC funding will fund 75% of engineering consultant services and eligible construction costs. The design will be performed in 2014 and construction in 2015.
- Antioch Road Overlay – 67th Street to 75th Street: The centerline of Antioch Road divides City of Merriam and City of Overland Park and the Cities will collaborate in improving Antioch Road from 67th Street to 75th Street. Antioch Road is a Functionally Classified Street (i.e. major arterial) by Johnson County thus eligible for County Assisted Roadway System (CARS) funding. If selected for CARS funding, 50% of the construction costs will be reimbursable. City of Overland Park and City of Merriam plan to submit concurrent CARS application to Johnson County to request funding. The general scope of work includes replacement of curb/gutter and median and mill/overlay.
- Farley Avenue – 67th to 69th Street: A feasibility study was completed and three options were presented to the Council in fall, 2011. Council preferred the full street option with 24' wide curb/gutter street with sidewalk on one side. Farley Avenue between 67th Street and 69th Street is currently a very narrow rural street section. Pavement is only 20' wide and there are safety concerns with such a narrow street width. In fall, 2012, staff noticed pavement failures. As a result, for safety concerns, the

Five Year Capital Improvement Program Highlights

street is marked one-way going southbound. Due to lack of drainage inlets, the side of the road acts as natural ditch, and drains to adjacent properties. Per recent traffic counts by the Public Works department, this portion of Farley Avenue has 710 northbound/662 southbound vehicles per day as of 2011. Farley Avenue is not identified in the Johnson County's map of functional classified street and is **not** eligible for funding from the County's CARS program. Site conditions will increase the cost of the project.

- Meyer Creek Drainage Improvement: The project is in design and ready for contract bidding in summer 2014. This project was identified in the Northeast Johnson County Watershed Study, dated 11-20-06, as Turkey Creek Tributary Project 53 (TC53). A concrete lined channel runs through the backyards of homes on 70th Street and Carrie Lane. The existing channel lacks capacity. Ten (10) homes on 70th Street are in the future 100-year flood plain per the study. The crossing on W. 70th Terrace will be upsized to 20' wide and 8' tall. A ramp will be constructed to the bottom of the creek and allow Public Works to drive a small truck for debris pick up in case of an emergency. This improvement will also allow residents to plant in the easement area, which was a major concern in other drainage improvement projects. This project qualified for SMAC funding up to 75% of engineering consultant services, and eligible construction costs. The project will also improve other drainage improvements in the tract that are undersized and outlived its design life. These improvements are not SMAC eligible but recommended to be constructed together for overall cost savings.
- Bridge Repairs – Shawnee Mission Pkwy Bridge over BNSF Railroad: GBA, consultant engineer, and staff identified this bridge for major maintenance/repair. The bridge was constructed by KDOT in 1980s and was annexed to the City of Merriam in 1990s. The bridge has not had significant maintenance/repair since its construction. Although unseen, the bridge abutment is hollow, joints need to be repaired and steel girders needs to be painted. The project qualified for STP funding of \$1,678,000 (80% of eligible cost) for engineering in 2015 and construction in 2016. The construction will be a challenge with active railroad.
- Residential Street Infill project: These streets were previously on the unprogrammed project list. In the past CIP program, individual locations were listed as separate unprogrammed projects. Construction on individual streets will not be a viable project due economy of scale. City Engineer proposes to combine all unimproved streets as in-fill street improvement project.
- Sherwood Forest Drainage Repair – A storm drain outlet from Sherwood Forest subdivision eroded the slope leaving a deep valley behind Shawnee Mission Pkwy retaining wall. Deferred repair work may affect the retaining wall on Shawnee Mission Pkwy. The slope needs to be repaired and the stormwater needs to be conveyed to the Turkey Creek Tributary at Shawnee Mission Pkwy/Mastin.

Unprogrammed Projects

There are 14 identified unprogrammed projects. Many of these projects are drainage improvements as reported to staff by property owners. These drainage projects do not have outside source of funding. These may be funded in the future years as funds become available as Council sets the priorities.

There are also several creek improvement projects on this list. These projects also need another look/review by Council. Staffs recommend that some of the creek improvement projects be removed from the unprogrammed project list. These projects have substantial construction cost with very little public benefit of flood mitigation/taking homes out of floodplain. Any new creek improvements also incur additional on-going maintenance burden on Public Works. The newly constructed creek/flood mitigation projects will need substantial maintenance/improvement in the next 30 years or so.

Five Year Capital Improvement Fund Forecast

	Actual 2013	Budget 2014	Estimated 2014	Budget 2015	Budget 2016	Budget 2017	Budget 2018	Budget 2019
REVENUES								
Beginning Balance	\$ 9,060,139	\$ 8,811,568	\$ 10,937,783	\$ 8,264,552	\$ 10,208,548	\$ 12,337,110	\$ 12,009,353	\$ 13,331,987
Interest	26,020	55,000	30,375	20,000	20,000	30,000	30,000	35,000
Transfer from General Fund-Sales Tax	3,301,402	3,097,936	3,551,055	3,702,873	3,066,850	2,568,785	1,838,965	1,407,443
Transfer from Transient Guest Tax	100,000	75,000	75,000	-	-	-	-	-
Transfer from I-35 TIF Fund	1,403,000	1,391,212	1,600,000	1,675,000	1,850,000	1,925,000	1,925,000	1,975,000
Transfer from MTC TIF Fund	-	629,000	1,836,000	647,000	388,000	-	-	-
1/4 cent sales tax-Streets	-	-	-	-	-	-	-	-
1/4 cent sales tax- Stormwater/Streets	1,522,491	1,450,000	1,689,777	1,901,162	1,919,914	1,922,988	1,910,225	1,896,664
Miscellaneous	641	-	-	-	-	-	-	-
Intergovernmental Grant	1,344,782	4,714,350	5,451,232	3,795,850	1,887,750	172,500	-	-
TOTAL REVENUES	\$ 16,758,476	\$ 20,224,066	\$ 25,171,221	\$ 20,006,437	\$ 19,341,061	\$ 18,956,383	\$ 17,713,543	\$ 18,646,094
EXPENDITURES								
Transfer to Bond & Interest Fund	\$ 2,439,205	1,065,209	965,209	100,000	100,000	100,000	100,000	150,000
Transfer to General Fund	90,000	90,000	90,000	90,000	90,000	90,000	90,000	90,000
Reserve for Future Years	-	6,084,091	-	-	-	-	-	-
Project Administration	232,146	269,216	269,216	278,319	289,452	301,030	308,556	316,269
Capital Improvements Projects	3,059,342	12,715,550	15,582,244	9,329,570	6,524,500	6,456,000	3,883,000	3,126,750
TOTAL EXPENDITURES	\$ 5,820,693	\$ 20,224,066	\$ 16,906,669	\$ 9,797,889	\$ 7,003,952	\$ 6,947,030	\$ 4,381,556	\$ 3,683,019

**Capital Improvement Program - Five Year Plan
Expense Summary by Project**

Project Name	Total Project Estimate	Expenditures Through 3/31/14	Remaining Anticipated Expenditures by Year					
			2014	2015	2016	2017	2018	2019
General Projects								
Biennial Bridge Inspections	\$ 44,408	\$ 14,408	\$ -	\$ 10,000	\$ -	\$ 10,000	\$ -	\$ 10,000
CDBG Streetlights for Forest Park	90,000	-	90,000	-	-	-	-	-
CDBG Streetlights Switzer to Knox	160,470	-	-	160,470	-	-	-	-
CIP/Public Works Information Integration/Asset Mgmt	220,000	10,298	109,702	20,000	20,000	20,000	20,000	20,000
City Parking Lot Repairs (Comm Ctr & Mktpl)	175,000	111,908	63,092	-	-	-	-	-
Community Center Entrance Architectural Review	10,000	-	-	10,000	-	-	-	-
Community Center Structural/Mech Study	50,000	-	50,000	-	-	-	-	-
Community Center Upgrades	75,000	-	-	75,000	-	-	-	-
Corrugated Metal Pipe Replacement (47th/Eby/Antioch)	1,100,000	-	-	-	1,100,000	-	-	-
E. Frontage Rd/75th Streetlights	92,000	-	-	92,000	-	-	-	-
Knox Court Cure-in-Place Pipe	198,090	-	198,090	-	-	-	-	-
Overlay Supplement	3,650,963	2,200,963	200,000	250,000	250,000	250,000	250,000	250,000
Project Administration 2013+	1,994,883	294,788	206,469	278,319	289,452	301,030	308,556	316,269
Public Art	500,000	-	-	100,000	100,000	100,000	100,000	100,000
Reforestation	212,647	152,647	10,000	10,000	10,000	10,000	10,000	10,000
Residential Streetlight Program	1,011,171	518,495	120,677	82,000	80,000	64,000	79,000	67,000
Small Drainage Projects - Replacement/Rehabilitation	1,220,900	20,900	200,000	200,000	200,000	200,000	200,000	200,000
Special Projects Engineering Services	174,923	24,923	25,000	25,000	25,000	25,000	25,000	25,000
Storm Drain Inventory	230,000	-	30,000	100,000	100,000	-	-	-
Traffic Signal Coordination (Greenlight)	414,158	118,158	37,000	37,000	37,000	37,000	74,000	74,000
Upper Turkey Creek Drainage Improvement	4,285,750	-	-	75,000	90,000	575,000	2,550,000	995,750
Waterfall Park Development	420,838	320,838	40,000	60,000	-	-	-	-
Transfer to 1/4 Cent Stormwater/Street Projects	3,115,000	550,000	510,000	530,000	125,000	1,400,000	-	-
Transfer to 1/4 Cent Street Projects (Old)	3,566,000	1,500,000	2,066,000	-	-	-	-	-
Contingency	1,197,612	297,612	200,000	100,000	100,000	200,000	200,000	100,000
Subtotal General Projects	\$ 24,209,814	\$ 6,135,939	\$ 4,156,029	\$ 2,214,789	\$ 2,526,452	\$ 3,192,030	\$ 3,816,556	\$ 2,168,019
I-35 Redevelopment District Projects								
I-35 Redevelopment District Maintenance (MHP, other)	\$ 99,514	\$ 72,402	\$ 27,113	\$ -	\$ -	\$ -	\$ -	\$ -
IKEA Way Mill/Overlay	135,000	-	10,000	125,000	-	-	-	-
Municipal Complex Enhancements -Signage	85,040	25,677	59,363	-	-	-	-	-
Parking Lot - Vavra Park/Aquatic Center	115,000	-	40,000.00	75,000	-	-	-	-
W. Frontage Rd Curb/Gutter	1,220,000	-	-	-	120,000	1,100,000	-	-
W. Frontage Roundabout	306,000	7,386	298,614	-	-	-	-	-
Transfer from I-35 to 75th/Frontage Rd	626,361	113,080	513,281	-	-	-	-	-
Transfer from I-35 to Gen Projects for Admin	806,991	506,991	50,000	50,000	50,000	50,000	50,000	50,000
Transfer from I-35 to SMPK Bridge/BNSF	282,362	-	-	-	282,362	-	-	-
Transfer from I-35 to General Fund	1,259,000	741,500	67,500	90,000	90,000	90,000	90,000	90,000
Contingency	563,299	88,299	100,000	75,000	75,000	75,000	75,000	75,000
Subtotal I-35 Redevelopment District Projects	\$ 5,498,567	\$ 1,555,335	\$ 1,165,870	\$ 415,000	\$ 617,362	\$ 1,315,000	\$ 215,000	\$ 215,000
Merriam Town Center District Projects								
Antioch Overlay - 54th Terr/Johnson Dr	\$ 490,000	\$ -	\$ -	\$ -	-	\$ 490,000	-	-
Antioch Retaining Wall Repairs	100,000	-	100,000	-	-	-	-	-
Antioch (N. of Johnson Dr) Streetlight Metering	115,000	-	-	115,000	-	-	-	-
Projects from Merriam Town Center TIF Enhancement	500,000	-	250,000	250,000	-	-	-	-
Subtotal Merriam Town Center District Projects	\$ 1,205,000	\$ -	\$ 350,000	\$ 365,000	\$ -	\$ 490,000	\$ -	\$ -

**Capital Improvement Program - Five Year Plan
Expense Summary by Project**

Project Name	Total Project Estimate	Expenditures Through 3/31/14	Remaining Anticipated Expenditures by Year					
			2014	2015	2016	2017	2018	2019
Special Sales Tax Projects - Streets (Old)								
Residential Streets Group IV (incl Carter/Grant)	\$ 2,820,000	\$ 222,647	\$ 2,597,353	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	125,000	-	125,000	-	-	-	-	-
Subtotal Special Sales Tax Projects - Streets (Old)	\$ 2,945,000	\$ 222,647	\$ 2,722,353	\$ -	\$ -	\$ -	\$ -	\$ -
Special Sales Tax Projects - Streets/Stormwater								
55th St. Drainage/Safety Improvement	\$ 517,000	\$ 17,478	\$ 499,522	\$ -	\$ -	\$ -	\$ -	\$ -
75th St - E. Frontage Rd to Switzer	2,892,417	365	2,892,052	-	-	-	-	-
75th St - E. Frontage Rd to Switzer Streetlights	118,300	-	-	118,300	-	-	-	-
Antioch Park Creek Drainage	2,980,100	-	340,000	2,640,100	-	-	-	-
Antioch Rd. Overlay 67th to 75th St	476,500	-	-	476,500	-	-	-	-
Antioch Rd. Streetlights 67th to 75th	241,500	-	-	241,500	-	-	-	-
Comprehensive Engineering Study/PES	155,651	134,639	21,012	-	-	-	-	-
Farley Ave 67th St to 69th St	1,690,000	-	-	195,000	1,495,000	-	-	-
Johnson Drive Bridge over Turkey Creek	2,149,900	2,011,248	138,652	-	-	-	-	-
Meyer Creek Drainage	3,098,700	177,615	104,385	2,816,700	-	-	-	-
Residential St Infill Projects	3,000,000	-	-	-	-	3,000,000	-	-
Shawnee Creek Drainage - East (Farley to Knox)	2,182,100	602,890	1,579,210	-	-	-	-	-
Shawnee Creek Drainage - West (Switzer to Farley)	2,674,000	780,710	1,893,290	-	-	-	-	-
Shawnee Mission Pkwy/Antioch Int	100,000	-	100,000	-	-	-	-	-
Shawnee Mission Pkwy Bridge over BNSF Rail	2,650,890	8,390	-	320,000	2,322,500	-	-	-
Shawnee Mission Pkwy Bridge over Turkey Cr - Study	25,000	-	-	25,000	-	-	-	-
Sherwood Forest Drainage Outlet Repair	150,000	-	150,000	-	-	-	-	-
West Vernon Place Drainage Improvement	1,250,000	-	-	-	-	-	150,000	1,100,000
Contingency	1,600,000	-	200,000	450,000	400,000	300,000	150,000	100,000
Subtotal Special Sales Tax Projects - Streets/Stormwater	\$ 27,952,058	\$ 3,733,334	\$ 7,918,123	\$ 7,283,100	\$ 4,217,500	\$ 3,300,000	\$ 300,000	\$ 1,200,000
Total All Projects	\$ 61,810,438	\$ 11,647,256	\$ 16,312,375	\$ 10,277,889	\$ 7,361,314	\$ 8,297,030	\$ 4,331,556	\$ 3,583,019
<i>Less: Transfers Between Project Funds/Funds</i>	9,655,713	3,411,570	3,206,781	670,000	547,362	1,540,000	140,000	140,000
Total All Projects - Net of Transfers	\$ 52,154,725	\$ 8,235,685	\$ 13,105,594	\$ 9,607,889	\$ 6,813,952	\$ 6,757,030	\$ 4,191,556	\$ 3,443,019

Project Listing

Page	Project	Description	Anticipated Construction Year
General Projects			
150	Biennial Bridge Inspection	Odd years as required by KDOT/FHWA	2015-2019
151	Comm. Development Block Grant (CDGB) Fund	Streetlights in Forest Park Subdivision	2014
152	Comm. Development Block Grant (CDGB) Fund	Streetlights in Switzer-Knox Neighborhood	2015
153	CIP/Pub Works Information Integration/Asset Mgmt	Information/Asset Management	2013-2016
154	Community Center Improvement	Structural/Mechanical Needs Assessment	2014
155	Community Center Improvement	Entrance Façade Improvement/Upgrade	2015
156	Corrugated Metal Pipe Rehab/Replacement (18"-60")	47th St/Eby St to Antioch Road	2016
157	E. Frontage Rd./75th St. Streetlights Installation	Streetlights Around the Medical Center	2015
158	Cure-In-Place Pipe Rehabilitation	Knox Court Subdivision	2013-2014
159	Overlay Supplement	Various Locations	2015-2019
160	Public Art	Various Locations	2015-2019
161	Residential Streetlight Program	Various Locations	2015-2019
162	Small Drainage Projects	Various Pipes Replacement/Rehabilitation	2015-2019
163	Storm Drain Inventory	City-wide Asset Management	2014-2016
164	Traffic Signal Coordination	Operation Green Light	2015-2019
165	Upper Turkey Creek Improvement	Entire Channel Through Merriam	2014-2021
166	Upper Turkey Creek Improvement	Budget Sheet	2014-2021
167	Waterfall Park Development	Park Improvements	2014-2015
I-35 Redevelopment District Projects			
168	IKEA Way Mill/Overlay	62nd Terrace to Johnson Drive	2015
169	Municipal Complex Enhancement	Replace Monument and Guide Signage	2014
170	Parking Lot Overlay	Vavra Park/Aquatic Center	2015
171	W. Frontage Road Curb/Gutter Improvement	Turkey Creek Dr. (Merriam Pointe) to 75th St.	2016-2017
172	W. Frontage Road Roundabout	Safety/Traffic Flow Improvement	2014
Merriam Town Center TIF Project			
173	Antioch Road Mill/Overlay	54th Terrace to Antioch Road	2017
174	Antioch Road Retaining Wall Repair	54th Terrace to Antioch Road	2014
175	Antioch Road Streetlight Metering	North of Johnson Drive	2015
Special Sales Tax Projects - Stormwater/Streets			
176	Residential Street Group IV	54th St, 55th Terr/56th St, Garner, Hayes, Grant	2014
177	55th Street Drainage/Safety Improvement	Merriam Dr to 9415 W. 55th Street	2014
178	75th Street Reconstruction/Improvement	E. Frontage Road to Switzer Road	2014
179	75th Street Streetlight Installation	E. Frontage Road to Switzer Road	2015
180	Antioch Park Creek Improvement	Antioch Road to 64th Place	2015
181	Antioch Road Mill/Overlay/Curb/Gutter Repair	67th Street to 75th Street	2015
182	Antioch Road Streetlights	67th Street to 75th Street	2015
183	Comprehensive Engineering Study	SMAC Eligible Drainage Projects PES	2011-2014
184	Farley Avenue Reconstruction	67th Street to 69th Street	2016
185	Johnson Drive Bridge over Turkey Creek	Bridge Rehabilitation	2014
186	Meyer Creek Improvement	Switzer Road to Farley Ave	2014
187	Residential Street In-Fill Project	Various Locations	2017
188	Shawnee Creek (East) Improvement	Farley Ave to Knox Ave	2013-2014
189	Shawnee Creek (West) Improvement	Switzer Road to Farley Ave (incl. Mastin)	2013-2014
190	Shawnee Msn. Pkwy. /Antioch Rd. Intersection	Pavement Repair (Collaboration with KDOT)	2014
191	Shawnee Msn. Pkwy. Bridge over BNSF Railroad	Bridge Rehabilitation	2016
192	Shawnee Msn. Pkwy. Bridge over Turkey Creek	Preventive Maintenance/Repair Study	2015
193	Sherwood Forest Drainage Outlet Repair	Behind Shawnee Msn. Pkwy. Retaining Wall	2014

Impact on Operating Budget Summary by Project

Project	Description	Annual Maintenance Costs
General Projects		
Biennial Bridge Inspection	Odd years as required by KDOT/FHWA	\$ -
Comm. Development Block Grant (CDGB) Fund	Streetlights in Forest Park Subdivision	-
Comm. Development Block Grant (CDGB) Fund	Streetlights in Switzer-Knox Neighborhood	-
CIP/Pub Works Information Integration/Asset Mgmt	Information/Asset Management	20,000
Community Center Improvement	Structural/Mechanical Needs Assessment	-
Community Center Improvement	Entrance Façade Improvement/Upgrade	-
Corrugated Metal Pipe Rehab/Replacement (18"-60")	47th St/Eby St to Antioch Road	-
E. Frontage Rd./75th St. Streetlights Installation	Streetlights Around the Medical Center	-
Cure-In-Place Pipe Rehabilitation	Knox Court Subdivision	-
Overlay Supplement	Various Locations	-
Public Art	Various Locations	-
Residential Streetlight Program	Various Locations	-
Small Drainage Projects	Various Pipes Replacement/Rehabilitation	-
Storm Drain Inventory	City-wide Asset Management	-
Traffic Signal Coordination	Operation Green Light	-
Upper Turkey Creek Improvement	Entire Channel Through Merriam	-
Upper Turkey Creek Improvement	Budget Sheet	-
Waterfall Park Development	Park Improvements	-
I-35 Redevelopment District Projects		
IKEA Way Mill/Overlay	62nd Terrace to Johnson Drive	-
Municipal Complex Enhancement	Replace Monument and Guide Signage	-
Parking Lot Overlay	Vavra Park/Aquatic Center	-
W. Frontage Road Curb/Gutter Improvement	Turkey Creek Dr. (Merriam Pointe) to 75th St.	-
W. Frontage Road Roundabout	Safety/Traffic Flow Improvement	-
Merriam Town Center TIF Project		
Antioch Road Mill/Overlay	54th Terrace to Antioch Road	-
Antioch Road Retaining Wall Repair	54th Terrace to Antioch Road	-
Antioch Road Streetlight Metering	North of Johnson Drive	-
Special Sales Tax Projects - Stormwater/Streets		
Residential Street Group IV	54th St, 55th Terr/56th St, Garner, Hayes, Grant	1,500
55th Street Drainage/Safety Improvement	Merriam Dr to 9415 W. 55th Street	100
75th Street Reconstruction/Improvement	E. Frontage Road to Switzer Road	-
75th Street Streetlight Installation	E. Frontage Road to Switzer Road	-
Antioch Park Creek Improvement	Antioch Road to 64th Place	-
Antioch Road Mill/Overlay/Curb/Gutter Repair	67th Street to 75th Street	-
Antioch Road Streetlights	67th Street to 75th Street	-
Comprehensive Engineering Study	SMAC Eligible Drainage Projects PES	-
Farley Avenue Reconstruction	67th Street to 69th Street	-
Johnson Drive Bridge over Turkey Creek	Bridge Rehabilitation	-
Meyer Creek Improvement	Switzer Road to Farley Ave	-
Residential Street In-Fill Project	Various Locations	-
Shawnee Creek (East) Improvement	Farley Ave to Knox Ave	-
Shawnee Creek (West) Improvement	Switzer Road to Farley Ave (incl. Mastin)	-
Shawnee Msn. Pkwy. /Antioch Rd. Intersection	Pavement Repair (Collaboration with KDOT)	-
Shawnee Msn. Pkwy. Bridge over BNSF Railroad	Bridge Rehabilitation	-
Shawnee Msn. Pkwy. Bridge over Turkey Creek	Preventive Maintenance/Repair Study	-
Sherwood Forest Drainage Outlet Repair	Behind Shawnee Msn. Pkwy. Retaining Wall	-
		<u>\$ 21,600</u>

Biennial Bridge Inspection

Odd years as required by KDOT/FHWA



Johnson Drive Bridge over Turkey Creek, 2011 inspection photo

Project Information

Project #: GM0702
Construction Year: Odd year
Project Status: Varies
Project Engineer: GBA
Funding Source: General CIP

Project Description

Merriam has eleven (and a half bridge shared with City of Overland Park) major bridges that require regular maintenance. Biennial bridge inspection is required KDOT and the Federal Highway Administration. The report identified several bridge maintenance items that can be completed by Public Works or other forces as recommended by the inspection reports. As result of Shawnee Creek Improvement, three additional bridge will be added to the biennial bridge inspection list.

Project Costs

Expenditures by Year:

	<u>2015</u>	<u>2017</u>	<u>2019</u>	<u>Total</u>
BIENNIAL BRIDGE INSPECTIONS	\$10,000	\$10,000	\$10,000	\$30,000

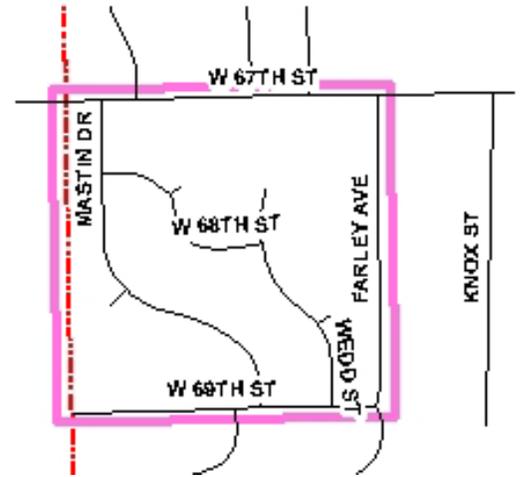
Impact on Operating Budget

This project is not expected to have a significant effect on the operating budget.

Community Development Block Grant (CDBG) Street Lights in Forest Park subdivision



Existing Streetlight



Project Information

Project #: GD1401
Construction Year: 2014
Project Status: Preliminary
Project Engineer: N/A
Funding Source: CDBG/General CIP
Contractor: Generally Public Works

Project Description

Community Development Block Grant (CDBG) is a Federal Grant reserved for use only in the approved CDBG area for economically disadvantaged neighborhoods. The grant will supplement the streetlights program for Forest Park subdivision.

Project Costs

	<u>2014</u>
TOTAL PROJECT COST	\$90,000
CDBG Grant	<u>-\$80,000</u>
CITY OF MERRIAM SHARE	\$10,000

Impact on Operating Budget

The new decorative streetlights will be metered and maintained by the City's Public Works department. The streetlights currently in place are not metered, and are maintained through a service contract with an outside provider. The Public Works department will experience increased costs as more and more City-maintained lights are installed. The City expects to offset much of this additional cost by gradually reducing the number of lights serviced contractually, as well as the increased efficiency of the metered lights over non-metered lights.

Community Development Block Grant (CDBG)

Street Lights – Switzer to Knox between 51st and 53rd Streets



Existing Streetlight



Project Information

Project #:
Construction Year: 2015
Project Status: Preliminary
Project Engineer: N/A
Funding Source: CDBG/General CIP
Contractor: Generally Public Works

Project Description

Community Development Block Grant (CDBG) is a Federal Grant reserved for use only in the approved CDBG area for economically disadvantaged neighborhoods. The grant will supplement the streetlights program.

Project Costs

	<u>2015</u>
TOTAL PROJECT COST	\$160,470
CDBG Grant	-\$80,000
CITY OF MERRIAM SHARE	\$80,470

Impact on Operating Budget

The new decorative streetlights will be metered and maintained by the City's Public Works department. The streetlights currently in place are not metered, and are maintained through a service contract with an outside provider. The Public Works department will experience increased costs as more and more City-maintained lights are installed. The City expects to offset much of this additional cost by gradually reducing the number of lights serviced contractually, as well as the increased efficiency of the metered lights over non-metered lights.

CIP/Public Works Information Integration/Asset Management

Information and Asset Management and systematic project prioritization



Existing Pipe from Video Inspection (spring, 2011)

This photo is from a video inspection of a pipe under Johnson/Eby (now IKEA Way) intersection. This pipe was replaced with subdrain type storm drainpipe for dual function to capture groundwater and storm water. The water on the bottom of the pipe is groundwater, not storm water. There had not been any rain events leading up to the video inspection. Catch basins feeding this pipe were dry.

Project Information

Project #:	GM1307
Engineering:	2013-2016
Construction Year:	on-going
Project Status:	Implementation
Project Manager:	Public Works Director/Assistant City Administrator
Funding Source:	General CIP
Contractor:	Lucity Software

Project Description

In 2013, staff researched and solicited professional IT technical services to determine the best fit software for infrastructure record keeping. Lucity Software is a local company with local and nationwide clientele. Lucity is located in Overland Park, KS and easily accessible for technical support. The Lucity program will be implemented for access as the first phase of asset management. Over the next few years, the data/City's infrastructures will be collected and transferred to the Lucity program for access by staff to determine condition of the infrastructure. This tool will be greatly helpful in prioritizing and programming replacement/repair of the structures.

Project Costs

	Expenditures by Year:	
	<u>2014</u>	<u>2015 and after</u>
LUCITY AND HARDWARE UPGRADE	\$120,000	
SOFTWARE LICENSE		\$20,000/Year
TOTAL PROJECT COST:	\$120,000	\$20,000/Year

Impact on Operating Budget

Software annual license maintenance/upgrade cost is approximately \$20,000/year.

Community Center Improvement

Structural/Mechanical Needs Assessment Study



Irene B. French Community Center

Project Information

Project #:
Construction Year: 2014
Project Status: Preliminary
Project Manager: Parks & Recreation Director/Assistant City Administrator
Funding Source: General CIP
Contractor:

Project Description

The Irene B. French Community Center hosts many civic activities. The original building was constructed in 1914. The gymnasium was added in 1936. Around 1950s/60s, the south meeting rooms and kitchen were added. Since these additions were constructed at different times, several maintenance issues are recurring. There are also mechanical and plumbing problems along with other structural issues of roof leaks. The assessment will identify potentially unknown maintenance issues and assist staff to develop a long term plan for facility operation and maintenance.

Project Costs

TOTAL PROJECT COST:	<u>2014</u> \$50,000
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Impact on Operating Budget

This project is not expected to have a significant effect on the operating budget.

Community Center Improvement

Entrance Façade Improvement/Upgrades



Irene B. French Community Center Entrance

Project Information

Project #:
Construction Year: 2015
Project Status: Preliminary
Project Manager: Parks & Recreation Director/Assistant City Administrator
Funding Source: General CIP
Contractor:

Project Description

The Irene B. French Community Center hosts many civic activities. The proposed improvement will enhance aesthetic appearance of Community Center to compliment both the street presence on Merriam Drive and the east façade north end of the facility. The area proposed for improvement has exposed sump pump drainage and a cantilevered concrete overhang at the kitchen entrance, which does not create an inviting setting for patrons and guests.

Project Costs

TOTAL COST:

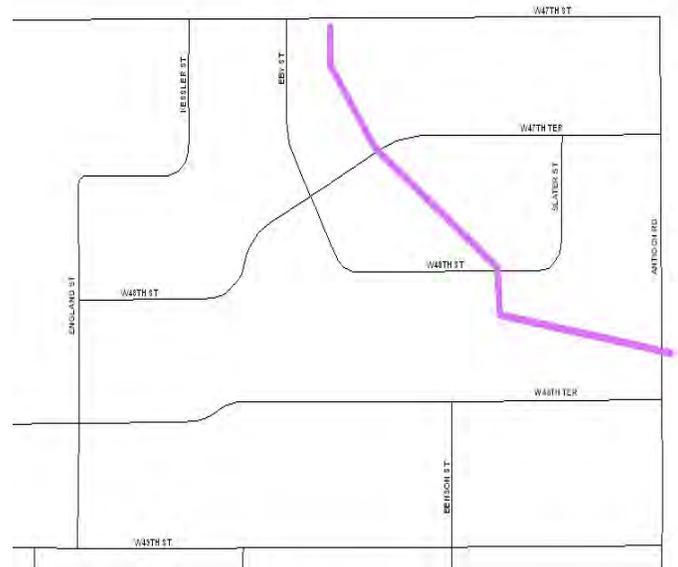
2015
\$75,000

Impact on Operating Budget

This project is not expected to have a significant effect on the operating budget.

Corrugated Metal Pipe Rehab/Replacement (18" - 60")

47th Street/Eby Street to Antioch Road



From Video Inspection (8-24-10)

Project Information

Project #:
Construction Year: 2016
Project Status: Conceptual
Project Engineer:
Funding Source: General CIP
Contractor:

Project Description

An aging storm drain system runs from Eby Street/47th Street to Antioch Road. The pipe size varies from 18" CMP to 42" CMP to 60" CMP south of 48th Street. Many sections of the pipes are beyond their design lives and structural integrity of the pipes is compromised. A portion of 60" CMP collapsed and repaired by Public Works in Spring 2010. Another section has failed and separated from the system on 48th Street. This project is a case in point for the need for the Storm Drain System inventory. Staff recommends utilizing trenchless technology whenever possible due to risk of liability of safety and property damage trenching adjacent to house foundations and yards. Approximate cost of trenchless technology = \$450/lf x 1600lf = \$720,000.

Project Costs

Expenditures by Year:

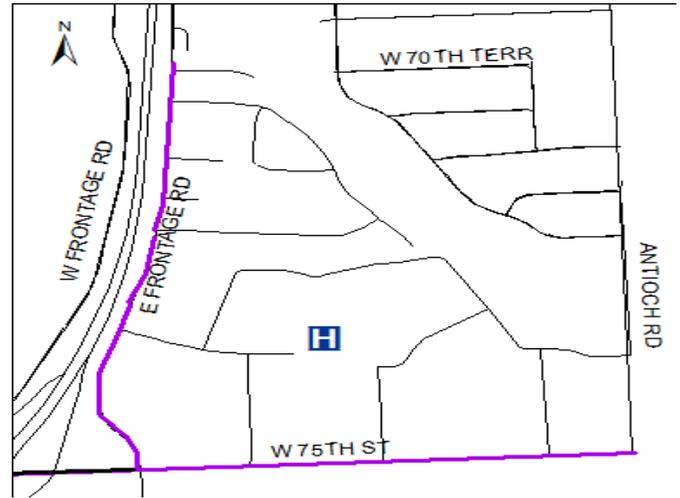
	2016
PRELIMINARY COST EST.	\$720,000
REPAIR FAILED SECTIONS	\$100,000
CONTINGENCY	\$280,000
TOTAL PROJECT COST:	\$1,100,000

Impact on Operating Budget

The project will produce savings for Public Works by eliminating constant maintenance and point repairs to the storm drain line.

E. Frontage Road and 75th Street Streetlights Installation

Streetlights upgrade around Shawnee Mission Medical Center



Existing Street lights

Project Information

Project #:
Construction Year: 2015
Project Status: Ongoing
Project Engineer: N/A
Funding Source: General CIP
Contractor: Generally Public Works

Project Description

The existing arterial street streetlights were purchased from KCP&L in 1990s. The City has been replacing them each year with the decorative streetlights with its own meter. The lights will be maintained by Public Works Department instead of contract services.

Project Costs

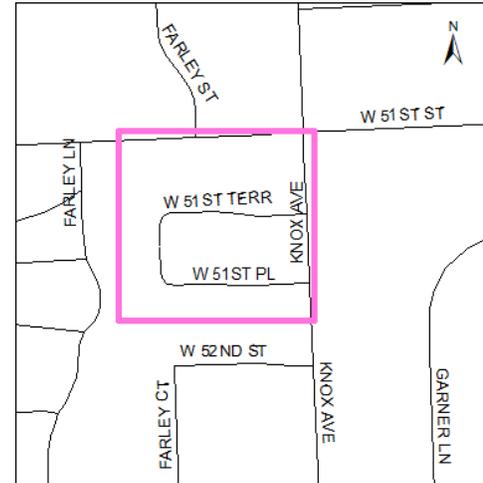
TOTAL PROJECT COST: **2015**
\$92,000

Impact on Operating Budget

The new decorative streetlights will be metered and maintained by the City's Public Works department. The streetlights currently in place are not metered, and are maintained through a service contract with an outside provider. The Public Works department will experience increased costs as more and more City-maintained lights are installed. The City expects to offset much of this additional cost by gradually reducing the number of lights serviced contractually, as well as the increased efficiency of the metered lights over non-metered lights.

Cure-in-Place Pipe Rehabilitation

Knox Court Subdivision



Cure-in-place-pipe installation at 70th Terrace (42" diameter CMP)

Project Information

Project #:
Program Year: 2013
Construction Year: 2014
Project Status: Contract Awarded October, 2013 – Installation in Spring, 2014
Project Engineer: City Engineer
Funding Source: General CIP Contingency
Contractor: InsituForm Technologies

Project Description

Knox Court Subdivision was constructed in early 1980s. The storm drain pipes were installed as part of the subdivision development. The Corrugate Metal Pipes (CMP) corroded or damaged as it was installed. The pipes run between properties and backyards, which makes access difficult for removal and replacement of traditional concrete pipes. The Council awarded the contract to InsituForm Technologies in October 2013. Due to cold temperatures not suitable for installation of liner, the installation is scheduled for spring, 2014.

Project Costs

CONSTRUCTION

2014
\$198,090

Impact on Operating Budget

This project is not expected to have a significant effect on the operating budget.

Overlay Supplement

Various Locations



Residential Street (spring, 2011)

Project Information

Project #: GM0303
Construction Year: 2014-2019
Project Status: Preliminary
Project Engineer: City Engineer
Funding Source: General CIP
Contractor:

Project Description

The City has committed its share of Special Highway Fund revenues (state tax on motorized vehicle fuel) to the annual overlay/curb replacement program. To provide for adequate street maintenance, Staff recommends an additional supplement of \$250,000 through 2018. Currently, the City of Merriam receives approximately \$275,000 annually in gas taxes. State budget shortfalls continue to place Special Highway Fund revenues in jeopardy. If State funding continues to reduce, it may become necessary to provide for even larger supplements if we wish to maintain the overlay program. Staff also recommends that the some streets are beyond its design life, thus mill/overlay will be ineffective in prolonging structural life of the street. Council should consider reconstruction of the street instead of mill/overlay.

Project Costs

Expenditures by Year:

	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
TOTAL COST	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000

Impact on Operating Budget

This project is not expected to have a significant effect on the operating budget.

Public Art

Various Locations in the City



Bears at Visitors Bureau

Project Information

Project #:

Construction Year: 2015-2019

Project Status: Preliminary

Project Manager: City Administrator and City Council Ad-hoc arts committee

Funding Source: General CIP

Contractor:

Project Description

As part of Council goals and objectives, the Council wishes to beautify and give positive image for City of Merriam. An ad-hoc committee was formed by staff and members of the Council to review what should be included as part of image branding for the City of Merriam.

Project Costs

TOTAL COST: 2015-2019
 \$100,000/ year

Impact on Operating Budget

This project is not expected to have a significant effect on the operating budget.

Residential Streetlight Program



Residential Street light on Goodman north of Johnson Drive

Project Information

Project #: GM0403
Construction Year: 2015 - 2019
Project Status: Ongoing
Project Manager: Public Works Director
Funding Source: General CIP
Contractor: Generally Public Works

Project Description

City Council instituted a residential streetlight program to begin installation of standard residential streetlights with all of the upcoming residential street projects. In addition, City Council directed staff to infill street lights in previously improved residential areas. This project dedicates available dollars each year to add new lighting to existing residential neighborhoods in addition to lighting that will be installed as streets are converted from rural to urban sections. The new systems are installed and maintained by Public Works crews.

Project Costs

	Expenditures by Year:				
	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
TOTAL PROJECT COST:	\$82,000	\$80,000	\$64,000	\$79,000	\$67,000

Impact on Operating Budget

The new decorative streetlights will be metered and maintained by the City's Public Works department. The streetlights currently in place are not metered, and are maintained through a service contract with an outside provider. The Public Works department will experience increased costs as more and more City-maintained lights are installed. The City expects to offset much of this additional cost by gradually reducing the number of lights serviced contractually, as well as the increased efficiency of the metered lights over non-metered lights.

Small Drainage Projects

Various Pipes Replacement/Rehabilitation



Small storm drain outlet

Project Information

Project #:	GM1103
Program Year:	On-going
Construction Year:	2015 - 2019
Project Status:	Varies
Project Engineer:	City Engineer
Funding Source:	General CIP
Contractor:	Public Works for spot repairs Utilize Trenchless Technology if possible

Project Description

City of Merriam has aging drainage infrastructures including Corrugated Metal Pipes (CMP) and Reinforced Concrete Pipe (RCP) that are either at risk of failure or undersized. Each year, the City Engineer and the Public Works Director are notified of failures that require emergency repairs. Many CMP pipes that are more than 15 years old are at risk for failure. In order to be more effective with limited available funding, the City Engineer proposes to utilize emerging technology in pipe installation if possible. Various trenchless technologies are available and have been widely used throughout North America. Such trenchless pipe installation technologies include Cast-In-Place-Pipe (CIPP), thermo-formed Ultra-Liner and Pipe Bursting, which all utilize existing pipe cavity and line the pipe instead of trenching across street sections. The cost of these technologies is becoming very competitive and in many cases can be more economical due to savings in logistics and cost of traffic control over busy streets and reconstruction of street over the trench. Another benefit to the trenchless technology is the significant reduction in risk of liability and safety in trenching adjacent to homes and yards. If trenchless technology is not feasible, the City Engineer and Public Works Director collaborate to find best option including in-house work with the Public Works crews.

Project Costs

	<u>2015-2019</u>
CONSTRUCTION	\$200,000/Year

Impact on Operating Budget

This project is not expected to have a significant effect on the operating budget.

Storm Drain Inventory

City-wide Asset Management/Inventory



Video Inspection photo of storm drain

Project Information

Project #: GM1303
Construction Year: 2014-2016
Project Status: Preliminary
Project Manager: City Engineer/Public Works Director
Funding Source: General CIP
Contractor:

Project Description

In 2013, Lucity Software was selected to assist City of Merriam Public Works Department to begin assessing City's aging infrastructure. As the Lucity software gets operational, staff proposes to begin video inspection of storm drain pipes in a systematic manner beginning with the oldest neighborhoods. This information will be stored in Lucity to assist in assessing and prioritizing most urgent pipe replacement projects.

Project Costs

	Expenditures by Year:		
	<u>2014</u>	<u>2015</u>	<u>2016</u>
PROJECT COST:	\$30,000	\$100,000	\$100,000

Impact on Operating Budget

This project is not expected to have a significant effect on the operating budget.

Traffic Signal Coordination

Operation Green Light



Project Information

Project #: GM0203
Construction/Operations Year: 2009 -2017
Project Status: Construction/Maintenance
Project Engineer: MARC
Funding Source: General CIP
Contractor:

Project Description

Operation Green Light (OGL) is one of the ways that the Mid-America Regional Council is attempting to address concerns of traffic congestion in the metro. This program is a system wide approach to coordinating traffic signals in an effort to minimize congestion for the sake of health and welfare of the community. The City of Merriam's contribution to this project is monetary and is based on the number of signals participating in the MARC's network of coordinated system. Merriam will benefit greatly with Johnson Drive and Shawnee Mission Parkway being identified as priority corridors to receive coordination. The City of Merriam has 23 participating intersections of which 9 intersections are shared with adjacent cities. All participating intersections received hardware upgrades in 2009-2010. MARC is working to connect these all intersections to MARC system to be monitored and coordinated to improve traffic on S hawnee Mission Parkway, Johnson Drive, Antioch Road and 75th Street. MARC received federal subsidy for 2009 to 2013, which was passed down to the participating cities.

Project Costs

	Expenditures by Year:						Total
	<u>2014/Prior</u>	<u>2015</u>	<u>2015</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	
TOTAL PROJECT COST:	\$155,158	\$37,000	\$37,000	\$37,000	\$74,000	\$74,000	\$414,158

Impact on Operating Budget

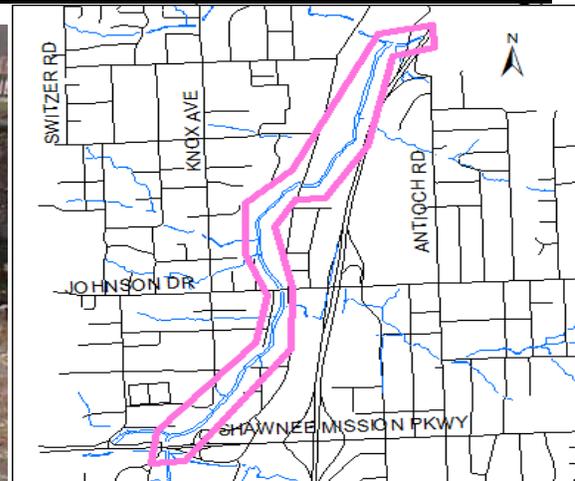
This project is not expected to have a significant effect on the operating budget.

Upper Turkey Creek Improvement

From Shawnee Mission Pkwy to Waterfall Park (Railroad Crossing)



Turkey Creek



Project Information

Project #:	GM0204
Construction Year:	Unknown (2017 or 2018)
Project Status:	Feasibility Study Phase
Project Engineer:	US Army Corp of Engineers (Lead agency)
Funding Source:	Federal/General CIP/SMAC Funding
Contractor:	

Project Description

In May of 2002, the City entered into an agreement with the USACE to assist in funding of the Feasibility Phase Study in an effort to define flood mitigation options. In January 2013, USACE hosted an Alternative Formulation Briefing with the Federal Agencies as a final step to finalize the Feasibility Study Report. In February 2013, the USACE requested the City to sign a non-binding Letter of Intent and financial certification in support for the project. It is anticipated that final engineering will take additional two years after study/preliminary engineering phase. Staff received verbal support for funding from SMAC/JOCO for construction when the project is ready to move forward. The easement acquisition that is subject to Federal Uniform Act (for property acquisition for construction) is not a SMAC eligible expense. Engineering expenditures may occur prior to 2016 pending USACE's schedule.

In spring, 2013, National Oceanic Atmospheric Administration (NOAA) released a new rainfall study for the Midwest region. The USACE received comments from other Federal reviewing authority to address the higher rainfall rate in the Feasibility Study. This may affect the latest cost estimates.

Next page is the best estimate budget at this time subject to changes.

Impact on Operating Budget

This project is not expected to have a significant effect on the operating budget. Merriam Drainage District has maintenance jurisdiction along Turkey Creek and its banks.

Upper Turkey Creek Improvement

From Shawnee Mission Pkwy to Waterfall Park (Railroad Crossing)

Final Engineering and Construction Expenditures by Year

	2014	2015	2016	2017	2018	2019	2020	2021	Total
Feasibility Study	\$ 90,000								\$ 90,000
Engineering		800,000	1,000,000	1,000,000					2,800,000
Easement Acquisition				500,000	2,500,000	600,000			3,600,000
Construction						10,000,000	10,000,000	6,000,000	26,000,000
Construction Engineering						610,000	610,000	610,000	1,830,000
Project Subtotal	\$ 90,000	\$ 800,000	\$ 1,000,000	\$ 1,500,000	\$ 2,500,000	\$ 11,210,000	\$ 10,610,000	\$ 6,610,000	\$ 34,320,000
Federal Share	45,000	560,000	700,000	750,000	-	7,427,000	7,957,500	4,627,000	22,066,500
Local Share	45,000	240,000	300,000	750,000	2,500,000	3,783,000	2,652,500	1,983,000	12,253,500
SMAC Funding	33,750	180,000	225,000	225,000	-	2,837,250	1,989,375	1,487,250	6,977,625
Merriam Share	11,250	60,000	75,000	525,000	2,500,000	945,750	663,125	495,750	5,275,875
Contingency	-	15,000	15,000	50,000	50,000	50,000	50,000	50,000	280,000
Net Merriam Cost	\$ 11,250	\$ 75,000	\$ 90,000	\$ 575,000	\$ 2,550,000	\$ 995,750	\$ 713,125	\$ 545,750	\$ 5,555,875

Waterfall Park Development

Park Improvements



Waterfall Park Playfield



Project Information

Project #: GM0411
Design Year: 2013
Construction Year: 2014-15
Project Status: Preliminary
Project Engineer: Public Works
Funding Source: General CIP
Contractor: Contract through Public Works

Project Description

Waterfall Park was graded and seeded in 2009 for recreational play field. The play field is currently in use and rented for fee to recreational soccer by elementary school age children. Currently, Public Works waters the field by hooking up their water truck manually to the fire hydrant, which requires a crew and a water truck for several hours a day. For an irrigation system, WaterOne requires a water meter assembly. Public Works will also expand the parking lot.

Project Costs

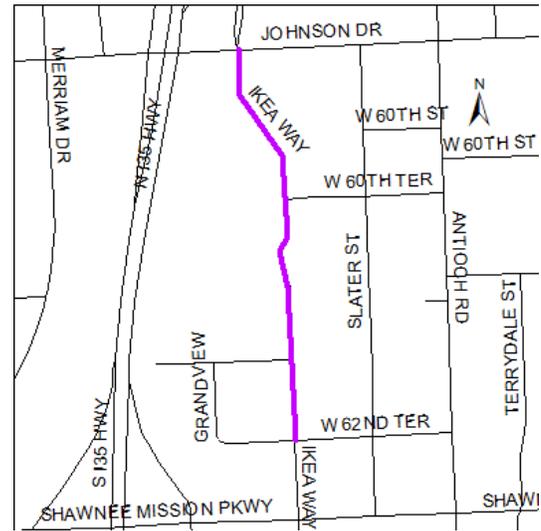
	Expenditures per Year:			
	<u>2013/prior</u>	<u>2014</u>	<u>2015</u>	<u>Total</u>
VARIOUS IMPROVEMENTS	\$320,838			\$320,838
WATER METER SYSTEM		\$40,000		\$40,000
PARKING LOT EXPANSION			\$60,000	\$60,000
TOTAL PROJECT COST:	\$320,838	\$40,000	\$60,000	\$420,838

Impact on Operating Budget

This project is not expected to have a significant effect on the operating budget. The water bill and the cost of port-a-potty rental will be in the Parks and Recreation budget.

Misc I-35 Projects

IKEA Way Mill/Overlay



IKEA Way

Project Information

Project #:
Construction Year: 2015
Project Status: Preliminary
Project Engineer: City Engineer/Public Works Director
Funding Source: I-35 TIF
Contractor: TBD

Project Description

Mill/ Overlay and curb/gutter replacement is proposed for IKEA Way from 62nd Terrace to Johnson Drive. Due to heavy construction traffic, the pavement deterioration was accelerated. The subgrade failure at the intersection of IKEA Way and 62nd Terrace and broken curb/gutter will be repaired by Public Works before mill/overlay.

Project Costs

	Expenditures by Year		
	2014	2015	Total
SUBGRADE REPAIR	\$10,000		\$10,000
MILL/OVERLAY		\$110,000	\$120,000
CONTINGENCY		\$15,000	\$15,000
TOTAL PROJECT COST:	\$10,000	\$125,000	\$135,000

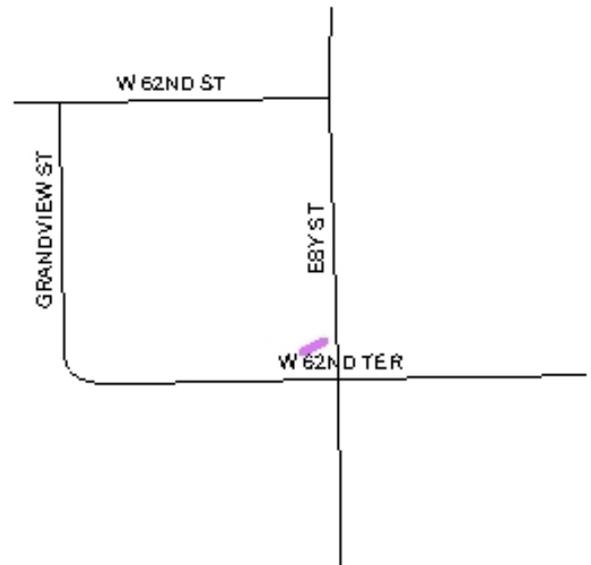
Impact on Operating Budget

This project is not expected to have an effect on the operating budget.

Municipal Complex Enhancement Monument and Guide Signage



62nd Ter/Eby St corner



Project Information

Project #:	GM0507
Construction Year:	2014
Project Status:	Design
Project Manager:	City Administrator/Public Works Director
Funding Source:	I-35 TIF
Contractor:	Dimensional Innovations

Project Description

In order to better guide the public, a new Municipal Complex Monument Sign between City Hall and Police Station was constructed by Public Works in 2010 and the upper parking lot was reconfigured in 2011. A new monument and City of Merriam identify sign and directional guide signs are proposed to replace the old one at the corner of 62nd Terrace and Eby Street to better guide the visiting public to bring attention to the new Municipal Complex where they can access the City Hall and the Police Station via a public entry.

Project Costs

	<u>2014</u>
DESIGN/CONSTRUCTION	\$85,040

Impact on Operating Budget

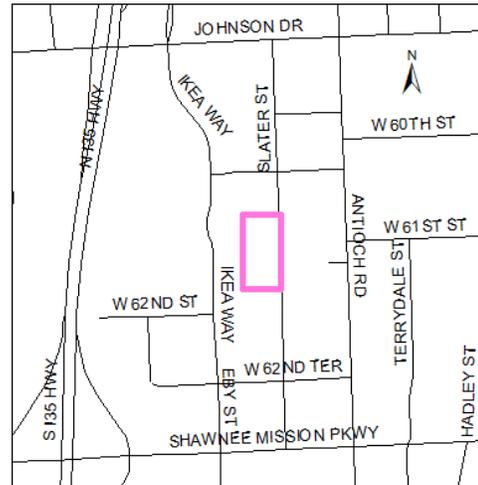
The improvement is not expected to have a significant effect on operation budget.

Parking Lot Mill/Overlay

Vavra Park/Aquatic Center



Vavra Park Parking Lot



Project Information

Project #: GT1401
Construction Year: 2015
Project Status: Preliminary
Project Engineer: City Engineer/Public Works Director
Funding Source: I-35 TIF for Vavra Park Parking Lot
Contractor:

Project Description

The Irene B. French Community Center and the Marketplace parking lots were mill/overlayed in 2013. Streets surrounding Vavra Park still has on-going construction activities and the work is deferred until construction vehicular traffic has subsided. The parking lots are showing signs of aging and subgrade drainage issues. Public Works will contract our curb/gutter repair. Any subgrade repair will be bid out with another CIP project prior to mill/overlay. Public Works will also crack seal prior to mill/overlay to prevent reflective cracking. The parking lot will be overlayed at the same time as Ikea Way in 2015 after construction activity subsides.

Project Costs

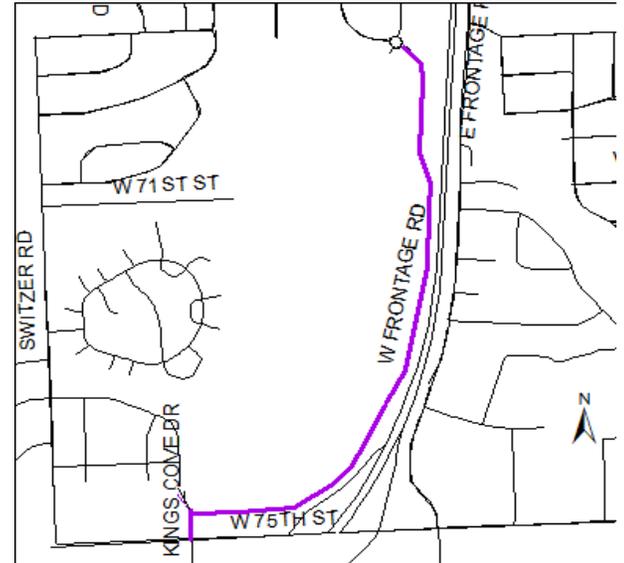
	Expenditures by Year		
	<u>2014</u>	<u>2015</u>	<u>Total</u>
SUBGRADE REPAIR	\$30,000		\$30,000
CURB/GUTTER REPAIR	\$10,000		\$10,000
MILL/OVERLAY		\$60,000	\$60,000
CONTINGENCY		\$15,000	\$15,000
TOTAL PROJECT COST:	\$40,000	\$75,000	\$115,000

Impact on Operating Budget

This project is not expected to have a significant effect on the operating budget.

W. Frontage Road Curb/Gutter Improvement

From Turkey Creek Drive (Merriam Pointe) to 75th Street



W. Frontage Road

Project Information

Project #:
Design Year: 2016
Construction Year: 2017
Project Status: Preliminary
Project Engineer: TBD
Funding Source: I-35 TIF
Contractor:

Project Description

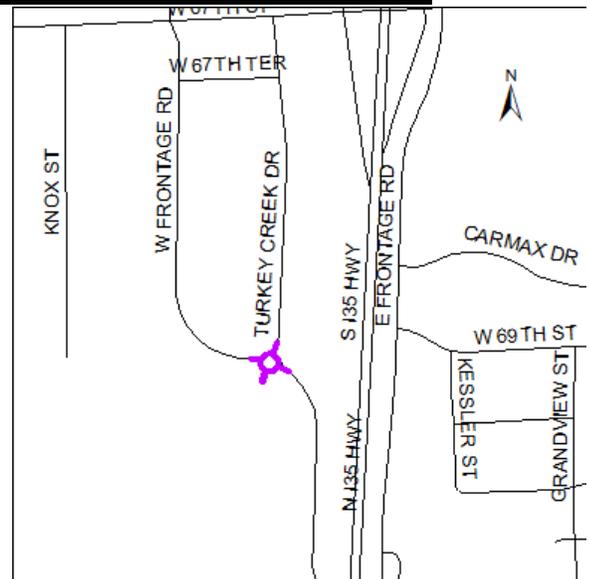
W. Frontage Road between the new Merriam Pointe auto dealerships to south of 75th Street have curb/gutter only on the east side. Street run-off drains directly to the grassy area and down the slopes to the businesses below the street level. Staff proposes to install curb/gutter, sidewalk, drainage improvements and mill/overlay of pavement. Existing decorative street lights need adjustments as part of the project.

<u>Project Costs</u>	<u>2016</u>	<u>2017</u>	<u>Total</u>
ENGINEERING	\$100,000		\$100,000
EASEMENT	\$10,000		\$10,000
LEGAL	\$10,000		\$10,000
CONSTRUCTION		\$1,000,000	\$1,000,000
CONTINGENCY		\$100,000	\$100,000
TOTAL PROJECT COST:	\$120,000	\$1,100,000	\$1,220,000

Impact on Operating Budget

The improvement is not expected to have a significant effect on operation budget.

W. Frontage Road Roundabout Safety/Traffic Flow Improvements



Roundabout

Project Information

Project #: GT1303
Construction Year: 2014
Project Status: Design
Project Engineer: City Engineer/BHC Rhodes
Funding Source: I-35 TIF
Contractor:

Project Description

The roundabout was constructed in 2006 when the Merriam Pointe Development was proposed for multiple retail/mixed uses. The roundabout does not properly function for current larger freight delivery trucks for multiple car dealers. The curb/gutter is run over with tires and inner traffic circle does not provide sufficient room for larger vehicles. BHC Rhodes reviewed the existing traffic patterns and recommended engineering modification to the roundabout. Staff and engineer met with the dealerships on W. Frontage Road and provided comments. The project is in the I-35 TIF area. Island treatment for possible art piece is also in planning stage.

Project Costs

	2014
FEASIBILITY STUDY	\$10,318
ENGINEERING	\$17,125
CONSTRUCTION	\$156,000
ISLAND ART PIECE	\$100,000
CONTINGENCY	\$22,557
TOTAL PROJECT COST:	\$306,000

Impact on Operating Budget

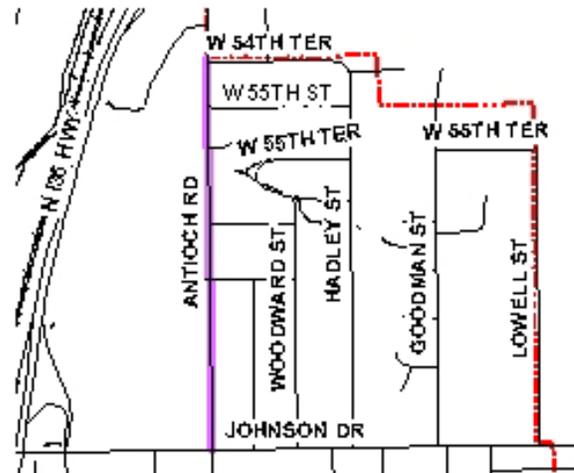
This project is not expected to have an effect on the operating budget.

Antioch Road Mill and Overlay

Johnson Dr to 54th Ter



Antioch Road



Project Information

Project #:	GT1402
Design:	N/A
Construction Year:	2017
Project Status:	Preliminary
Project Engineer:	Public Works Director /City Engineer
Funding Source:	Merriam Town Center TIF
Contractor:	Varies

Project Description

Antioch Road between Johnson Drive and 54th Terrace is a commercial corridor, which serves the Merriam Town Center businesses as well as provides access to I-35. Several old storm drain pipe crossings will be replaced before mill and overlay. The mill/overlay and curb/gutter replacement will be eligible CARS improvement.

Project Costs

	2017
ENGINEERING PLANS	\$ 30,000
STREET IMPROVEMENT*	\$345,000
MISC DRAINAGE REPLACEMENT	\$ 70,000
CONTINGENCY	\$ 45,000
TOTAL PROJECT COST	\$490,000
CARS ELIGIBLE FUNDING (50%)*	-\$172,500
TOTAL MERRIAM COST:	\$317,500

Impact on Operating Budget

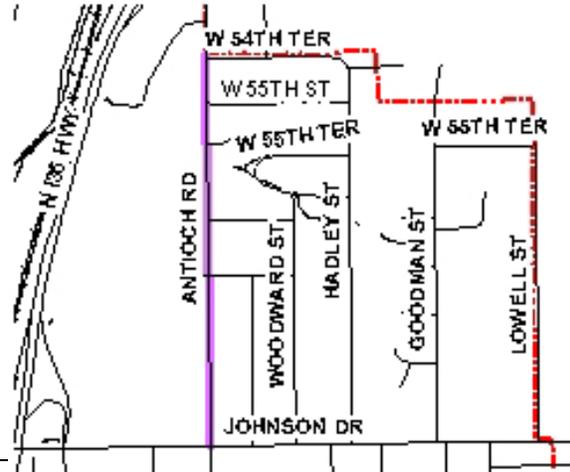
This project is not expected to have a significant effect on the operating budget.

Antioch Road Retain Wall Repair

Antioch Rd between Johnson Dr. and 54th Ter



Antioch Road south of 55th Street



Project Information

Project #:	GT1403
Design:	N/A
Construction Year:	2014 and 2017
Project Status:	Preliminary
Project Manager:	Public Works Director
Funding Source:	Merriam Town Center TIF
Contractor:	Varies

Project Description

The gravity wall was installed approximately 20 years ago with natural stones and grout. The natural stones are weathering and only skilled masons are knowledgeable about how to repair/maintain them properly.

Project Costs

RETAINING WALL REPAIR	2014 \$100,000
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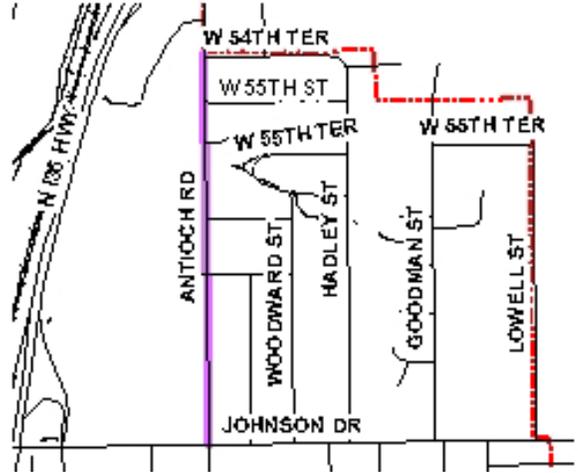
Impact on Operating Budget

This project is not expected to have a significant effect on the operating budget.

Antioch Road Streetlight Metering North of Johnson Dr.



Antioch Road streetlight



Project Information

Project #:
Design: N/A
Construction Year: 2015
Project Status: Preliminary
Project Manager: Public Works Director
Funding Source: Merriam Town Center TIF
Contractor: Varies

Project Description

Public Works Director proposes to install streetlight metering device for streetlights north of Johnson Drive. The meter will separate the electric usage and pay for actual electric use instead of flat fee as determined by KCP&L. The metering will allow City of Merriam to maintain the streetlights, which will save in contract services to maintain the streetlights.

Project Costs

	2015
ESTIMATED COST	\$115,000

Impact on Operating Budget

This project is not expected to have a significant effect on the operating budget.

Residential Streets Group IV

54th St, 55th Ter/56th St, Garner, Hayes, (incl. Carter and Grant)



54th Street East of Knox



Project Information

Project #: GM1402
Design Year: 2013
Construction Year: 2014
Project Status: Design
Project Engineer: Affinis Corporation
Funding Source: Special Sales Tax Projects
Contractor:

Project Description

This street improvement project includes the conversion of ditch section streets to curb and gutter streets with improved storm drainage. Sidewalk is envisioned on one side of the street. Decorative street lighting will be installed. This project was originally programmed for funding by the special sales tax for residential streets approved in August 2005, which was depleted due to high construction prices during late 2000s. Due to budget constraints in 2008 and 2009, Carter and Grant (north of Johnson Drive) originally scheduled for construction in 2009 as part of Residential Streets Group II are now grouped with this project for construction in 2014.

Project Costs

	Expenditures by Year:		
	2013	2014	Total
ENGINEERING SERVICES	\$217,000		\$217,000
CONSTRUCTION		\$2,170,000	\$2,170,000
EASEMENT/ROW ACQUISITION	\$5,000	\$45,000	\$50,000
LEGAL		\$45,000	\$45,000
REFORESTATION		\$11,000	\$11,000
STREET LIGHTS		\$93,000	\$93,000
CONTINGENCY		\$234,000	\$234,000
TOTAL PROJECT COST:	\$222,000	\$2,598,000	\$2,820,000

Impact on Operating Budget

This project is not expected to have a significant effect on the operating budget, since it is an upgrade of an existing street. Upon completion, this project will be maintained as part of the City's nine-year street overlay program. Since the street will have a new surface, it can be moved toward the end of the overlay rotation. However, the new curb and gutter upgrade will add more drainage structures to the City's semiannual drain cleaning program. A project this size will involve 18 or more drain boxes. Each box takes about 2 man-hours to clean, at \$20/hour in salary and benefits. The Public Works department will install, inspect and maintain the upgraded, metered streetlights.

Anticipated annual increase in maintenance cost: \$1,500

55th Street Drainage/Safety Improvement

Merriam Drive to 9415 W. 55th Street



Open channel on 55th Street (from Hayes Street)



Project Information

Project #: GM1403
Design year: 2013
Construction Year: 2014
Project Status: Preliminary
Project Engineer: Affinis
Funding Source: Special Sales Tax
Contractor:

Project Description

An open channel/creek runs along W. 55th Street. The stream eventually outlets to Turkey Creek via series of private and public storm drain system. Per City records, the pipe under Merriam Drive was installed in early 1980s when the Merriam Drive was improved from a ditch section street. The open channel/creek is approximately 7 feet deep. Public Works had several maintenance repairs in this area for drainage. Hayes Street is programmed for improvement as part of Residential Street Group IV in 2014 for construction. Staff recommends that this project be constructed concurrently in order to eliminate any re-do of street repair and construction inconvenience for the residents. This project is not SMAC Funding eligible.

Project Costs

	Expenditures by Year:		
	2013	2014	Total
ENGINEERING SERVICES	\$17,478	\$5,522	\$23,000
CONSTRUCTION		\$440,000	\$440,000
EASEMENT/ROW ACQUISITION		combined with RSG IV	
LEGAL		\$5,000	\$5,000
REFORESTATION		\$5,000	\$5,000
CONTINGENCY		\$44,000	\$44,000
TOTAL PROJECT COST:	\$17,478	\$499,522	\$517,000

Impact on Operating Budget

This project is not expected to have a significant effect on the operating budget. Upon completion, this project will be maintained as part of the annual City's storm drainage system maintenance. The storm drain inlets will be checked for debris and clearance of debris from the inlet boxes. The task is expected to take about 1 hour of 2 man-hours to clean, at \$20/hour in salary and benefits.

Anticipated annual increase in maintenance cost: \$100

75th Street Reconstruction/Improvement

From E. Frontage Road to Switzer Road (Joint Project with City of Overland Park)



75th Street east of Switzer Road



Project Information

Project #: GM1404
Design year: 2013
Construction Year: 2014
Project Status: Design
Project Engineer: BHC Rhodes under contract with City of Overland Park
Funding Source: CARS/Special Sales Tax/I-35
Contractor:

Project Description

The centerline of 75th Street divides City of Merriam and City of Overland Park. City of Shawnee has half the intersection at Switzer. City of Overland Park and City of Merriam jointly submitted CARS funding application to Johnson County and approved for funding. The scope of work includes total reconstruction of structurally failed pavement/bridge approach, traffic signal modification, replacement of curb/gutters, and mill/overlay, polymer-overlay on bridge deck. Replacement of bridge fence over BNSF and I-35 are also proposed as part of the project. This cost will not be CARS participating and will be paid for by City of Merriam.

Project Costs

Expenditures by Year:

	<u>2013</u>	<u>2014</u>	<u>Total</u>
ENGINEERING SERVICES	\$322,122	\$27,100	\$359,222
CONSTRUCTION *		\$4,378,000	\$4,378,000
FENCE REPLACEMENT		\$140,000	\$140,000
EASEMENT/ROW ACQUISITION	\$5,000	\$5,000	\$10,000
LEGAL	\$5,000	\$5,000	\$10,000
REFORESTATION		\$5,000	\$5,000
CONTINGENCY		\$251,054	\$251,054
TOTAL PROJECT COST:	\$342,122	\$4,811,154	\$5,153,276
City of OP/Shawnee	-\$159,419	-\$2,101,440	-\$2,260,859
City of Merriam Share	\$182,703	\$2,709,714	\$2,892,417
CARS Funding (Merriam share)		-\$1,106,560	-\$1,106,560
Est Merriam Cost	\$182,703	\$1,603,154	\$1,785,857
I-35 Fund	\$73,081	\$641,262	\$714,343

Impact on Operating Budget

This project is not expected to have a significant effect on the operating budget.

75th Street Streetlights Installation

From E. Frontage Road to Switzer Road



75th Street east of Switzer Road



Project Information

Project #:
Design year:
Construction Year: 2015
Project Status: Design
Project Manager: Public Works Director
Funding Source: Special Sales Tax
Contractor:

Project Description

In collaboration with City of Overland Park, City of Shawnee and City of Merriam, 75th Street pavement will be reconstructed in 2014-2015 with County's CARS matching funds. The current cobra-head streetlights are owned by City of Overland Park. Per interlocal agreement, City of Merriam pays for cost of electricity and any repair. City of Merriam Public Works will install new black decorative streetlights and separate from the 75th Street CARS project.

Project Costs

TOTAL PROJECT COST:	2015 \$118,300
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Impact on Operating Budget

This project is not expected to have a significant effect on the operating budget. The streetlights will be metered separate from City of Overland Park. City of Merriam will maintain the streetlights and pay for the electricity.

Antioch Park Creek Improvement

Antioch Road to 64th Place



Antioch Park Creek

Project Information

Project #: GS1402
Design Year: 2014
Construction Year: 2015
Project Status: Preliminary Engineering Study (PES)
Project Engineer: Phelps Engineering
Funding Source: Special Sales Tax
Contractor:

Project Description

This project is identified in the Northeast Johnson County Watershed Study, dated 11-20-06, as Turkey Creek Tributary Project 60 (TC60). Five buildings (including Antioch Hills Apartments) are prone to flooding during a 100-yr (1%) storm between Antioch and Frontage Road. A double 8'x7' reinforced concrete box (RCB) carries the water flow under Antioch Road and the open channel crosses the properties that are prone to flooding. The existing channel lacks capacity. This project will be funded by the special sales tax for streets/stormwater improvements. This project is on the SMP project list pending review of priorities by the Stormwater Management Advisory Council (SMAC). SMAC Funding will fund 75% of engineering consultant services and eligible construction costs.

Project Costs

Expenditures by Year:

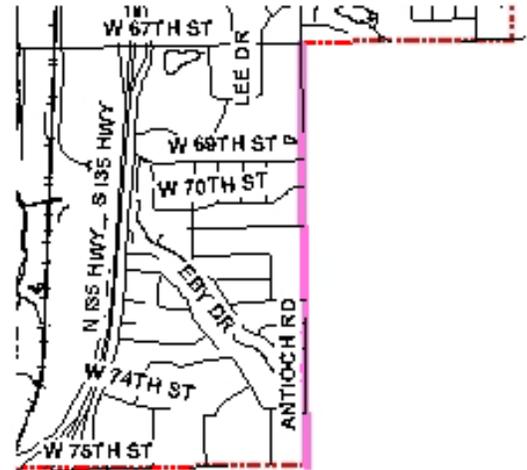
	<u>2014</u>	<u>2015</u>	<u>Total</u>
FINAL ENGINEERING *	\$320,000		\$320,000
CONSTRUCTION *		\$2,500,100	\$2,500,100
EASEMENT/ROW ACQUISITION	\$10,000	\$10,000	\$20,000
LEGAL	\$10,000	\$10,000	\$20,000
REFORESTATION		\$20,000	\$20,000
CONTINGENCY		\$100,000	\$100,000
TOTAL PROJECT COST:	\$340,000	\$2,640,100	\$2,980,100
EST. 75% SMAC MATCH *	-\$240,000	-\$1,875,075	-\$2,115,075
CITY OF MERRIAM FUNDS	\$100,000	\$765,025	\$865,025

Impact on Operating Budget

This project is not expected to have a significant effect on the operating budget, since it is an improvement of an unlined channel and enlargement of existing. Upon completion, this project will be maintained as part of the annual City's storm drainage system maintenance. The concrete lined channel will be checked for debris and clearance of debris from the channel.

Antioch Road Mill/Overlay/Curb/Gutter Repair

From 67th Street to 75th Street (Joint Project with City of Overland Park)



Antioch Road

Project Information

Project #:
Design year: 2014
Construction Year: 2015
Project Status: Design by City of Overland Park
Project Engineer: Joint Project with City of Overland Park (Lead)
Funding Source: CARS/Special Sales Tax
Contractor:

Project Description

The centerline of Antioch Street divides City of Merriam and City of Overland Park. City of Merriam and City of Overland Park will collaborate in improving Antioch Road from 67th Street to 75th Street. Antioch Road is a Functionally Classified Street (i.e. major arterial) by Johnson County thus eligible for County Assisted Roadway System (CARS) funding. If selected for CARS funding, 50% of the construction costs will be reimbursable. City of Overland Park and City of Merriam plan to submit joint CARS application to Johnson County to request funding. The general scope of work includes replacement of curb/gutter and median and mill/overlay. Several CMP pipe crossings and catch basins that are beyond design life will be replaced prior to the CARS project. This is not CARS eligible cost.

Project Costs

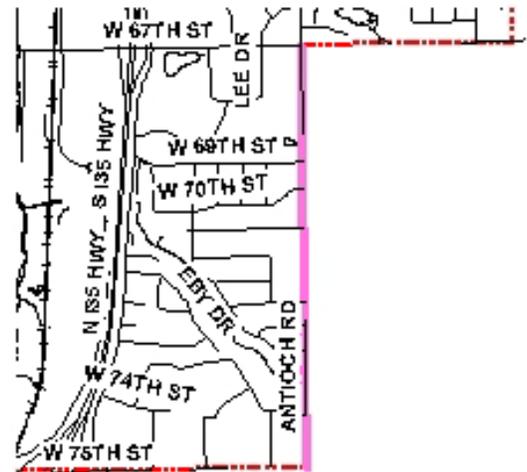
	2015
ENGINEERING	\$80,000
CONSTRUCTION (Total)*	\$668,000
STORM DRAIN CROSSINGS	\$105,000
CONTINGENCY	\$50,000
TOTAL PROJECT COST:	\$903,000
City of Overland Park share	-\$426,500
City of Merriam Cost	\$476,500
Merriam Share of CARS Funding	-\$167,000
Net cost to Merriam	\$309,500

Impact on Operating Budget

This project is not expected to have a significant effect on the operating budget.

Antioch Road Streetlights

From 67th Street to 75th Street



Antioch Road

Project Information

Project #:	
Design year:	2014
Construction Year:	2015
Project Status:	Preliminary
Project Manager:	Public Works Director
Funding Source:	Special Sales Tax
Contractor:	

Project Description

After the CARS project with City of Overland Park, City of Merriam Public Works will install decorative streetlights to replace the existing cobra head streetlights. The new streetlights will separately be metered and maintained by Public Works.

Project Costs

TOTAL PROJECT COST:	<u>2015</u> \$241,500
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Impact on Operating Budget

This project is not expected to have a significant effect on the operating budget.

Comprehensive Engineering Study

SMAC Eligible drainage projects Prelim. Engineering Study (PES)



Project Information

Project #: GS1102
Program Year: 2011-2014
Construction Year: Study only
Project Status: Preliminary
Funding Source: Special Sales Tax
Project Engineer: J2 Engineering

Project Description

The Northeast Johnson County Watershed Study was completed fall 2006. The report identified thirteen (13) problem drainage areas. These watershed areas are all tributary to Turkey Creek, which traverses from south to north from the City of Merriam to Kansas City, KS. Staff engaged a consultant engineer to prepare Preliminary Engineering Study (PES) for submittal to Johnson County Public Works Stormwater Management Advisory Council (SMAC) program for possible 75% matching funds for engineering and construction. The PES will allow the projects to be ranked and prioritized for funding. So far, Merriam completed 8 PES reports. Three projects were approved for funding. One project is pending for review by the SMAC for approval.

Project Costs

	<u>2013 & Prior</u>	<u>2014</u>	<u>Total</u>
ENGINEERING SERVICES	\$134,639	\$21,012	\$155,651

Expenditures by Year:

Impact on Operating Budget

This project is not expected to have a significant effect on the operating budget.

Farley Avenue Reconstruction

W. 67th Street to W. 69th Street



Farley Avenue looking south



Project Information

Project #:
Design Year: 2015
Construction Year: 2016
Project Status: Feasibility Study complete
Project Engineer:
Funding Source: Special Sales Tax
Contractor:

Project Description

A Feasibility Study was completed and three options were presented to Council in Fall, 2011. Council preferred the full street option with 24' wide curb/gutter street with sidewalk on one side. Farley Avenue between 67th Street and 69th Street is currently a very narrow rural street section. Pavement is only 20' wide and there are safety concerns with such a narrow street width. As a result, the street is marked one-way going southbound in Fall, 2012. Due to lack of drainage inlets, the side of the road acts as a natural ditch which overtops and drain to adjacent properties. Per recent traffic counts by Public Works, this portion of Farley Avenue has 710 Northbound/662 Southbound vehicles per day as of 2011. Farley Avenue is not identified in Johnson County's map of functional classified streets and is **not** eligible for funding from the County's CARS program. Due to lack of access for construction and precipitous fall on one side, construction of a full street section will be disproportionately more expensive compared with other residential streets.

Project Costs

	Expenditures per Year:		
	<u>2015</u>	<u>2016</u>	<u>Total</u>
FINAL ENGINEERING	\$195,000		\$195,000
CONSTRUCTION		\$1,300,000	\$1,300,000
EASEMENT		\$20,000	\$20,000
LEGAL		\$25,000	\$25,000
REFORESTATION		\$20,000	\$20,000
CONTINGENCY		\$130,000	\$130,000
TOTAL PROJECT COST:	\$195,000	\$1,495,000	\$1,690,000

Impact on Operating Budget

This project is not expected to have a significant effect on the operating budget.

Johnson Drive Bridge over Turkey Creek

Bridge Rehabilitation



Johnson Drive Bridge Over Turkey Creek



Project Information

Project #: GM1401/GU1401
Design Year: 2012-2013
Construction Year: 2013-2014
Project Status: Final Engineering
Project Engineer: GBA
Funding Source: STP Federal Fund/Special sales tax
Contractor:

Project Description

The biennial bridge inspection report performed in 2007 identified the Johnson Drive Bridge over Turkey Creek as a priority bridge for rehabilitation/replacement. In 2009, Staff solicited consultant services for a feasibility study to determine the best course of action for the bridge. The draft feasibility study determined that the bridge can be rehabilitated. Completion of the Feasibility Study will also aid the City of Merriam in applying for State/Federal funding needed for construction. \$140,000 from 1/8 cent Merriam Drive Sales Tax is allocated for the project. Staff submitted a BR/STP funding application, which is administered by Mid-America Regional Council (MARC). The project qualified for funding. Staff secured County's CARS funding for 50% of eligible cost for City's share.

Project Cost

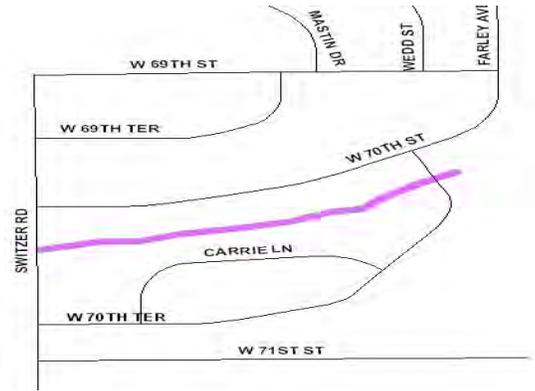
	Expenditures by Year:			Total
	2012	2013	2014	
FINAL ENGINEERING SERVICES	\$35,000	\$230,000	\$15,000	\$280,000
CONSTRUCTION *			\$1,644,400	\$1,644,400
CONSTRUCTION ENGINEERING EASEMENT/ROW ACQUISITION		\$10,000	\$155,500	\$155,500
LEGAL SERVICES		\$10,000		\$10,000
CONTINGENCY			\$50,000	\$50,000
TOTAL PROJECT COST:	\$35,000	\$250,000	\$1,864,900	\$2,149,900
80% STP MATCH *			-\$1,120,000	-\$1,120,000
CARS Funding			-\$265,000	-\$265,000
CITY OF MERRIAM FUNDS	\$35,000	\$250,000	\$479,900	\$764,900

Impact on Operating Budget

This project is not expected to have a significant effect on the operating budget.

Meyer Creek Improvement

Switzer Road to Farley Ave



Meyer Creek

Project Information

Project #:	GS1401
Design Year:	2013/2014
Construction Year:	2015
Project Status:	Preliminary Engineering Study (PES)
Project Engineer:	Consultant to be selected
Funding Source:	SMAC/Special Sales Tax
Contractor:	

Project Description

This project is identified in the Northeast Johnson County Watershed Study, dated 11-20-06, as Turkey Creek Tributary Project 53 (TC53). A concrete lined channel runs through the backyards of homes on 70th Street and Carrie Lane. The existing channel lacks capacity. Ten (10) homes on 70th Street are in the 100-year flood plain per the study. The preliminary recommendation is to widen the size of the channel on W. 70th Terrace, which is 20' wide and 6' tall. This project will be funded by the special sales tax for streets/stormwater improvements. This project qualified for SMAC funding up to 75% of engineering consultant services, and eligible construction costs. The project will also improve other drainage improvements in the tract that are undersized and outlived its design life. These improvements are not SMAC eligible but recommended to be constructed together for overall cost savings.

Project Costs

	Expenditures by Year:		
	2013/14	2015	Total
FINAL ENGINEERING *	\$272,000		\$272,000
CONSTRUCTION *		\$2,231,700	\$2,231,700
EASEMENT/ROW ACQUISITION	\$10,000	\$10,000	\$20,000
LEGAL		\$25,000	\$25,000
REFORESTATION		\$10,000	\$10,000
ADDITIONAL DRAINAGE IMP/ENG		\$440,000	\$440,000
CONTINGENCY		\$100,000	\$100,000
TOTAL PROJECT COST:	\$282,000	\$2,816,700	\$3,098,700
EST. 75% SMAC MATCH *	-\$204,000	-\$1,673,775	-\$1,877,775
CITY OF MERRIAM FUNDS	\$78,000	\$1,142,925	\$1,220,925

Impact on Operating Budget

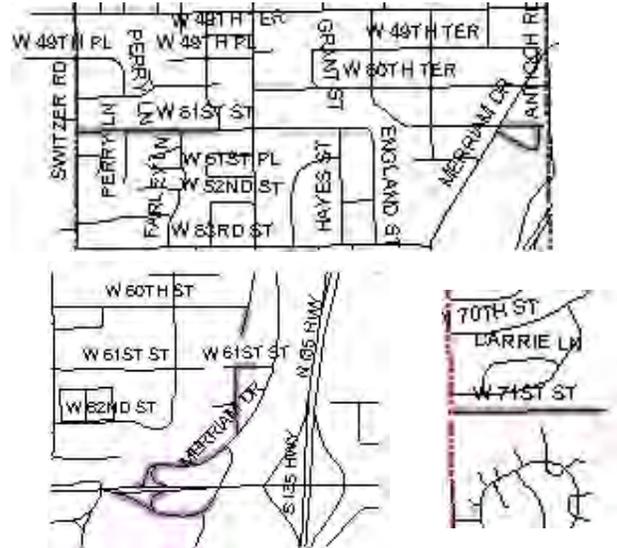
This project is not expected to have a significant effect on the operating budget, since it is an improvement of an unlined channel. Upon completion, this project will be maintained as part of the annual City's storm drainage system maintenance. The concrete lined channel will be checked and debris will be cleared.

Residential In-Fill Street Project

Unimproved Streets Throughout the City



Merriam Lane



Project Information

Project #:
Construction Year: 2017
Project Status: Conceptual
Project Engineer:
Contractor:

Project Description

Several residential streets are unimproved through the City. Individual locations were presented as individual projects. However, construction on individual streets will not be a viable project due to lack of interest from contractor bidding on the jobs and economy of scale. City Engineer proposes to combine all unimproved streets as in-fill street improvement project.

- 51st Street Curb/Gutter In-fill Project between Farley St and Switzer Road
- Merriam Lane Improvement between 61st Street to Merriam Drive
- Benson Street Improvement East of Merriam Drive and City-owned alleys
- Shawnee Mission Pkwy Ramps at Carter Street and Merriam Drive
- Campbell Street Improvement South of 60th Street
- 71st Street East of Switzer

Project Costs

	<u>2017</u>
PRELIMINARY COST EST.	\$3,000,000
TOTAL PROJECT COST:	\$3,000,000

Impact on Operating Budget

To be determined after design.

Shawnee Creek (East) Improvement Farley Ave. to Knox Ave.



Shawnee Creek behind W. 52nd Street



Project Information

Project #: GS1301
Design Year: 2012-2013
Construction Year: 2013-2014
Project Status: Final Engineering/Construction
Project Engineer: Affinis Corp.
Funding Source: SMAC/Special Sales Tax
Contractor:

Project Description

This project was identified in the Northeast Johnson County Watershed Study, dated 11-20-06, as Turkey Creek Project 63 (TC63). This unimproved Turkey Creek tributary conveys drainage behind the residences and four buildings are prone to flooding as well as several other properties whose backyards are seriously compromised due to erosion into the creek. This project will be funded by the special sales tax for CIP improvements as approved by voters in January 2010. This project qualified for SMAC funding. SMAC will fund 75% of engineering consultant services and construction costs. Shawnee Creek was split into two projects to better plan for funding availability.

Project Costs

	Expenditures by Year:			Total
	2012	2013	2014	
FINAL ENGINEERING *	\$66,000	\$117,000		\$183,000
CONSTRUCTION *		\$1,000,000	\$834,100	\$1,834,100
EASEMENT/ROW ACQUISITION		\$30,000		\$30,000
LEGAL		\$20,000		\$20,000
REFORESTATION			\$15,000	\$15,000
CONTINGENCY			\$100,000	\$100,000
TOTAL PROJECT COST:	\$66,000	\$1,167,000	\$949,100	\$2,182,100
EST. 75% SMAC MATCH *	-\$49,500	-\$837,750	-\$625,575	-\$1,512,825
CITY OF MERRIAM FUNDS	\$16,500	\$329,250	\$323,525	\$669,275

Impact on Operating Budget

This project is not expected to have a significant effect on the operating budget, since it is an improvement of an unlined channel. Upon completion, this project will be maintained as part of the annual City's storm drainage system maintenance. The concrete lined channel will be checked for debris and clearance of debris from the channel.

Shawnee Creek (West) Improvement

Switzer Road to Farley Ave (Includes Mastin Street Drainage)



Shawnee Creek West at Switzer Road

Project Information

Project #: GS1302
Design Year: 2012-2013
Construction Year: 2013-2014
Project Status: Final Engineering/Construction
Project Engineer: Affinis Corp.
Funding Source: SMAC/Special Sales Tax
Contractor: TBD

Project Description

The project is in final engineering stage. Due to increase in scope of work not explicitly described in the PES report and general escalation in construction price, the project will be re-submitted to SMAC for consideration for funding for the larger amount for fall, 2013. This creek conveys drainage behind the residences that are prone to flooding as well as several other properties whose backyards are seriously compromised due to erosion into the creek. This project will be funded by the streets/stormwater special sales tax. SMAC will fund 75% of engineering consultant services and construction costs. A Corrugated Metal Pipe (CMP) pipe under Switzer Road will be replaced and City of Shawnee supports this joint project.

Project Costs

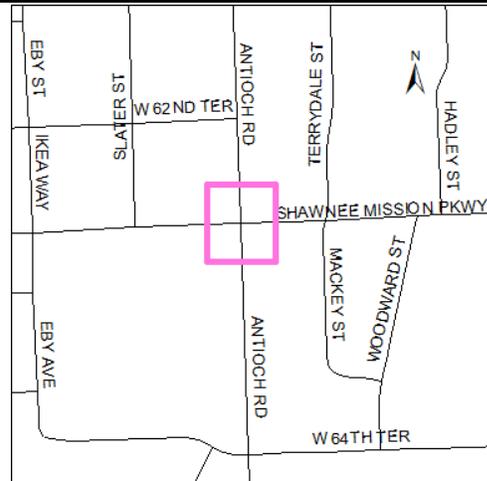
	Expenditures by Year:			
	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>Total</u>
FINAL ENGINEERING *	\$76,000	\$103,000		\$179,000
CONSTRUCTION *		\$1,000,000	\$1,250,000	\$2,250,000
EASEMENT/ROW ACQUISITION		\$50,000		\$50,000
LEGAL		\$15,000		\$15,000
REFORESTATION			\$30,000	\$30,000
ADDITIONAL DRAINAGE IMP			\$50,000	\$50,000
CONTINGENCY			\$100,000	\$100,000
TOTAL PROJECT COST:	\$76,000	\$1,168,000	\$1,430,000	\$2,674,000
EST. 75% SMAC MATCH *	-\$57,000	-\$827,250	-\$937,500	-\$1,821,750
City of Shawnee			-\$40,000	-\$40,000
CITY OF MERRIAM FUNDS	\$19,000	\$340,750	\$452,500	\$812,250

Impact on Operating Budget

This project is not expected to have a significant effect on the operating budget, since it is an improvement of an unlined channel. Upon completion, this project will be maintained as part of the annual City's storm drainage system maintenance.

Shawnee Mission Pkwy/Antioch Rd Intersection

Collaboration with KDOT



Shawnee Mission Pkwy /Antioch Intersection

Project Information

Project #:
Construction Year: 2014
Project Status: KDOT Lead
Project Engineer: City Engineer
Funding Source: Special Sales Tax
Contractor: Superior Bowen awarded by KDOT

Project Description

The Shawnee Mission Parkway median repair was complete in 2013. Staff requested KDOT to consider pavement rehabilitation at the intersection due to constant repairs needed over the last few years. KDOT proposes total mill of existing concrete whitecap and replace with higher quality asphalt. KDOT asked if City of Merriam would participate in repairing Antioch Road intersection approaches with similar repair method at the same time. The partnership will result in significant savings. It will also eliminate another traffic closures for the intersection for mill and overlay operation. KDOT also plans to rehabilitation additional pavement from Antioch to I-35 ramps at the same time.

Project Costs

	<u>2014</u>
CONSTRUCTION (Est)	\$72,000
CONTINGENCY	\$28,000
TOTAL	\$100,000

Impact on Operating Budget

This project is not expected to have a significant effect on the operating budget.

Shawnee Mission Pkwy Bridge over BNSF Railroad

Bridge Repair/Rehabilitation



Shawnee Mission Pkwy Bridge over BNSF Railroad.

Project Information

Project #:	GU1601
Design Year:	2015
Construction Year:	2016
Project Status:	Preliminary
Project Engineer:	TBD
Funding Source:	STP Federal Fund/I-35/Special Sales Tax
Contractor:	TBD

Project Description

2011 Biennial Bridge Inspection of Shawnee Mission Pkwy over the BNSF railroad is identified this bridge qualified to receive Federal Funds for rehabilitation. The bridge carries more than 40,000 vehicles per day and plays a significant role in traffic/freight mobility. The bridge needs a significant rehabilitation to prolong the life of the bridge. The bridge was originally constructed by KDOT circa 1980s and was annexed to City of Merriam in the 1990s. The bridge has not received any significant repair since it opened.

Project Costs

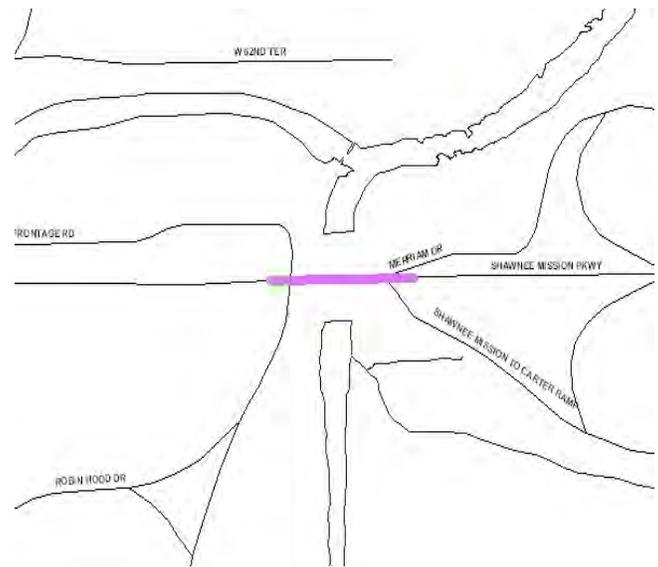
	Expenditures by Year:			
	2013	2015	2016	Total
FINAL ENGINEERING		\$300,000		\$300,000
CONSTRUCTION *			\$2,097,500	\$2,097,500
EASEMENT/ROW ACQUISITION		\$10,000	\$5,000	\$15,000
LEGAL		\$10,000	\$15,000	\$25,000
REFORESTATION			\$5,000	\$5,000
MARC FEE	\$8,390			\$8,390
CONTINGENCY			\$200,000	\$200,000
TOTAL PROJECT COST:	\$8,390	\$320,000	\$2,322,500	\$2,650,890
STP FEDERAL FUND *			-\$1,678,000	-\$1,678,000
EST. CARS FUNDING			-\$209,750	-\$209,750
MERRIAM NETCOST	\$8,390	\$320,000	\$434,750	\$763,140
I-35 TIF (37%)	\$3,104	\$118,400	\$160,858	\$282,362

Impact on Operating Budget

This project is not expected to have a significant effect on the operating budget.

Shawnee Mission Pkwy Bridge over Turkey Creek

Preventative Maintenance and Repair Study



Shawnee Mission Pkwy Bridge over Turkey Creek

Project Information

Project #:
Construction Year: 2017 or 2018
Project Status: Preliminary Study
Project Engineer:
Contractor:

Project Description

Shawnee Mission Pkwy Bridge over Turkey Creek was identified in the 2013 Biennial Bridge Inspection Report to be in need of repair/maintenance on the bridge deck underside and wing walls. The deck underside is showing signs of fatigue and exposed corroded steel rebars. The wing wall on the eastern bank of the creek has separated from the main structure and is creeping. Staff recommends performing a feasibility study on what repairs will be needed in next 3-5 years before more major work will be required. This study will provide maintenance measures and cost estimates which may be submitted for funding through Federal Surface Transportation Program (STP). Next call for project for STP will be in 2016.

Project Costs

	<u>2015</u>
ENGINEERING SERVICES	\$25,000

Impact on Operating Budget

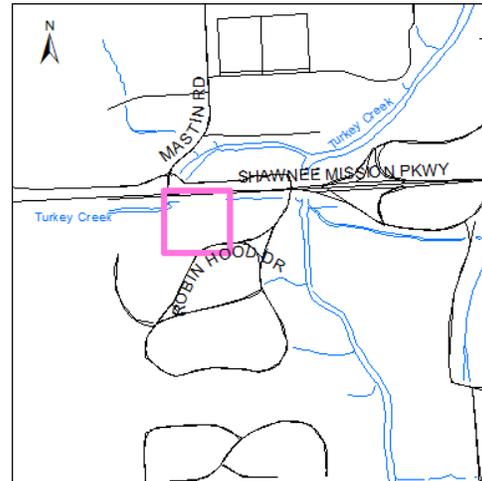
This project is not expected to have a significant effect on the operating budget.

Sherwood Forest Drainage Outlet Repair

Behind Shawnee Mission Pkwy Retaining Wall



Erosion behind Robin Hood Drive



Project Information

Project #:
Construction Year: 2014
Project Status: Preliminary
Project Engineer: N/A
Funding Source: Special Sales Tax
Contractor:

Project Description

A storm drain pipe from Robin Hood Drive caused slope erosion behind Shawnee Mission Pkwy retaining wall. The outlet structure has no remaining riprap protection and scoured the slope leaving a deep valley. This storm water drains to Shawnee Mission Pkwy and is causing hydrostatic pressure behind the retaining wall. The slope needs to be repaired and the stormwater will be conveyed to Turkey Creek Tributary at Mastin/Shawnee Mission Pkwy intersection.

<u>Project Costs</u>	<u>2014</u>
ENGINEERING	\$20,000
EASEMENT	\$10,000
LEGAL	\$5,000
REFORESTATION	\$5,000
CONSTRUCTION	\$100,000
CONTINGENCY	\$10,000
TOTAL PROJECT COST:	\$150,000

Impact on Operating Budget

The improvement is not expected to have a significant effect on operation budget.

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CITY OF MERRIAM, KANSAS

STATISTICAL

ANNUAL BUDGET
2015



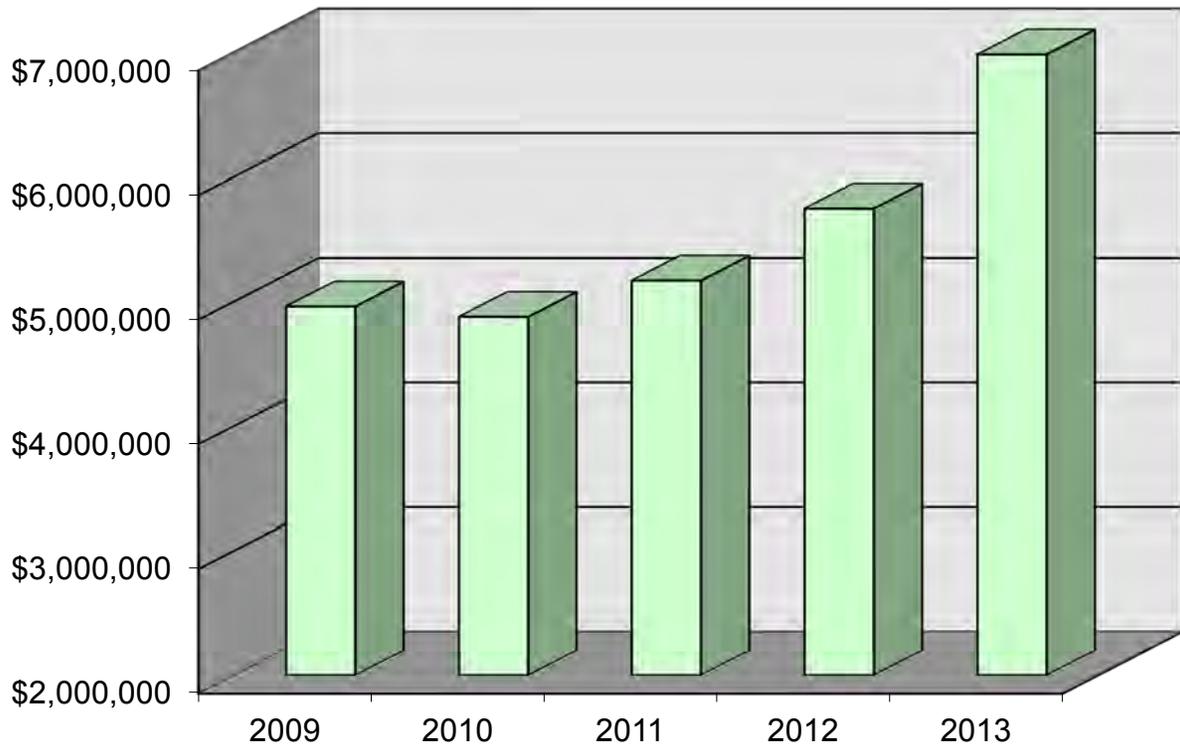
Auto enthusiasts show off their beautiful hot rods, classic cars and dream bikes during summer "Cruise Nights" in Downtown Merriam.

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City Sales and Use Tax History (General Fund only)
2009 through 2013

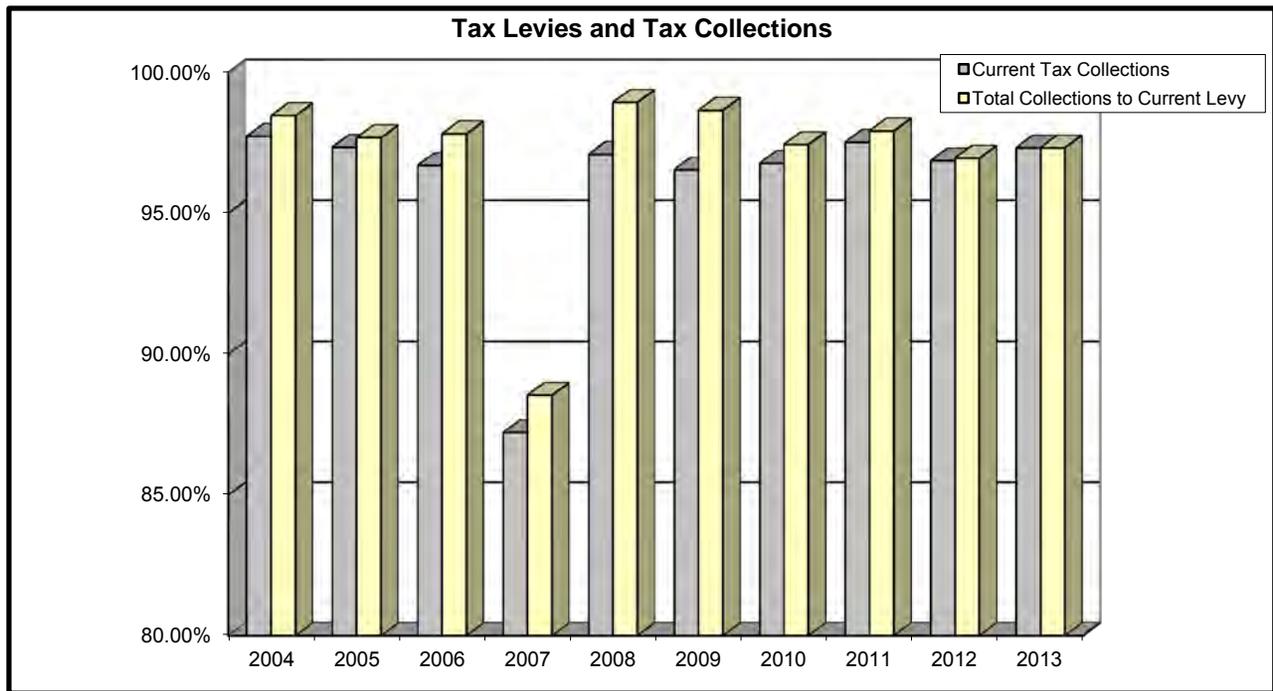
Year	2009	2010	2011	2012	2013
Annual Total	\$ 4,959,205	\$ 4,875,819	\$ 5,167,494	\$ 5,744,633	\$ 6,980,208

**Annual City Sales and Use Tax Comparison
2009-2013**



Property Tax Levies and Collections - Last Ten Fiscal Years
December 31, 2013

Year (1)	Total Tax Levy	Current Tax Collections	Percentage Current Tax Collected	Prior Years' Tax Collected	Total Tax Collections	Percentage Total Collection to Current Levy
2004	\$ 2,899,944	\$ 2,833,984	97.73%	\$ 21,313	\$ 2,855,297	98.46%
2005	2,967,139	2,887,999	97.33%	10,256	2,898,255	97.68%
2006	3,076,356	2,974,459	96.69%	34,708	3,009,167	97.82%
2007 *	3,734,492	3,256,645	87.20%	49,600	3,306,245	88.53%
2008	3,511,387	3,408,974	97.08%	64,807	3,473,781	98.93%
2009	4,536,145	4,378,952	96.53%	95,878	4,474,830	98.65%
2010	4,399,200	4,256,814	96.76%	29,277	4,286,091	97.43%
2011	4,132,227	4,029,285	97.51%	16,708	4,045,993	97.91%
2012	4,008,423	3,882,278	96.85%	3,617	3,885,895	96.94%
2013	3,986,833	3,879,588	97.31%	-	3,879,588	97.31%



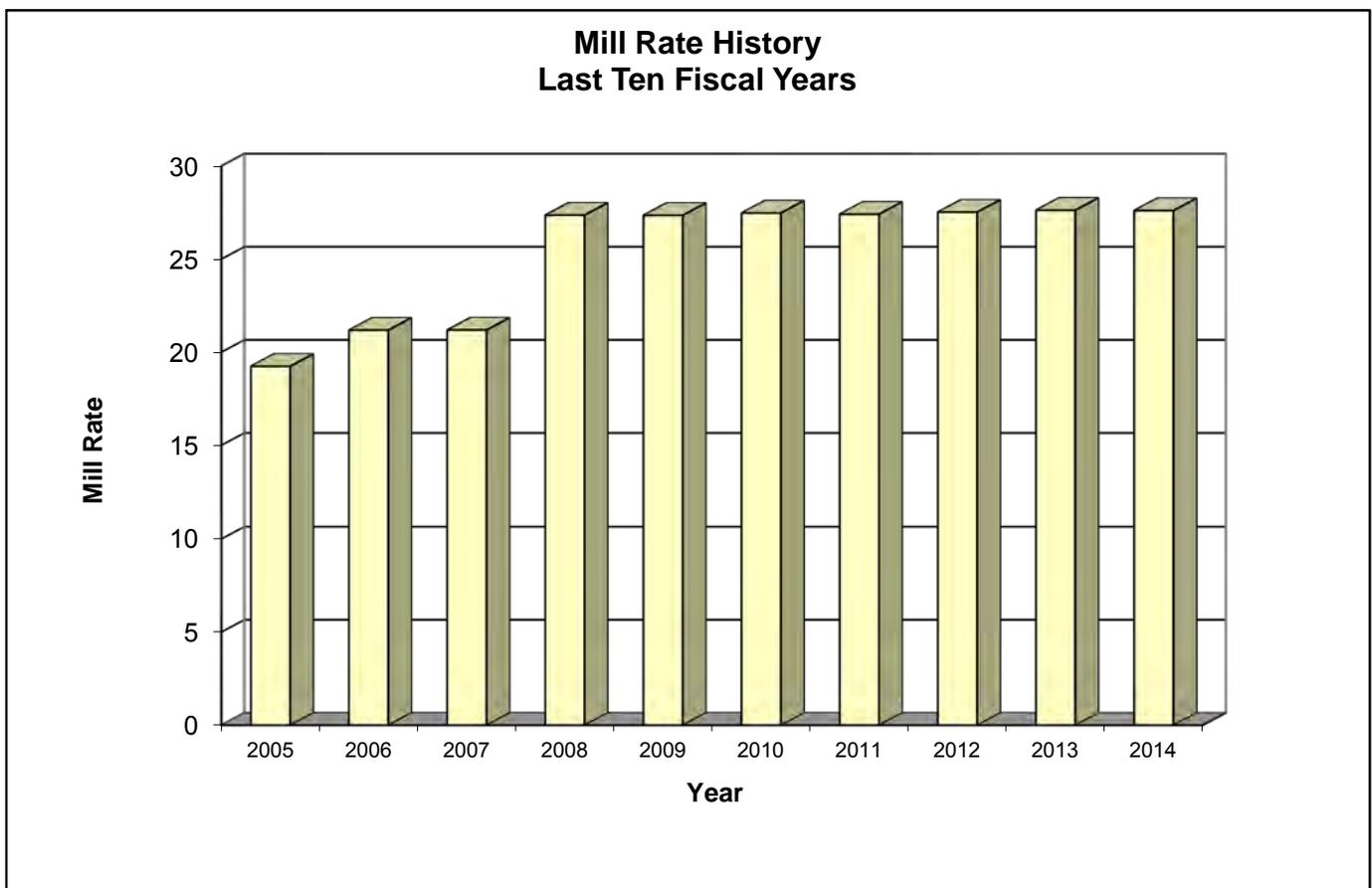
Note (1): The year shown is the year in which collections were received. The levy or assessment is certified to the County the previous year.

* The assessed valuation for the 2007 budget included 3 parcels that were classified as tax-exempt prior to 2007. These parcels were being replatted at the time the county assessment was prepared, but regained their tax-exempt status after taxes were levied for 2007. Without the inclusion of these parcels, taxes levied would have been approximately \$3,403,000, with collections totaling 95.69% in the fiscal year of levy, and 97.16% for total collections to date.

Assessed Valuation Growth/ Mill History - Last Ten Fiscal Years

December 31, 2013

Year	Assessed Valuation	Increase/ (Decrease)	% of Increase/ (Decrease)	Mill Rate	Mill Generated Tax Collections	Increased Ad Valorem Taxes
2005	\$ 159,885,442	\$ 5,948,278	3.86%	19.241	\$ 3,076,356	3.68%
2006	176,313,306 *	16,427,864	10.27%	21.181	3,734,492	21.39%
2007	165,740,887 *	(10,572,419)	-6.00%	21.186	3,511,386	-5.97%
2008	165,794,770	53,883	0.03%	27.360	4,536,145	29.18%
2009	160,836,511	(4,958,259)	-2.99%	27.352	4,399,200	-3.02%
2010	150,405,068	(10,431,443)	-6.49%	27.474	4,132,229	-6.07%
2011	146,228,815	(4,176,253)	-2.78%	27.412	4,008,424	-3.00%
2012	144,859,898	(1,368,917)	-0.94%	27.522	3,986,834	-0.54%
2013	149,200,072	4,340,174	3.00%	27.625	4,121,652	3.38%
2014	\$ 162,552,346	\$ 13,352,274	8.95%	27.605	\$ 4,487,258	8.87%

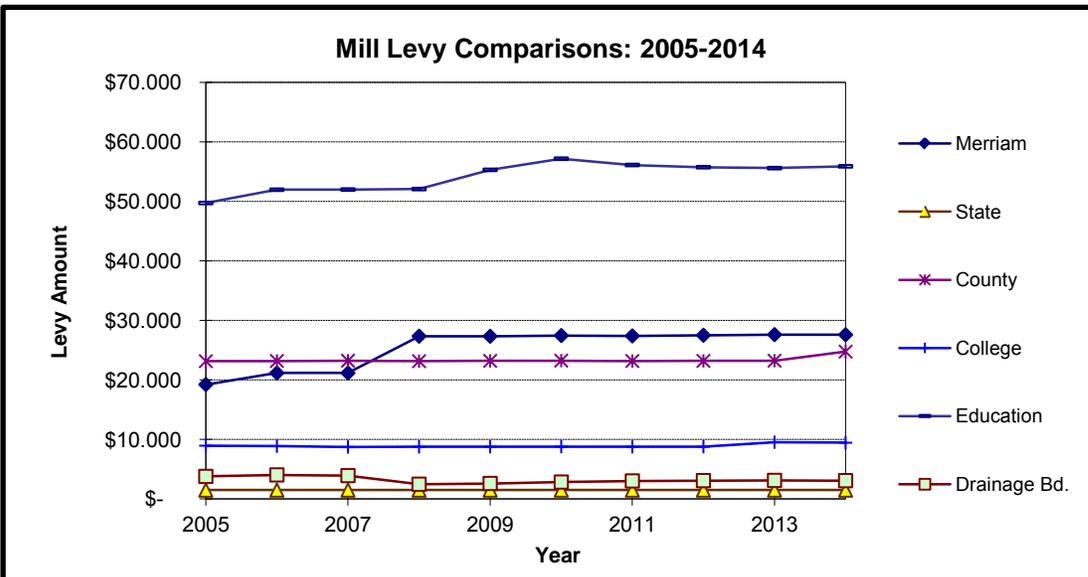
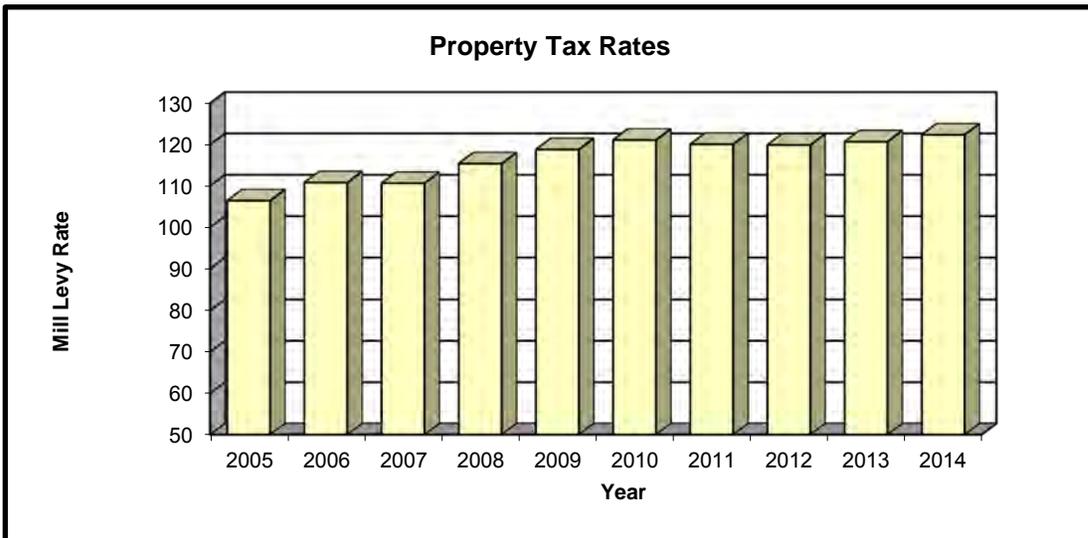


* The 2006 assessed valuation included 3 parcels that were classified as tax-exempt prior to 2006. These parcels were being replatted at the time the county assessment was prepared, but have since regained their tax-exempt status and are not expected to be included in assessed valuation in future years. Without the inclusion of these parcels, 2006 assessed valuation would be \$160,678,547, an increase over 2005 of \$793,105 (.50% increase). The 2007 assessed valuation represents a 3.39% increase over adjusted 2006 values, net of these parcels.

**Direct and Overlapping Property Tax Rates - Last Ten Fiscal Years
(per \$1,000 Assessed Valuation)**

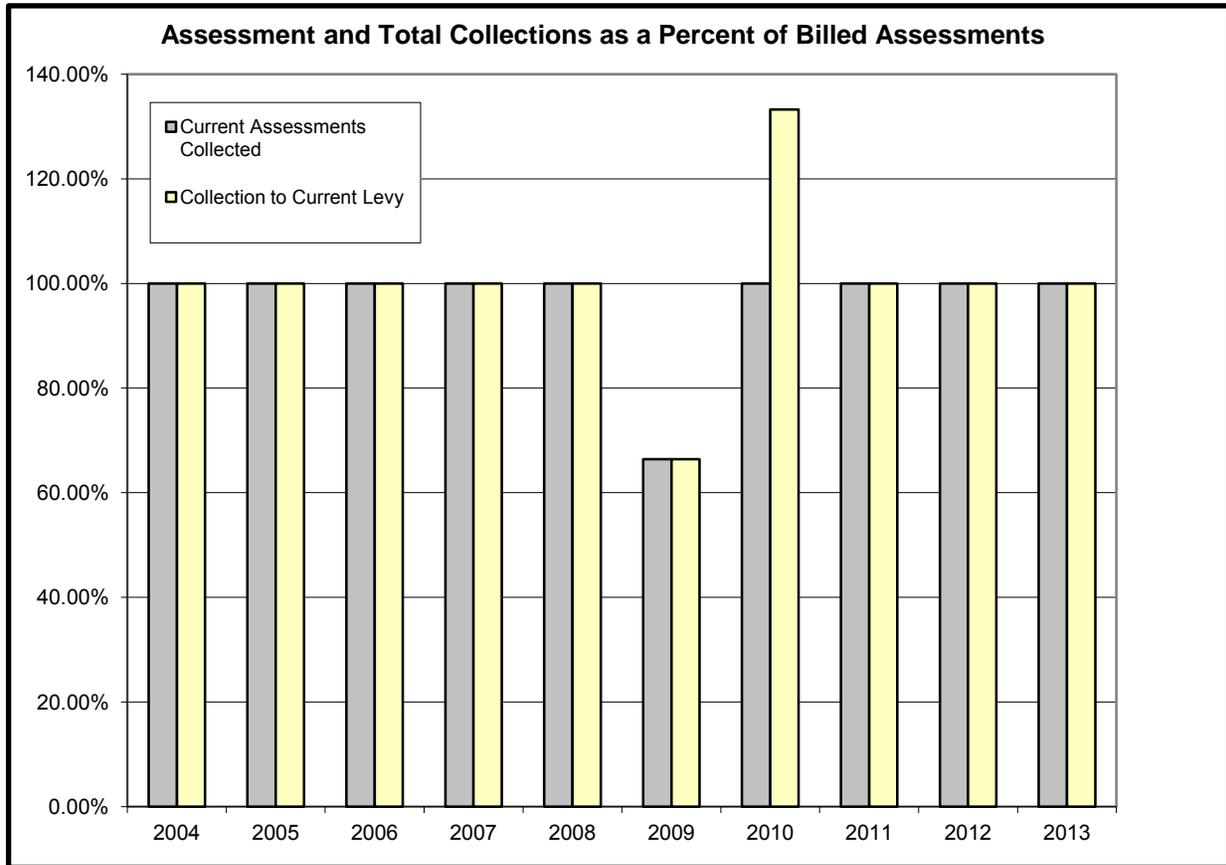
Year(1)	City of Merriam	State	County	Junior College	Board of Education	Merriam Drainage Bd.	Property Tax Total
2005	\$ 19.241	\$ 1.500	\$ 23.163	\$ 8.960	\$ 49.748	\$ 3.798	\$ 106.410
2006	21.181	1.500	23.199	8.872	51.980	4.050	110.782
2007	21.186	1.500	23.242	8.749	52.008	3.934	110.619
2008	27.360	1.500	23.165	8.768	52.094	2.488	115.375
2009	27.352	1.500	23.213	8.784	55.318	2.615	118.782
2010	27.474	1.500	23.256	8.799	57.192	2.849	121.070
2011	27.412	1.500	23.188	8.776	56.135	3.038	120.049
2012	27.522	1.500	23.210	8.785	55.766	3.091	119.874
2013	27.625	1.500	23.247	9.551	55.611	3.127	120.661
2014	27.605	1.500	23.270	9.461	55.911	3.088	120.835

Note (1) Indicates assessment year and year of levy. Represents basis for the following budget year.



Special Assessment Billings and Collections - Last Ten Fiscal Years
December 31, 2013

Year (1)	Assessments Certified to County	Current Assessments Collections	Percentage Current Assessments Collected	Prior Years' Assessments Collected	Total Tax Collections	Percentage Total Collection to Current Levy
2004	\$ 52,390	\$ 52,390	100.00%	\$ -	\$ 52,390	100.00%
2005	54,977	54,977	100.00%	-	54,977	100.00%
2006	52,345	52,345	100.00%	-	52,345	100.00%
2007	54,462	54,462	100.00%	-	54,462	100.00%
2008	51,375	51,375	100.00%	-	51,375	100.00%
2009	418,519	278,004	66.43%	-	278,004	66.43%
2010	422,900	422,900	100.00%	140,514	563,414	133.23%
2011	422,050	422,050	100.00%	-	422,050	100.00%
2012	420,850	420,850	100.00%	-	420,850	100.00%
2013	419,300	419,300	100.00%	-	419,300	100.00%



Note (1): The year shown is the year in which collections were received. The levy or assessment is certified to the County the previous year.

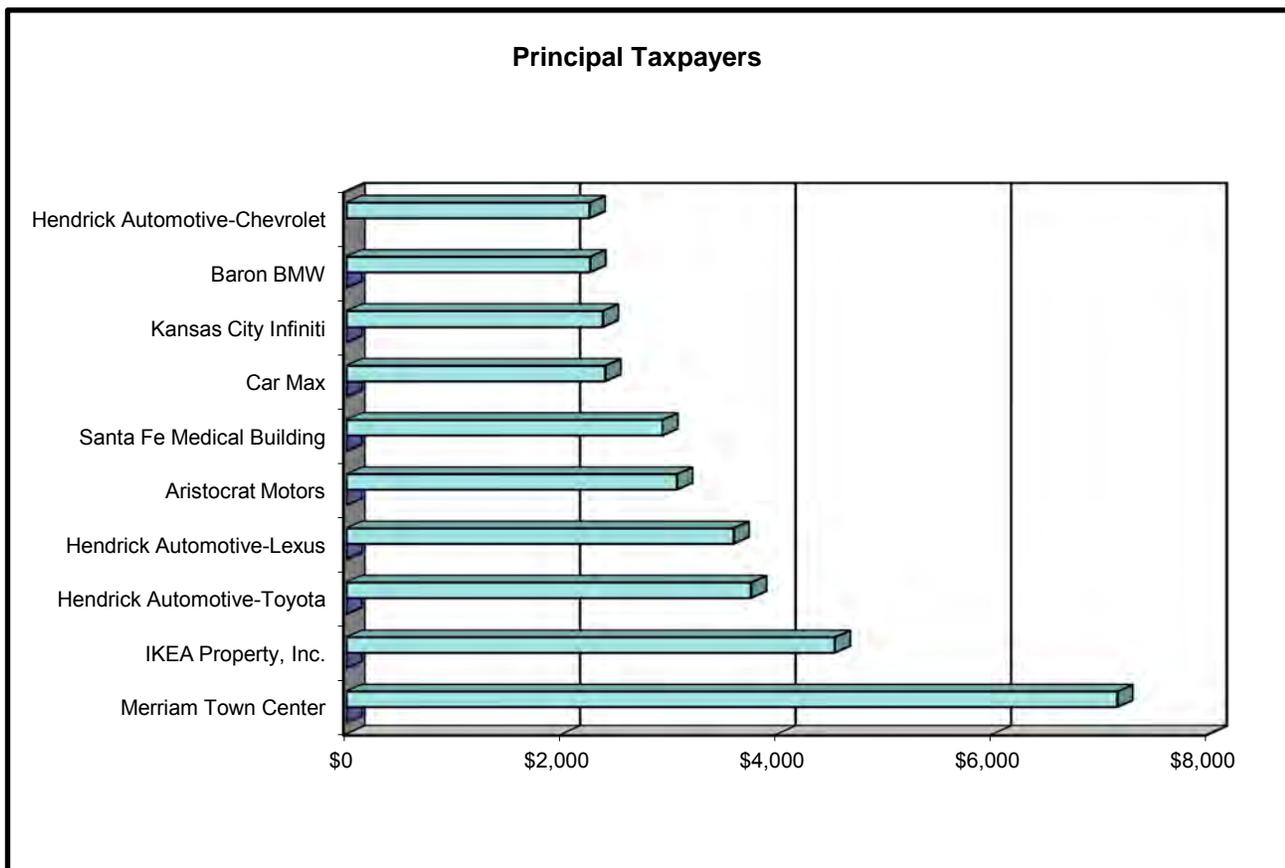
Statement of Direct and Overlapping Debt
December 31, 2013 and 2012

	December 31, 2013		December 31, 2012	
	<u>% of Debt Applicable to City</u>	<u>City of Merriam Share of Debt</u>	<u>% of Debt Applicable to City</u>	<u>City of Merriam Share of Debt</u>
Direct Debt:				
Bonded Debt				
General obligation:				
Direct tax supported		<u>\$ 7,610,000</u>		<u>\$ 10,525,000</u>
Total City General Obligation				
Bonded Debt		<u>\$ 7,610,000</u>		<u>\$ 10,525,000</u>
Overlapping Debt:				
Governmental unit				
Shawnee Mission Unified				
School District	5.15%	\$ 9,077,605	5.04%	\$ 9,766,503
Johnson County	1.96%	199,803	1.93%	164,857
Johnson County Community College	0.00%	<u>-</u>	0.00%	<u>-</u>
Total Overlapping Debt				
		<u>\$ 9,277,408</u>		<u>\$ 9,931,360</u>
Combined Direct and Overlapping Debt				
		<u><u>\$ 16,887,408</u></u>		<u><u>\$ 20,456,360</u></u>

Principal Property Taxpayers
December 31, 2013

Company Name	Business	Assessed Valuation	Percent of Total Assessed Valuation
Merriam Town Center	Shopping Center	\$ 7,151,501	4.94%
IKEA Property, Inc.	Home Furnishings	4,529,685	3.13%
Hendrick Automotive-Toyota	Automobile Dealer	3,753,743	2.59%
Hendrick Automotive-Lexus	Automobile Dealer	3,592,813	2.48%
Aristocrat Motors	Automobile Dealer	3,066,418	2.12%
Santa Fe Medical Building	Medical Building	2,931,250	2.02%
Car Max	Automobile Dealer	2,401,343	1.66%
Kansas City Infiniti	Automobile Dealer	2,377,585	1.64%
Baron BMW	Automobile Dealer	2,260,233	1.56%
Hendrick Automotive-Chevrolet	Automobile Dealer	2,255,781	1.56%
Totals		\$ 34,320,352	23.70%

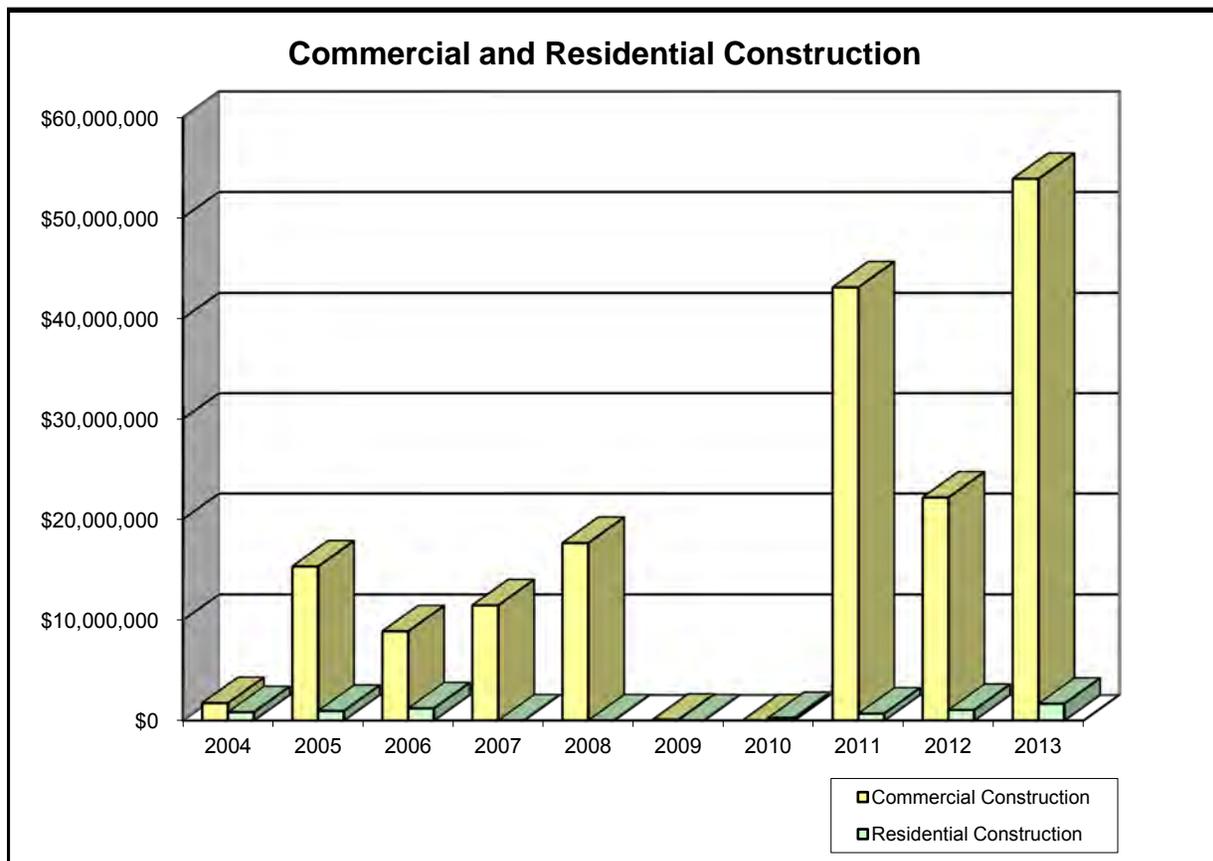
(Assessed values on chart below are in thousands of dollars.)



Source: Johnson County Appraiser

Property Value of New Construction - Last Ten Fiscal Years
December 31, 2013

Year	Commercial Construction (1)		Residential Construction (1)	
	Number of Units	Value (1)	Number of Units	Value (1)
2004	2	\$ 1,735,000	5	\$ 828,400
2005	5	15,284,365	7	957,000
2006	6	8,880,987	5	1,207,970
2007	4	11,478,003	0	-
2008	8	17,627,005	0	-
2009	2	67,500	0	-
2010	0	-	1	248,550
2011	5	43,109,064	4	685,000
2012	6	22,160,963	8	1,048,000
2013	8	53,858,792	12	1,665,000



Note (1) Based on information obtained from issuance of building permits and estimated construction costs obtained from the City's Community Development Department.

CITY OF MERRIAM, KANSAS

GLOSSARY

ANNUAL BUDGET
2015



Vine-ripened tomatoes, just-picked melons, home-baked cookies and breads, hand-crafted artwork, and live entertainment...you'll find all these and more from the vendors at the Merriam Farmers' Market. Open Saturdays and Wednesdays from spring through fall, there's something for everyone at the Marketplace.

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Glossary of Terms

Accrual Basis: A basis of accounting in which transactions are recognized at the time they are incurred as opposed to when cash is received or spent.

Adopted Budget: Refers to the budgeted amounts approved by the City Council and sent to the County Clerk's Office for certification. The budget is required to be delivered to the County Clerk by no later than the 25th of August.

Ad Valorem (Property Tax): Is a general tax on all real and personal property not exempt from taxation by law. It is sometimes called an "ad valorem" property tax, which means (from Latin) it is based on value.

Advanced Life Support (ALS): Is a set of life-saving protocols and skills that extend basic life support to further support circulation and provide an open airway and adequate ventilation.

Agency Fund: A fund established to account for assets held by the City as a collection or paying agent for individuals, private organizations, other governmental units, or other funds.

Alcohol Tax: A tax on gross receipts derived from sale of alcoholic liquor. The City is required by Statute to credit these revenues in three equal portions to the General Fund, Special Parks and Recreation Fund, and Special Alcohol Fund.

Appropriation: The legal authorization to incur obligations and to make expenditures for specific purposes.

Assessed Valuation: A value that is established for real or personal property for use as a basis for levying property taxes. The assessed valuation for residential property in Kansas is 11.5% of fair market value.

Assets: Resources owned or held by the City which have monetary value.

Authorized Positions: Employee positions, which are authorized in the adopted budget, to be filled during the year.

Balanced Budget: A budget in which total resources equal total obligations.

Bond: A written promise to pay a sum of money on a specific date at a specified interest rate. Bonds are most frequently sold to raise funds for the construction of large capital projects.

Bond and Interest Fund: See Debt Service Fund

Bond Refinancing: The payoff and re-issuance of bonds, to obtain better interest rates and/or bond conditions.

Budget: The financial plan for the operation of the City for the year.

Budget Amendment: An increase in the published budget expenditure authority at the fund level for a given year's budget.

Budget Calendar: The schedule of key dates which the City follows in the preparation and adoption of the budget.

Budget Revision: A change in budgeted expenditure authority for any City department which does not result in an increase in the published budget authority of any fund.

Budgetary Basis: This refers to the basis of accounting used to estimate financing sources and uses in the budget. This generally takes one of three forms: GAAP, cash or modified accrual.

Budgetary Control: The control or management of the City in accordance with the approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

CAFR: Comprehensive Annual Financial Report. An annual, audited financial report issued by the City stating the results of the previous year's fiscal operations.

Capital Improvement Fund: A fund established for the purpose of financing capital improvement projects.

Capital Improvement Program (CIP): A plan for capital outlay to be incurred each year over a fixed number of years to meet capital needs arising from the long-term needs of the City.

Capital Outlay: Expenditures which result in the acquisition of, or addition to, fixed assets.

Capital Projects: Major construction, acquisition, or renovation activities which add value to the City's physical assets or significantly increase their useful life. Also called capital improvements.

CARS: County Assisted Road System.

Cash Basis: A basis of accounting in which transactions are recognized only when cash is received or spent.

CDBG: Community Development Block Grant.

City/County Revenue Sharing: Annually a percentage of the revenue from state sales and use tax collections are distributed by the State back to cities and counties.

Commodity: An expendable item which is consumable or has a short life span. Examples include office supplies, repair and replacement parts for equipment, supplies, salt, rock, gasoline and oil.

Consumer Price Index (CPI): A statistical description of price levels provided by the U.S. Department of Labor. The index is used as a measure of the increase in the cost of living (i.e., economic inflation).

Consumer Use Tax: Is a sales tax placed on equipment or materials purchased outside of a city or county for use in said city or county.

Contingency: A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

Contractual Service: Services rendered to the City by private firms, individuals or other governmental agencies. Examples include, insurance, utility costs, printing services, and temporary employees.

Cooper Test: A test of physical fitness designed by Kenneth H. Cooper in 1968 for U.S. military use. It is commonly used by police departments to determine physical fitness of officers and candidates.

Cost-of-Living Adjustment (COLA): An increase in salaries to offset the adverse effect of inflation on compensation.

CVB (Convention Visitor's Bureau): Term used to describe marketing organization in the tourism industry. Merriam does not have a convention center, but the term is used in reference to the City's Visitor's Bureau.

D.A.R.E. Program: A program whereby a specially trained police officer regularly visits schools and educates the students on Drug Awareness Resistance Education.

Debt Service: Expenditures to pay the principal and interest of all bonds and other debt instruments according to a predetermined payment schedule.

Debt Service Fund: A fund established to account for the accumulation of resources for the payment of general long-term debt principal and interest.

Deficit: The excess of an entity's liabilities over its assets or the excess of expenditures or expenses over revenues during a single accounting period.

Department: The basic organizational unit of the City which is functionally unique in its delivery of services.

Depreciation: Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence.

Destination Retailer: A retailer that attracts consumers willing to make a special trip solely for the purpose of shopping at that location. Destination stores are unique and appealing enough to entice shoppers to come visit in person even over long distances and inconvenient locations. Retailers often offer other services to further enhance the experience, i.e. on-site restaurants and babysitting services.

Development Agreement: An agreement between the City and a private property development company which could provide for public assistance in the form of tax increment financing (TIF), transportation development district taxes or other incentives in return for development (or redevelopment) of property in a specified manner. This could include construction and leasing or sale of retail and residential units.

Disbursement: The expenditure of monies from an account.

Distinguished Budget Presentation Awards Program: A voluntary awards program administered by the Government Finance Officers Association to encourage governments to prepare effective budget documents.

Economic Development Grant (a.k.a. School Tax): A special 0.25% special sales tax assessed by Johnson County from 2003 – 2005, and renewed for 2006 – 2008, to assist area schools with capital improvement funding. The City receives a share of this tax as well, which is programmed for infrastructure improvements near schools. Collection of this tax ended 12/31/08.

Emergency Operations Plan: Plan developed by the City to establish the policies, guidance and resources that provide elected and appointed officials, City staff, and volunteer agencies with the information necessary to function in a coordinated manner before, during, and after a disaster.

Employee (or Fringe) Benefits: Contributions made by the City to meet commitments or obligations for employee fringe benefits. Included are the City's share of costs for Social Security and the various pension, medical, and life insurance plans.

Encumbrance: An amount of money committed and set aside, but not yet expended, for the purpose of a specific good or service.

Enterprise Fund: A governmental accounting fund in which services are financed and operated similar to those of a private business -- where the intent is that the costs (expenses, including depreciation) of providing goods and services be financed or received through user fees. The City currently has no Enterprise Funds.

Enterprise Zone: A redevelopment district established prior to July 1, 1992, pursuant to K.S.A. 12-17, 107 through 12-17, 113, whereby the City has designated that the conservation, development or redevelopment of the area is necessary to promote the general and economic welfare of the city.

Equipment Reserve Fund: A fund established pursuant to K.S.A. 12-1,117 to account for the accumulation of resources used to finance the acquisition of major equipment items.

Expendable Trust Fund: A fund established to account for assets held by the City in a trustee capacity.

Expenditure: Decreases in net financial resources. Expenditures include current operating expenses that require the current or future use of net current assets, debt service, and capital outlays.

Fiduciary Funds: Funds established to account for assets held by the City in the capacity of a trustee or an agent.

Fire Medic: A firefighter who is also trained and certified as a paramedic. The main job responsibilities are as a firefighter with additional training to handle emergency medical situations as the need arises.

Fiscal Policy: The City's policies with respect to revenues, spending, and debt management as these relate to City services, programs and capital investment. Fiscal policy provides an agreed-upon set of principles for the planning and programming of the City's budget and its funding.

Fiscal Year: A twelve-month period designated as the operating year for accounting and budgeting purposes in an organization. The fiscal year for the City of Merriam is the same as the calendar year (January 1-December 31).

Fixed Assets: Assets of a long term character which are intended to continue to be held or used, such as land, buildings, improvements other than buildings, machinery and equipment. The City has established a level of \$5,000 for an item to be considered an asset; below \$5,000 the item is considered to be a commodity.

Franchise Fees: Fees charged utility companies for operating within the City's corporate limits.

Full Faith and Credit: A pledge of the City's taxing power to repay debt obligations.

Full-Time Equivalent Position (FTE): A part-time position converted to the decimal equivalent of a full-time position based on 2,080 hours per year. For example, a summer lifeguard working for four months, or 690 hours, would be equivalent to .3 of a full-time position.

Fund: An accounting entity which has a set of self-balancing accounts and which records all financial transactions for specific activities or functions.

Fund Balance: The excess of assets over liabilities in a fund.

Fund Type: In governmental accounting, all funds are classified into eight generic fund types: General, Special Revenue, Debt Service, Capital Projects, Special Assessment, Enterprise, Internal Service, and Trust and Agency.

GAAP: Generally Accepted Accounting Principles. Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

General Fund: The fund used to account for all financial resources of the City except those required to be accounted for in another fund.

General Obligation (G.O.) Bond: The full faith and credit of the City's taxing power is pledged for the payment of bonds' principal and interest.

GFOA: Government Finance Officers Association.

Governmental Funds: Funds generally used to account for tax-supported activities. The generic fund types considered as Governmental Funds are General, Special Revenue, Capital Projects, and Debt Service.

Grants: A contribution by a government or other organization to support a particular function. Grants may be classified as either operational or capital, depending upon the grantee.

Health Savings Account (HSA): A medical savings account available to employees who are enrolled in a High Deductible Health Plan (HDHP). The funds contributed to the this account are not subject to federal income tax at the time of deposit. Funds must be used to pay for qualified medical expenses. Unlike a Flexible Spending Account (FSA), funds roll over from year to year if not spent.

High Deductible Health Plan (HDHP): An insurance plan that has higher deductibles than traditional insurance plans. HDHPs can be combined with a health savings account (HSA) or a health reimbursement arrangement to allow you to pay for qualified out-of-pocket medical expenses on a pre-tax basis.

Infrastructure: The physical assets of a government (e.g., streets, water, sewer, public buildings and parks).

Insurance Service Office (ISO) Rating: The ISO Collects information on municipal fire protection efforts in communities throughout the United States. In each of these communities, the ISO analyzes the relevant data and then assigns a Public Protection Classification from 1 to 10. Class 1 represents superior property fire protection. Class 10 indicates that the area's fire suppression program does not meet the ISO's minimum criteria.

Interfund Transfers: The movement of monies between funds of the City.

Intergovernmental Revenue: Funds received from federal, state and other local government sources in the form of grants, shared revenues, and payments in lieu of taxes.

Interlocal Agreement: Agreement between two or more municipalities to cooperatively share resources for their mutual benefit. Such agreements will be of a specific duration and specific purpose which may include sharing of capital projects, rights-of-way, or other joint purchases.

Internal Services Fund: A fund used to account for the financing of goods and services provided by one department or agency to other departments or agencies of a government on a cost-reimbursement basis. The City currently has no internal service funds.

Levy: To impose taxes for the support of government activities.

Liability: Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded at some future date.

Line-Item Budget: A budget prepared along departmental lines that focuses on what is to be bought.

Local Ad Valorem Tax Reduction (LAVTR): Under KSA 79-2959, all local taxing sub-divisions other than school districts receive money from the State's Local Ad Valorem Tax Reduction (LAVTR) Fund. Distributions were discontinued by Kansas in 2002.

Long Term Debt: Debt with a maturity of more than one year after the date of issuance.

Marketing Impression: Measure of advertising volume in print circulation and on-line views. A n impression includes on-line display, even if not clicked or viewed.

Materials and Supplies: Expendable materials and operating supplies necessary to conduct departmental operations.

Mill: The property tax rate which is based on the valuation of property. A tax rate of one mill produces one dollar of taxes on each \$1,000 of assessed property valuation.

Modified Accrual: Revenues are recognized in the accounting period in which they become available and measurable. Expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt, which is recognized when due.

Motor Vehicle Tax: Tax received from the county for vehicles licensed in Merriam and is based on the age and value of the vehicle and is taxed according to the county-wide average tax rate for the previous year.

Object Category: An expenditure classification, referring to the highest and most comprehensive level of classification. These include Personal Services, Contractual Services, Commodities, Capital Outlay, Transfers/Refunds, Debt Service and Losses.

Object Class: An expenditure classification, referring to specific groups of objects, such as salaries and wages, utilities, rent, supplies and materials, and administrative equipment.

Objectives (Departmental): Departmental objectives for the upcoming year are prepared and submitted along with the department's budget request.

Object of Expenditure: An expenditure classification, referring to the lowest and most detailed level of classification, such as electricity, office supplies, asphalt and furniture/furnishings.

Obligations: Amounts which the City may be legally required to meet out of its resources. They include not only actual liabilities, but also encumbrances not yet paid.

Operating Budget: The annual budget and process which provides a financial plan for the operation of the City and the provision of services for the year. Excluded from the operating budget are one-time capital projects, which are determined by a separate, but interrelated process.

Operating Expenses: The cost for personnel, materials and equipment required for a department to function.

Operating Revenue: Funds that the City receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings, and grant revenues. Operating revenues are used to pay for day-to-day services.

Personal Services: Expenditures for salaries, wages and fringe benefits of City employees.

Property Tax: See Ad Valorem Tax.

PTO Program: Police Training Officer (PTO) Program was designed by the U.S. Dept. of Justice and was founded on adult-learning principles. The PTO Program focuses on learner-based teaching methods that use problem solving as the vehicle for learning by presenting real life problems that trainees must attempt to solve. Trainees are encouraged to collaborate with peers, develop resources and communicate effectively with the community.

Public Safety Tax (effective 1995): A voter approved, .25% special sales tax assessed by Johnson County since 1995 to fund public safety within the county. The City's share of this tax is transferred from the General Fund to the Capital Improvement Fund, as specified by Council policy. The tax has no sunset date.

Public Safety Tax (effective 2009): A voter approved, .25% special sales tax assessed by Johnson County since 2009 to fund public safety within the county. The City's share of this tax remains in the City's General Fund. The tax has no sunset date.

Pull Factor: Measures the relative retail strength of a community and is computed by dividing the per capita sales tax of a city by the statewide per capita sales tax. Purchases of city residents who shop in other cities are offset by the purchases of out-of-city customers.

Redevelopment Agreement: See "Development Agreement" above.

Reserve: An account used either to set aside budgeted revenues that are not required for expenditure in the current budget year or to earmark revenues for a specific future purpose.

Resolution: A special or temporary order of the City Council requiring less legal formality than an ordinance or statute.

Resources: Total amounts available for appropriation including estimated revenues, fund transfers, and beginning balances.

Revenue: Sources of income financing the operations of the City.

Revenue Category: A revenue classification, referring to the highest and most comprehensive classification. These include Taxes, Intergovernmental Revenue, Licenses & Permits, Charges for Services, Miscellaneous Revenue, and Interfund Transfers.

Risk Management Reserve Fund: A fund established pursuant to K.S.A. 12-2615 to account for the accumulation of reserves on hand to transfer to the General Fund for paying claims and related costs arising from legal action and settlement not covered by commercial insurance.

Sales Tax: The City of Merriam has an ongoing 1 per cent tax on all retail sales. In 2010, voters approved a ¼ cent tax for capital improvements to City streets/stormwater systems that replaced the previous ¼ tax for capital improvements to residential streets which expired December 31, 2010. The new ¼ cent tax is effective January 1, 2011 and expires December 21, 2020.

Special Alcohol Fund: A fund established in accordance with K.S.A. 79-41a04. Revenues for the fund are derived from alcohol taxes. Expenditures for the fund are limited to alcohol and drug abuse prevention and education.

Special Assessment: A compulsory levy made against certain properties to defray part or all of the costs of a specific improvement deemed to primarily benefit the assessed properties.

Special Assessment Bond: A bond payable from the proceeds of special assessments.

Special Highway Fund: A fund established in accordance with K.S.A. 79-3425C to account for those revenues received from the state tax on motor fuel. Statutes restrict the use of these funds to non-capital street and highway expenditures.

Special Parks and Recreation Fund: A fund established in accordance with K.S.A. 79-41a04. Revenues for the fund are derived from alcohol taxes. Expenditures for the fund are limited to parks and recreational services, programs and facilities.

Special Revenue Fund: A fund created when the City receives revenues from a special source designated to be used for a specific purpose. In Kansas, many statutes exist whereby ad valorem taxes may be levied for specific purposes; when received, this revenue is accounted for in the Special Revenue Fund created to account for the specific purpose of the statute.

Taxes: Compulsory charges levied by the City for the purpose of financing services performed for the common benefit of the people. This term does not include specific charges made against particular persons or property for current or permanent benefit, such as special assessments.

Tax Increment Financing (TIF): A method of financing established in accordance with K.S.A. 12-1770 et seq. This method allows cities to help redevelop property through private investment. Revenues for this method are derived from the increased property tax payments (increment) caused by the higher assessments on the redeveloped property.

Transient Guest Tax Fund: A fund established in accordance with K.S.A. 12-1698 to account for revenue derived from transient guest tax levied upon the gross rental receipts paid by guests for lodging in the City. Expenditures are limited to be used for promotion of tourism, conventions and economic development.

Transportation Development District/Tax (TDD): A special taxing district authorized by K.S.A. 12-17, 132, whereby a petitioner of 100% of the landowners in an area request either the levy of special assessments or the imposition of a sales tax of up to 1% on goods and services sold within a given area. Upon creation of a TDD by a municipality, the revenue generated by a TDD special assessments or sales tax under Kansas law may pay the costs of transportation improvements in and around the new development.