

CITY OF MERRIAM PARK AND RECREATION  
ADVISORY BOARD MEETING MINUTES  
Tuesday, May 23 28th, 2017  
6:00PM

**Roll Call**

The May meeting of the Merriam Parks & Recreation Advisory Board was called to order at 6:03 pm, by Chairperson Tom Heffron. Board members in attendance included: Kathy Stull, Thelma Fowler, Suzanne Downey, Katie Leary, LaVera Howard, Billy Crook and Grant Getzlow. Staff members in attendance included: Anna Slocum, Director; Sara Thompson, Recreation Supervisor; and Ingrid Berg, Assistant Program Coordinator. Dave Smothers, Assistant Director, was out of town.

**Public Comments**

Public in attendance was: James Bernal. No comments offered.

**Approval of Meeting Minutes**

Thelma Fowler made a motion to accept the April meeting minutes and Kathy Stull seconded the motion; motion was approved unanimously.

**Staff Reports**

**Director's Report**

**Park Sign Update**

Concrete pads have been poured. The rain, as well as an unforeseen personal tragedy, has delayed the brick work. Staff has reached out to the contractor to request a new timeframe for completion.

**Facilities Update**

Since the public meeting, there have been two presentations to City Council – one provided details about mail-in ballots. This included timelines and considerations that might be beneficial to a construction project of this nature if it were a successful campaign. The latest presentation focused on the requirements to build in a floodplain or floodway. A portion of the property that IBFCC sits on is in both. The difference between a floodplain and floodway has to do with the reach of water in a 100-year flood. (BTW a 100-year flood does not mean it will flood every 100 years but that there is a 1% chance of the land flooding annually!) In addition, Saturday there was information sharing about the process as part of the TCF. Upcoming events include additional information sharing opportunities on June 16 at Brown Park Party in Your Park and June 17 at Hen House. Starting tomorrow staff will begin filming a tour of the facilities for those that want to better understand the state of the facilities but cannot attend one of the predetermined tour dates to be announced.

**MAC Season**

The pool is ready! Training is wrapping up this week for Front Desk staff. All staff training is Saturday morning with final punch list items completed after. There is an ongoing vent issue with every backwash. The vent has a stripped screw and the pressure behind it when backwashing pushes the screw to create a “bubbler”. Unfortunately, this was not discovered until the first backwash and it is too late to repair properly as it needs to be done when the pool is empty. Staff can adjust but it is not easy nor fun to do!

## **Assistant Director's Report**

### **Updates**

#### **Farmers' Market Update**

The report in the packet does not include the numbers from Saturday, May 20. To date there have been 1,227 shoppers (487 on Saturday). During the same three weeks in 2016 there were 1,634 a difference of 407 – weather has not been as favorable, the most significant difference was week 2! Staff is beginning preparation for the Wednesday market to begin on June 7 and this will be the first Happy Hour Market. KC Hops has confirmed that they will again be participating on the first Wednesday. Melisa Burns is still training in her new role as the Market Coordinator.

#### **Quail Creek Playground**

Equipment has been ordered, but will not be installed by the July Party in Your Park. There was a delay in the HGAC paperwork so to ensure a playground is available for this event staff has chosen to delay any work on the project until the equipment arrives.

### **Upcoming Events**

#### **Art Gallery**

Thursday, June 1 is the next art gallery opening night reception "Art from the Heart" featuring works by Keith Ashcraft and Jhulan Mukharji.

## **Recreation Supervisor's Report**

### **Updates**

#### **Brunch with the Bunny Evaluation**

This year to ensure that larger families were able to sit together staff did assigned seating and it went over well. The story teller from Johnson County Library started things off followed by games, a craft, face painting, photos with the Easter Bunny and breakfast. There were 72 participants.

#### **Volunteer Reception Evaluation**

The theme this year was "Many Hands Make Light Work" and the event was held in Jenk's gym. The rented round tables with linens and decorations along with the gift of a Merriam coaster helped set the tone that volunteers are truly appreciated. There were 56 in attendance.

#### **Summer Sunday – May Evaluation**

There were three new trucks at this event (Magnolia's on the Move, Marigold's and Pig Tails & Olives) which all did good business. The face painter did a great job and will be back for the June event. This is the fourth summer for Summer Sundays in Merriam.

### **Upcoming Events**

#### **Summer Sunday – June**

This event is scheduled for Sunday, June 11<sup>th</sup> from 4:30-7:30 pm at Merriam Marketplace. There will be seven trucks, face painting by Caritas Little Faces, an Ice Cream Truck Moonwalk and live entertainment will be by The Collective featuring Brother John.

Party in YOUR Park - Brown

This event is scheduled for Friday, June 16<sup>th</sup> from 6:30-8:30 pm at Brown Park (5040 Booker St). Staff will be serving walking tacos, watermelon, lemonade and water. Live entertainment by Harbour (classic rock) and an inflatable plus yard games for the family.

**New Business**

No new business.

**Other Business**

No other business.

**Adjournment**

Katie Leary moved to adjourn the meeting at 7:15 pm and Thelma Fowler seconded; motion was approved unanimously.