

**MERRIAM CITY COUNCIL MINUTES  
CITY HALL  
9001 WEST 62<sup>ND</sup> STREET  
JULY 10, 2017  
7:00 P.M.**

**I. CALL TO ORDER - PLEDGE OF ALLEGIANCE**

Mayor Ken Sissom called the meeting to order at 7:00 pm.

**II. ROLL CALL**

Scott Diebold  
Al Frisby  
Chris Evans Hands  
Nancy Hupp  
Bryan Knaff  
Cheryl Moore  
Bob Pape  
Robert Weems

Staff present: Chris Engel, City Administrator; Mike Daniels, Police Chief; Cindy Ehart, Finance Director; Anna Slocum, Parks and Recreation Director; Meredith Hauck, Assistant City Administrator; Bryan Dyer, Community Development Director; Kevin Bruemmer, Public Works Director; Nicole Proulx Aiken, City Attorney; and Juli Pinnick, City Clerk.

**III. PUBLIC ITEMS**

Members of the public are encouraged to use this time to make comments about matters that do not appear on the agenda. Comments about items on the regular agenda will be taken as each item is considered. ***Please note: individuals making Public Comments will be limited to 5 minutes.***

Sam Matier, 8515 W. 57<sup>th</sup> St. commented that at the last city council meeting the council voted on a resolution for a public vote for new recreation facilities and to issue bonds to pay for those facilities. Comments were made at that meeting if the question to issue bonds for the new community center was not approved by voters that the city would repair the existing facilities and issue about \$10 million in bonds to do so. Mr. Matier asked if there would be a public vote on the \$10 million bond issue.

Mayor Sissom asked Mr. Matier if he has asked the City Administrator that question.

Mr. Matier responded that he has not.

Mayor Sissom asked Mr. Matier to contact the City Administrator after the meeting to receive an answer to his question as the public comment portion of the meeting is merely for comments and not typically a question and answer time.

Mr. Matier commented that he would contact the City Administrator with his question.

Billy Crook, 6633 Wedd St. made comments about sidewalks on 67<sup>th</sup> St. and how there is no interconnectivity, which causes folks to either cut through yards or cross 67<sup>th</sup> St. to access the trail. Mr. Crook hopes that this issue would be considered as part of the 2018 Budget process.

#### IV. CONSENT AGENDA

All items listed under the heading are considered to be routine by the City Council and may be enacted by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which case that item will be removed from the Consent Agenda and considered separately.

1. Consider approval of the minutes of the City Council meeting held June 26, 2017.
2. Consider approval of a bid award to Kansas Heavy Construction for Owen Heights Corrugated Metal Pipe (CMP) Rehab/Replacement Project.
3. Consider approval and final acceptance for the 2017 Mill and Overlay Program.

**COUNCILMEMBER FRISBY MOVED THAT THE COUNCIL APPROVE CONSENT AGENDA ITEMS 1-3. COUNCILMEMBER HUPP SECONDED AND THE MOTION WAS UNANIMOUSLY APPROVED.**

#### V. MAYOR'S REPORT

1. 2017 Employee Service Awards-2<sup>nd</sup> Quarter.

Mayor Ken Sissom presented the 2017 Employee Service awards to the following:

20 Years of Service

Roby Bielak-Public Works

15 Years of Service

Randy Fine- Public Works

Phil Lewis-Police Department

5 Years of Service

Nancy Yoakum-Community Development

**VI. COUNCIL ITEMS**

**A. Finance and Administration**

1. Review of Tax Increment Financing (TIF) process.

City Administrator Chris Engel reviewed information regarding Tax Increment Financing (TIF) processes and provided some preliminary information on an upcoming TIF project.

2. Monthly Finance Report.

Finance Director Cindy Ehart presented the finance report for the month of June.

**B. Community Development/Public Works/CIP**

1. Consider approval and final acceptance for Farley Ave. Reconstruction Project.

Public Works Director Kevin Bruemmer presented the background for this item.

The Farley Avenue Reconstruction project commenced on August 1, 2016. Pyramid Contractors completed the project a few weeks ago and issued a pay estimate for \$198,288.32. The project total of \$1,539,513.56 is below the original contract amount of \$1,553,547.50. The difference of \$14,033.94 occurred due to quantity underruns in various line items. Due to issues with some sod and the need for its replacement, City staff will retain \$15,395.14 for sod replacement this fall.

By the approving this Final Acceptance the council will do two things; First it declares that the newly constructed infrastructure is public domain. Secondly, it starts the clock on the two-year warranty and maintenance bond for the work completed.

**COUNCILMEMBER HANDS MOVED THAT THE COUNCIL APPROVE FINAL ACCEPTANCE OF THE FARLEY AVENUE**

**RECONSTRUCTION PROJECT. COUNCILMEMBER HUPP SECONDED AND THE MOTION WAS UNANIMOUSLY APPROVED.**

2. Consider approval of a Professional Services Agreement (PSA) with Affinis, Corp. for design services of Johnson Drive Improvements (Kessler Ln. to West city limits).

Public Works Director Kevin Bruemmer presented the background for this item.

In February 2016 Staff conducted a Request for Qualifications (RFQ) process for 2016/2017 capital projects engineering. There were four project categories (streets, sidewalk in-fill, stormwater and bridges). for which engineering firms could submit their interest and qualifications for one or more categories. Ten firms responded to the RFQ.

An engineering selection team comprised of Kevin Bruemmer, Carl Sanders, and Gerry Vernon rated each statement of interest on the following criteria: 1.) Project Understanding; 2.) Project Approach; 3.) Relevant Experience; 4.) Staff and Availability; and 5.) Communication/Public Relations. The highest rated firm was selected by the committee and a project scoping meeting was held.

In an effort to maintain continuity while still maintaining a climate of competition, Staff's intention is to follow the RFQ process every three years for the various engineering disciplines (i.e. streets, bridges, stormwater). Affinis was selected for the City street work and designed the 2017 Res. V program.

The scope of construction includes removal of concrete cap around Merriam Drive area, 2-inch Mill/Overlay, pavement marking, install new streetlights, pedestrian traffic signal modification (HAWK signal at Mastin), traffic signal system/backup and replacement of curb/gutters/sidewalk/ADA ramps as required.

CARS application has been submitted to Johnson County to request funding for the construction of this project. The engineering services agreement is not to exceed \$157,025.00.

**COUNCILMEMBER HANDS MOVED THAT THE COUNCIL APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH AFFINIS, CORP. FOR DESIGN SERVICES FOR JOHNSON DRIVE IMPROVEMENTS (KESSLER LN. TO WEST CITY**

**LIMITS). COUNCILMEMBER PAPE SECONDED AND THE MOTION WAS UNANIMOUSLY APPROVED.**

3. CIP Update.

Public Works Director Kevin Bruemmer provided the following CIP Updates:

Shawnee Mission Parkway will be closed for the weekend July 14-17 westbound and then eastbound from July 22-24. KDOT indicates that the weekend closures will speed up finishing the project by three weeks. It will be closed from the highway ramps to Mastin.

The Sidewalk Infill project is ready to go with Phase 1. Public and individual meetings have been going well. Staff plans to open bids in early August.

The Wayside horn project has been delayed. The contractor needs to order a bungalow which is a small gray hut that holds all the controls for the system. The existing bungalow is at capacity and no additional capacity is available. The project has been delayed about a month.

**VII. STAFF ITEMS**

**IX. NEW BUSINESS**

**X. EXECUTIVE SESSION**

**XI. ADJOURNMENT**

**THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE COUNCIL, COUNCILMEMBER HANDS MOVED TO ADJOURN AT 7:55 PM. COUNCILMEMBER HUPP SECONDED AND THE MOTION WAS UNANIMOUSLY APPROVED.**

APPROVED: July 24, 2017

Respectfully submitted,  
**Juliana Pinnick**  
Juliana Pinnick  
City Clerk

